

**BERRYVILLE TOWN COUNCIL COMMUNITY DEVELOPMENT / STREETS & UTILITIES COMMITTEE
MINUTES**

**Berryville-Clarke County Government Center
101 Chalmers Court, Berryville, VA 22611
Tuesday
June 23, 2026
3:30 pm**

Members of the committee present: Community Development Committee Chair Ryan Tibbens;
Streets and Utilities Committee Chair Paul Perez

Absent: None

Staff present: Jean Petti, Deputy Town Manager; Chief Jason Winner, Berryville Police Department

Press: Mickey Powell, Winchester Star

1. Call to Order

Councilmember Ryan Tibbens called the meeting to order at 3:30 p.m.

2. Approval of Agenda

The agenda was approved by consensus on a motion by Councilmember Paul Perez.

3. Unfinished Business

Pay Parking Apps

Chief Jason Winner provided an overview of costs and functions of three pay-to-park apps. Deputy Town Manager Jean Petti noted that Berryville's parking enforcement program is not a revenue generator and the addition of a parking payment app service may increase overhead. Members of committee requested staff develop a model integrating both the current physical meters and Park Mobile payment app in a revenue-neutral format and present it at the next committee meeting.

VDOT's Traffic Calming Guide for Neighborhood Streets

Mr. Tibbens moved to recommend Town Council adopt VDOT's traffic calming guide. Mr. Perez assented. Staff will prepare a resolution for adoption to present to Town Council.

Special Event Regulations

Committee members reviewed a report developed to evaluate safety personnel requirements and maximum occupancy for events at Rose Hill Park. Following discussion, committee members requested the following changes be implemented: for events where alcohol is available, two police officers for every 250 attendees will be required; for events where alcohol is not available, two police

officers will be required if more than 500 attendees are expected; establish a maximum event attendance of 1000 people; to comply with Virginia Department of Health requirements, require one portable restroom per 100 attendees; add language specifying that event organizers may request additional paid police presence; and add a provision that large events may be denied if staffing levels in the Town are inadequate to prepare for and support the event. Mr. Tibbens moved that the Special Event Regulations, with the revisions incorporated, be recommended to Town Council in September, and Mr. Perez concurred.

Gift/Donation Policy Review

Mr. Perez moved to recommend the draft gift/donation policy to Town Council for review, after incorporating a requirement for Town Council notification of all gifts and Town Manager approval of all plaques. Mr. Tibbens seconded the motion.

Pedestrian Bridge in Rose Hill Park

Mrs. Petti updated the Committee on the planned bridge replacement project in Rose Hill Park. Mr. Tibbens moved to present the bids that were available to Town Council in July and Mr. Perez agreed.

4. New Business

Fall asphalt Project List

Mrs. Petti informed the committee that Hermitage Boulevard and Hancock Court are tentatively scheduled for paving in fall 2026. Accessory to the project will be additional milling at the intersection of Alexander Drive and Hermitage Boulevard to reduce the roadway dip.

5. Adjournment

The meeting adjourned at 5:41 p.m. on a motion by Mr. Perez.