



Architectural Review Board

MEETING AGENDA

Berryville-Clarke County Government Center
101 Chalmers Court, Second Floor
Main Meeting Room
Regular Session

October 9, 2024

12:30 PM

Item

Page

1. Call to Order- Susan Godfrey, Chair

2. Approval of Agenda

3. Approval of Minutes

Approval of Minutes- September 4, 2024

4. Sign Review

Lorien Lemmon (Clarke County Easement Authority) is requesting a Certificate of Appropriateness to install a temporary sign at the property located at 400 East Main Street, identified as Tax Map Parcel 14A3-((A))-18 zoned C General Commercial

5. Other

6. Adjourn

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, September 4, 2024

A meeting of the Berryville Architectural Review Board was held on Wednesday, September 4, 2024 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance

The following members of the Board were present: Susan Godfrey, Chair; Jon Burge, Satkuna Mathur, Mary Serock

Member absent: Robin McFillen, Vice Chair;

Press present: None

Staff present: Christy Dunkle, Community Development Director; Miranda Dodson, Town Clerk

Call to Order

Chair Godfrey called the meeting to order at 12:30 p.m.

Approval of Agenda

Chair Godfrey asked for a motion to approve the agenda. Ms. Serock made the motion, seconded by Mr. Burge, to approve the agenda as presented. The motion passed by voice vote.

Approval of Minutes

Mr. Burge made the motion to approve the minutes of the August 7, 2024 meeting as presented, seconded by Ms. Mathur, the motion passed by voice vote.

Sign Review

Christina Kraybill (Berryville Main Street) is requesting a Certificate of Appropriateness for a wall sign at the property located at 23 East Main Street, identified as Tax Map Parcel number 14A5-((A))-77 zoned C General Commercial.

Ms. Dunkle explained that the aluminum sign will be a 14"x16" and will be installed on the wall next to the outside door leading to the second floor of 23 East Main Street. The information will identify the suites and offers a QR code to reserve the conference room.

Ms. Serock questioned why the sign was not going to be installed outside of the building under the current projecting signage. Ms. Dunkle explained that there will be an additional sign hanging under the Berryville Main Street sign for Itiel Therapeutic. She added that the proposed sign has a QR Code for people to scan that will need to be accessible from the sidewalk. There was no further discussion.

Mr. Burge made the motion to approve the Certificate of Appropriateness for a wall sign at the property located at 23 East Main Street, seconded by Ms. Serock. Motion passed by voice vote.

Other

There were no other items.

Adjourn

There being no further discussion, Chair Godfrey adjourned the meeting at 12:33 p.m.

Susan Godfrey, Chair

Miranda Dodson, Town Clerk

Lorien Lemmon (Clarke County Easement Authority) is requesting a Certificate of Appropriateness to install a temporary sign at the property located at 400 East Main Street, identified as Tax Map Parcel number 14A3-((A))-18 zoned C General Commercial.

Ms. Lemmon is requesting a Certificate of Appropriateness in order to install a 6'x3' (18 square feet) vinyl banner on the east side of the Berryville Farm Supply building located at the address above. Section 307.4(l) permits temporary signs not exceeding 24 square feet to be installed for not more than 30 days. Should the ARB approve the request, staff is recommending that the installation be permitted from October 10 through November 9, 2024. Ms. Lemmon will be at the meeting and may request an adjustment to the timeframe.

Recommendation

Approve as presented.

CLARKELANDCONSERVATION.ORG

PHOTO BY MACSON MCGUIGAN

SAVE OUR OPEN SPACE

For Today and For Future Generations

protecting Clarke County's natural, cultural, scenic, and historic resources

Clarke County
Conservation
Easement
Authority

