

Berryville – Clarke County
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BERRYVILLE
EST. 1798 *Genuine* VIRGINIA

ARCHITECTURAL REVIEW BOARD

Regular Meeting

Wednesday, November 6, 2024 - 12:30 p.m.
101 Chalmers Court - Meeting Room AB – Second Floor

AGENDA

1. Call to Order – Susan Godfrey, Chair
2. Approval of Agenda
3. Approval of Minutes – October 9, 2024
4. Sign Review
Jerry L. Johnson, Owner, is requesting a Certificate of Appropriateness to install a wall sign at the property located at 26 East Main Street, identified as Tax Map Parcel number 14A2-((A))-72, zoned C General Commercial.
5. Other
6. Adjourn

Harry Lee Arnold, Jr.
Mayor

Erecka L. Gibson
Vice Mayor

Council Members

William Steinmetz
Ward 1

Diane Harrison
Ward 2

Grant Mazzarino
Ward 3

Ryan Tibbens
Ward 4

Keith R. Dalton
Town Manager

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, October 9, 2024

A meeting of the Berryville Architectural Review Board was held on Wednesday, October 9, 2024 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance

The following members of the Board were present: Susan Godfrey, Chair; Robin McFillen, Vice Chair; Jon Burge

Members absent: Satkuna Mathur, Mary Serock

Press present: None

Staff present: Christy Dunkle, Community Development Director

Other: Lorien Lemmon, Clarke County Planning Department

Call to Order

Chair Godfrey called the meeting to order at 12:30 p.m.

Approval of Agenda

Chair Godfrey asked for a motion to approve the agenda. Vice Chair McFillen made the motion, seconded by Mr. Burge, to approve the agenda as presented. The motion passed by voice vote.

Approval of Minutes

Mr. Burge made the motion to approve the minutes of the September 4, 2024 meeting as presented, seconded by Vice Chair McFillen, the motion passed by voice vote.

Sign Review

Lorien Lemmon (Clarke County Easement Authority) is requesting a Certificate of Appropriateness to install a temporary sign at the property located at 400 East Main Street, identified as Tax Map Parcel number 14A3-((A))-18 zoned C General Commercial.

Ms. Dunkle introduced Ms. Lemmon, representing the Clarke County Easement Authority, to ARB members. Ms. Lemmon said they would like to put up a temporary banner on the east façade of Berryville Farm Supply. She said she was hoping to get approval to install the sign in October and again in April of 2025. ARB members discussed the size and message of the banner. Ms. Lemmon said the sign is 6'x3' and the message will remain the same.

There being no further discussion, Vice Chair McFillen made the motion to approve the sign as presented, allowing 30 consecutive days in October and 30 consecutive days in April, 2025 which will both have the same message. Mr. Burge seconded the motion that passed by voice vote.

Other

There were no other items.

Adjourn

There being no further discussion, Chair Godfrey adjourned the meeting at 12:34 p.m.

Susan Godfrey, Chair

Christy Dunkle, Clerk

Jerry L. Johnson, Owner, is requesting a Certificate of Appropriateness to install a wall sign at the property located at 26 East Main Street, identified as Tax Map Parcel number 14A2-((A))-72, zoned C General Commercial.

Mr. Johnson is requesting a Certificate of Appropriateness in order to install an 11"x8.5' wall sign. It will be installed above the windows above the door. Staff voiced concern about the scale and legibility of the sign with the applicant. He indicated that if he wants to make it larger, he will reapply for approval in the future.

Recommendation

Discuss at the meeting.

