BERRYVILLE TOWN COUNCIL
Berryville-Clarke County Government Center
Regular Meeting Minutes
October 8, 2024

A meeting of the Berryville Town Council was held on Tuesday, October 8, 2024 at 7:00 p.m. at the Berryville-Clarke County Government Center in Berryville.

Attendance: Members of the Town Council present: Harry Lee Arnold, Jr., Mayor; Erecka Gibson, Vice Mayor; William Steinmetz, Diane Harrison, Grant Mazzarino, Ryan Tibbens

Absent: no one

Staff present: Keith Dalton, Town Manager; Neal White, Chief of Police; Jean Petti, Deputy Town Manager; Christy Dunkle, Community Development Director

Press present: Mickey Powell, Winchester Star

1. **Call to Order**
   Mayor Arnold called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**
   Mayor Arnold requested attendees stand for the pledge of allegiance.

3. **Approval of Agenda**
   Mr. Dalton requested that a closed session be added to the agenda.

   Council member Steinmetz made the motion to approve the agenda as amended in which the Council will enter into closed session in accordance with § 2.2-3711-A-1 of the Code of Virginia, to consider prospective candidates for employment.

   The motion passed by voice vote.

4. **Presentations/Awards and Recognitions**
   No items were discussed.

5. **Public Hearings**
   Special Use Permit – Home Occupation
   Megan and Joshua Urban, Owners, are requesting a special use permit per Section 603.3(f) of the Berryville Zoning Ordinance in order to operate a home occupation (fitness classes) at

the property located at 22 Jack Enders Boulevard, identified as Tax Map Parcel number 14A6-((4))-25, zoned DR-2 Detached Residential. SUP 04-24

Ms. Dunkle read the public hearing notice. Mayor Arnold recognized Megan Urban. Ms. Urban said that they had noted a lack of one-on-one coaching available in Berryville and wanted to create a positive impact in the community. Council member Tibbens asked Council member Steinmetz about Planning Commission's actions. Council member Steinmetz described the discussion that the Commission had at their public hearing. Council member Mazzarino asked about the nature of the business. The applicant confirmed they offer individual classes as well as group classes of up to four (4) people. She confirmed that there will be no more than two client vehicles parked on-site at a time.

Mr. Dalton noted that he had modified the Planning Commission's conditions to reflect the conditions placed on the previous special use permit. There was a discussion about activities within the structure, noise created from the business, and the proposed 6:00 a.m. start time. Council member Steinmetz said that the timeframe was not a concern of the Planning Commissioners. There was a discussion about the proposed start time of the previous special use permit.

Council member Tibbens asked about the distance between the applicant's house and the adjacent property. It was determined that they were approximately 40' apart.

Council member Harrison said she was not opposed to the start time and asked the applicant about noise that may be generated from the business. Ms. Urban said that the activity did not produce much noise. There was a discussion about keeping the garage door and windows closed. It was determined that the rear garage door may remain open during classes.

Mayor Arnold opened the public hearing. There were no speakers.

Mayor Arnold closed the public hearing.

6. **Discussion of public hearings**

There being no further discussion, Council member Harrison made the motion that the Council of the Town of Berryville recommend approval of Special Use Permit 04-24 in order to operate a home occupation (fitness classes) at the property located at 22 Jack Enders boulevard with the following conditions:

- **Hours of operation from 6:00 a.m. until 7:00 p.m.**
- **A maximum of four (4) clients permitted per session;**
- **A nameplate of up to two (2) square feet is permitted for a home occupation per Section 315.5(a) of the Berryville Zoning Ordinance;**

- **All activities must take place within the structure with the doors and windows (including garage door and windows) closed excluding the garage door at the rear of the home;**
- **No noise from business-related activities may be detected off site;**
- **On-street parking related to business activities at 22 Jack Enders Boulevard is prohibited;**
- **A maximum of two (2) client's vehicles may park on-site; and**
- **Home Occupation must comply with all provisions of Section 315 of the Berryville Zoning Ordinance.**

The motion passed by voice vote.

7. **Citizens' Forum**
Mayor Arnold recognized Craig Mattice, Town resident (comments attached). Mr. Mattice discussed proposed utility rates and fees. He said he was unable to attend the work session the previous day in which these matters were vetted by Council. He said that the HAA5 issue has created a public relations problem and that the proposed 10% rate increase does not bode well. He suggested a more aggressive public relations effort and said that the Town needed to be more transparent and proactive with the community. He suggested using money from the general fund to apply to the water treatment plant upgrade and reduce debt service.

Mr. Mattice asked why the administrative fees are proposed to be increased by over 9% and recommended that rates be adjusted rather than be fixed so that the higher volume users pay more.

Mr. Mattice said he plans on attending the November 4, 2024 work session.

8. **Consent Agenda**
Mayor Arnold asked for a motion to approve the consent agenda (minutes attached) with changes suggested by Mrs. Petti.

Vice Mayor Gibson made the motion to approve the consent agenda as presented. The motion passed by voice vote.

9. **Unfinished Business**
Confirmation of FY25 Budget Approval and Appropriation of Funds
Mayor Arnold recognized Mr. Dalton who said that the Council's action to approve the FY 25 Budget and appropriate the funds therein were omitted from the minutes of the June 11, 2024 Town Council meeting minutes that were approved by the Council in July. He said that the minutes did not reflect the approval of the FY25 budget adding that he had the recording of the minutes should Council members wish to hear the action.

Vice Mayor Gibson made the motion that the Council of the Town of Berryville confirms that it adopted the attached budget for fiscal year 2024-2025 at a duly convened meeting on June 11, 2024, an approved copy of said budget shall be incorporated into and become part

of the official minutes of this meeting, and further set forth in the approved budget, funds were appropriated for fiscal year 2024-2025.

The motion passed by voice vote.

Proposed Agreement between Shenandoah Cable Television LLC and the Town of Berryville

Mr. Dalton introduced Bryan Byrd representing Shentel. Mr. Dalton said that he had used the agreement in place with Comcast as a basis for negotiation of a draft agreement dated October 4, 2024 in the agenda packet. He discussed the addition of Exhibit C concerning work within public rights-of-way and standards for temporary and permanent restoration, any additional permitting, and bond requirements to protect the best interests of the Town.

Mr. Dalton discussed Section 4 Service Obligation, specifically Section 4.1.1 concerning service coverage within the Town, adding that this is new language suggested by Shentel. Mr. Byrd said that broadband is not subject to density requirements adding that overbuilding is risky. He referenced SEC orders that relaxed build-out requirements.

There was a discussion about Council's comfort level with the draft agreement. Council member Harrison asked about pole installation and Mr. Byrd said Shentel would use existing infrastructure both above and below ground. He discussed construction within the right-of-way and said they intend to install their facilities with the least disruption possible. Mr. Byrd added that state law enables them to do road cuts, which they try to avoid, and boring under the roads and that they install the network in sections. He said that temporary patches are usually in place for approximately 30 days before permanent patches will be installed.

Mayor Arnold asked for additional questions. There were none.

There being no further discussion Council member Mazzarino made the motion that the Council of the Town of Berryville set a public hearing on the proposed franchise agreement between the Town and SHENTEL for November 12, 2024.

Mayor Arnold thanked Mr. Byrd for discussing the matter with Council.

10. New Business

There was no new business.

11. Council Member Reports

There were no council member reports.

12. Staff Reports

There were no additional staff reports.

13. Committee Updates

Budget and Finance

No report, no meeting was set.

Community Development

Council member Tibbens recommended having a joint Community Development and Streets and Utilities meeting on Tuesday, October 22 at 3:30 p.m.

Public Safety

There were no updates. No meeting was set.

Streets and Utilities

A joint committee meeting with the Community Development Committee will be held on Tuesday, October 22, 2024 at 3:30 p.m.

14. Closed Session

Enter closed session

Vice Mayor Gibson made the motion that the Council of the Town of Berryville enter closed session in accordance with § 2.2-3711-A-1 of the Code of Virginia, to consider prospective candidates for employment.

Certification of Closed Session

Vice Mayor Gibson made the motion that the Council of the Town of Berryville adopt the following resolution certifying it has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act:

Resolution

WHEREAS, **§ 2.2-3712.D of the Code of Virginia requires a certification by this Council that such closed meeting was conducted in conformity with Virginia law,**

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

Mr. Dalton conducted a roll call vote on the motion:

Council member Steinmetz	**Aye**
Council member Harrison	**Aye**
Council member Mazzarino	**Aye**

Council member Tibbens	**Aye**
Vice Mayor Gibson	**Aye**
Mayor Arnold	**Aye**

15. Adjourned

Council member Harrison made the motion to adjourn the meeting. The meeting was adjourned at 8:37 p.m.

Erecka L. Gibson, Vice Mayor

Keith Dalton, Town Manager

Citizens' Forum at Town Council Meeting 10/8/2024

From: Craig Mattice
Subject: Proposed Rate Increases for Water and Sewer

I have read the input to the working session held yesterday published with the agenda. Unfortunately, I was unable to attend, so I don't know precisely what progress you have made or actions you are taking as you work the issue. However, I appreciate the opportunity to share my thoughts as you work the problems and come up with a plan rather than reacting to the result. Therefore, tonight I would like to offer some insights, suggestions, and thoughts as you deliberate through the process.

Background:

1. An increase of the magnitude you are discussing when the Haa5 problem has persisted for over 2 years so far is a potentially problematic public reations issue at best. I suggest you undertake a more transparent and aggressive public relations position to explain the actions being taken and if/how the new water treatment facility will hopefully mitigate the problem.
2. I understand that the revenue structure has to support the cost of the loan and the financing requirements of the lendor which may add significant costs that have to be overcome in the rate adjustment in order to secure the loan. But once again, please be transparent and proactive and at least identify how much this contributes to the cost.

As for the costs themselves and the calculations, I offer the following thoughts.

1. I assume you have seen or reasonably expect a decrease in the debt service costs with the reduction in interest rates by the Federal Reserve. Lower interest rates should be a significant benefit when applied against such a large principal amount.
2. Likewise, do you have a more precise estimate of the cost of construction that may support a lower loan requirement.
3. As I have stated in Citizens Forum presentations in the past, you can reduce the amount financed by using General Funds to pay for some of the costs of the new plant. You have reserves in the budget that can be reprioritized and I ask that you seriously consider this.
4. I have also asked during a Citizens Forum that although you passed a resolution which allows you to recover costs already spent from the loan proceeds, that you NOT do so. Doing so only increases the debt service amount and increases the rate change required.
5. Why should the Administrative and Facilities fee be increased at the same level as the usage rate? These costs are already high and not supported. I have asked for two years for someone to explain the basis of these charges and whether they are collecting more or less than the actual "facilities and administrative" costs but have yet to get an answer
6. Now is the time to consider adjusting the structure of the rates so that rather than the usage rate being fixed per 1000 gallons used and the Facilities and Administrative Fees are higher based on usage levels.

a. Adjusting the rate so that the more water you use, the higher the rate per 1000 gallons, will promote conservation which is very important as we face climate change and recognize that two summers in a row we have been in drought conditions and you had to implement water restrictions of various levels.
b. Likewise, larger volume users should pay more of the facility costs because they contribute more to the treatment volume and costs of operation.
c. You can vary the increase in rate based on usage such that the amount of increase is zero for 1000 gallon users and higher for 5000 or 10000 gallon users. This would help relieve the financial burden on lower income people as well.
d. You can also change the water rate structure to be volume level based and leave the sewage structure the unchanged because you don't have increased facility costs and the sewer rates are generally adequate and may need only an inflation adjustment.

As I develop other thoughts, ideas, and/or concerns, I will share them with you so that you can consider them as you work through the process.

I expect to be able to attend the November 4th Town Council working session on the water and sewer rates and hope to hear that you have considered these thoughts and learn what creative solutions you have come up with that can keep the rate increases to the lowest level reasonably possible.

FY 24-25 BUDGET REVENUES

Account Number	Account Description	FY23-24 APPROVED 2023-2024	FY24-25 APPROVED 2024-2025
	GENERAL FUND		
	FUND BALANCE		
100-3000000-0000	FUND BALANCE FORWARD	$ -	$ 558,169.00
	TOTAL FUND BALANCE	$ -	$ 558,169.00
	REVENUE FROM LOCAL SOURCES		
100-3110101-0000	CURRENT REAL ESTATE TAXES	$ 1,355,575.00	$ 1,355,575.00
100-3110102-0000	DEL REAL ESTATE TAXES	$ -	$ -
100-3110201-0000	UTILITY REAL ESTATE TAXES	$ 11,200.00	$ 11,200.00
100-3110301-0000	CURRENT PERS PROP TAXES	$ 410,000.00	$ 600,000.00
100-3110302-0000	DEL PERS PROP TAXES	$ -	$ -
100-3110303-0000	REFUSE COLLECTION(EXTRA TOTERS)	$ 13,000.00	$ 13,000.00
100-3110401-0000	MACHINERY & TOOLS	$ 175,000.00	$ 180,000.00
100-3110601-0000	TAX PENALTIES	$ 8,000.00	$ 8,000.00
100-3110602-0000	TAX INTEREST	$ 2,000.00	$ 3,500.00
	TOTAL REV FROM LOCAL SOURCES	$ 1,974,775.00	$ 2,171,275.00
	OTHER LOCAL TAXES		
100-3120101-0000	LOCAL SALES TAX	$ 280,000.00	$ 325,000.00
100-3120201-0000	CONSUMER UTILITY TAX	$ 100,000.00	$ 110,000.00
100-3120300-0000	BUSINESS LICENSE	$ 240,000.00	$ 280,000.00
100-3120402-0000	REC FRANCHISE FEES	$ 35,000.00	$ 43,000.00
100-3120501-0000	AUTO LICENSE	$ 102,000.00	$ 102,000.00
100-3120601-0000	BANK FRANCHISE TAXES	$ 150,000.00	$ 175,000.00
100-3120801-0000	CIGARETTE TAX (10¢)	$ 13,000.00	$ 13,000.00
100-3121001-0000	LODGING TAX (2%)	$ 10,000.00	$ 10,000.00
100-3121101-0000	MEALS TAX (4%)	$ 400,000.00	$ 430,000.00
	TOTAL OTHER LOCAL TAXES	$ 1,330,000.00	$ 1,488,000.00
	PERMITS, FEES & LICENSES		
100-3130304-0000	LAND USE APPLICATION FEES	$ 1,000.00	$ 1,000.00
100-3130307-0000	ZONING & SUBDIVISION FEES	$ 10,000.00	$ 10,000.00
	TOTAL PERMITS, FEES & LICENSES	$ 11,000.00	$ 11,000.00
	FINES & FORFEITURES		
100-3140101-0000	COURT FINES	$ 12,000.00	$ 12,000.00
100-3140102-0000	PARKING METER FINES	$ 2,000.00	$ 2,000.00
100-3140103-000	ESUMMONS	$ 1,000.00	$ 500.00
	TOTAL FINES & FORFEITURES	$ 15,000.00	$ 14,500.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	REVENUE FROM MONEY OR PROP				
100-3150101-0000	INTEREST ON DEPOSITS	$	95,000.00	$	105,000.00
100-3150201-0000	RENTAL OF PROPERTY	$	12,500.00	$	13,500.00
100-3150205-0000	WATER TANK SITE LEASE	$	86,000.00	$	92,000.00
100-3150206-0000	CHARGE CARD REBATE	$	17,000.00	$	14,000.00
	TOTAL FROM MONEY OR PROP	$	210,500.00	$	224,500.00
	CHARGES FOR SERVICES				
100-3160703-0000	PARKING METERS	$	8,000.00	$	10,000.00
100-3161502-0000	SALE OF PUBLICATIONS	$	-	$	-
	TOTAL CHARGES FOR SERVICES	$	8,000.00	$	10,000.00
	MISCELLANEOUS REVENUES				
100-3189905-0000	SALE OF SURPLUS	$	5,000.00	$	5,000.00
	TOTAL MISC REVENUES	$	5,000.00	$	5,000.00
	TOTAL LOCAL REVENUES	$	3,554,275.00	$	4,482,444.00
	REVENUE FROM THE COMMONWEALTH				
	NON-CATEGORICAL AID				
100-3220107-0000	ROLLING STOCK TAX	$	1,850.00	$	1,900.00
100-3189999-0000	PPTRA	$	209,917.00	$	209,917.00
100-3220201-0000	COMMUNICATION TAX	$	65,000.00	$	62,000.00
100-3220106-0000	ARPA FUNDS (2ND TRANCHE)	$	-	$	-
	TOTAL NON-CATEGORICAL AID	$	276,767.00	$	273,817.00
	CATEGORICAL AID				
100-3220108-0000	599 LAW ENFORCEMENT GRANT	$	90,600.00	$	95,000.00
100-3240103-0000	LE BLOCK GRANT	$	1,000.00	$	1,000.00
100-3240201-0000	FIRE FUND PROGRAM	$	15,250.00	$	15,250.00
100-3240300-0000	VDOT LANE MILE ALLOWANCE	$	503,000.00	$	635,000.00
100-3240301-0000	VDOT PRIM RD SNOW REMOVAL REIMB	$	55,555.00	$	60,000.00
100-3240302-0000	LITTER CONTROL GRANT	$	2,500.00	$	4,000.00
100-3240312-0000	VA COMMISSION FOR THE ARTS	$	4,500.00	$	4,500.00
100-3240710-0000	DMV ANIMAL FRIENDLY PLATES	$	-	$	-
	TOTAL CATEGORICAL AID	$	672,405.00	$	814,750.00
	TOTAL FROM THE COMMONWEALTH	$	949,172.00	$	1,088,567.00

Account Number	Account Description	FY23-24 APPROVED 2023-2024	FY24-25 APPROVED 2024-2025
	REVENUE FROM THE FEDERAL GOVERNMENT		
	CATEGORICAL AID		
100-3340102-0000	FEDERAL FIRE FUND PROGRAM	$ -	$ -
100-3340311-0000	FEDERAL EMERGENCY R&R	$ -	$ -
	TOTAL CATEGORICAL AID	$ -	$ -
	TOTAL FROM FEDERAL GOVERNMENT	$ -	$ -
	REVENUE FROM OTHER SOURCES		
	NON-REVENUE RECEIPTS		
100-3410201-0000	MISCELLANEOUS REVENUES	$ 1,000.00	$ 1,000.00
	TOTAL FROM OTHER SOURCES	$ 1,000.00	$ 1,000.00
	TOTAL FROM OTHER SOURCES	$ 1,000.00	$ 1,000.00
	TOTAL GENERAL FUND REVENUES	$ 4,504,447.00	$ 5,572,011.00
	WATER FUND		
	FUND BALANCE		
501-3000000-0000	FUND BALANCE	$ 615,000.00	$ -
	TOTAL FUND BALANCE	$ 615,000.00	$ -
	REVENUE FROM MONEY OR PROP		
501-3150102-0000	INTEREST ON INVESTMENTS	$ 65,000.00	$ 130,000.00
	TOTAL FROM USE OF MONEY OR PROP	$ 65,000.00	$ 130,000.00
	CHARGES FOR SERVICES		
501-3160110-0000	TREATMENT FEES	$ 1,200,000.00	$ 1,324,000.00
501-3160111-0000	DELINQUENT ACCT PENALTIES	$ 40,000.00	$ 40,000.00
501-3160113-0000	AVAILABILITY CHARGES	$ 30,500.00	$ -
501-3160114-0000	CONNECTION CHARGES	$ -	$ -
501-3160115-0000	METER FEES	$ 1,000.00	$ -
501-3160116-000	LOAN PROCEEDS	$ 1,200,000.00	$ 5,000,000.00
	TOTAL CHARGES FOR SERVICES	$ 2,471,500.00	$ 6,364,000.00
	TOTAL WATER FUND	$ 3,151,500.00	$ 6,494,000.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	SEWER FUND				
	FUND BALANCE				
502-3000000-0000	FUND BALANCE	$	1,095,000.00	$	360,300.00
	TOTAL FUND BALANCE	$	1,095,000.00	$	360,300.00
	REVENUE FROM MONEY OR PROP				
502-3150101-0000	INTEREST INCOME	$	35,000.00	$	155,000.00
	TOTAL REVENUE FROM MONEY OR PROP	$	35,000.00	$	155,000.00
	CHARGES FOR SERVICES				
502-3160110-0000	TREATMENT FEES	$	1,800,000.00	$	2,012,000.00
502-3160112-0000	SECURITY DEPOSITS	$	-	$	-
502-3160113-0000	AVAILABILITY CHARGES	$	32,750.00	$	-
	TOTAL CHARGES FOR SERVICES	$	1,832,750.00	$	2,012,000.00
	REVENUE FROM OTHER SOURCES				
	NON-REVENUE RECEIPTS				
502-3410401-0000	VRA LOAN	$	-	$	-
502-3410402-0000	WQIF Grant	$	-	$	-
502-3410404-0000	NUTRIENT CREDIT REBATE	$	500.00	$	500.00
	TOTAL NON-REVENUE RECEIPTS	$	500.00	$	500.00
	TOTAL FROM OTHER SOURCES	$	500.00	$	500.00
	TOTAL SEWER FUND	$	2,963,250.00	$	2,527,800.00
	TOTAL REVENUES ALL FUNDS	**$**	**10,619,197.00**	**$**	**14,593,811.00**

Account Number	Account Description	FY23-24 APPROVED 2023-2024	FY24-25 APPROVED 2024-2025

FY 24-25 BUDGET EXPENSES

Account Number	Account Description	FY23-24 APPROVED 2023-2024	FY24-25 DRAFT 2024-2025
	GENERAL FUND		
	TOWN COUNCIL		
100-4011100-1111	EXPENSE COMPENSATION	$ 18,900.00	$ 18,900.00
100-4011100-2100	MATCHING FICA EXPENSE (7.65 %)	$ 1,450.00	$ 1,450.00
100-4011100-5540	TRAINING	$ 4,000.00	$ 400.00
100-4011100-5699	LOCAL CONTRIBUTIONS	$ -	$ 5,000.00
100-4011100-5800	MISCELLANEOUS	$ 5,000.00	$ 5,000.00
100-4011100-5810	DUES	$ 3,000.00	$ 3,000.00
100-4011100-6017	TOWN CODE SUPPLEMENTS	$ 2,000.00	$ 2,000.00
100-4011100-6018	STATE CODE SUPPLEMENTS	$ -	$ -
	TOTAL TOWN COUNCIL	$ 34,350.00	$ 35,750.00
	TOWN CLERK		
100-4011200-1114	SALARIES/WAGES/TNCLK	$ 52,100.00	$ 53,100.00
100-4011200-2100	MATCHING FICA EXPENSE (7.65 %)	$ 4,100.00	$ 4,350.00
100-4011200-5510	MILEAGE	$ 250.00	$ 250.00
100-4011200-5540	EDUCATION/TRAINING	$ 1,000.00	$ 1,000.00
100-4011200-5810	DUES	$ 100.00	$ 100.00
	TOTAL TOWN CLERK	$ 57,550.00	$ 58,800.00
	OFFICE OF TOWN MANAGER/DEP TM		
100-4012110-1112	COMPENSATION	$ 83,000.00	$ 240,000.00
100-4012110-2100	MATCHING FICA EXPENSE (7.65 %)	$ 6,500.00	$ 18,000.00
100-4012110-3399	BLIGHT ABATEMENT	$ 50,000.00	$ 50,000.00
100-4012110-5230	TELECOMMUNICATIONS	$ 600.00	$ 1,200.00
100-4012110-5510	MILEAGE	$ 150.00	$ 150.00
100-4012110-5540	TRAINING	$ 1,000.00	$ 1,000.00
100-4012110-5810	DUES	$ 750.00	$ 750.00
	TOTAL TOWN MANAGER	$ 142,000.00	$ 311,100.00
	LEGAL SERVICES		
100-4012210-3150	PROFESSIONAL SERVICES	$ 50,000.00	$ 50,000.00
	TOTAL LEGAL SERVICES	$ 50,000.00	$ 50,000.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	PERSONNEL				
100-4012220-2210	VRS	$	169,000.00	$	205,000.00
100-4012220-2220	VMLIP - STD	$	650.00	$	670.00
100-4012220-2230	VMLIP - LTD	$	6,900.00	$	8,800.00
100-4012220-2250	Line of Duty Act	$	8,500.00	$	8,200.00
100-4012220-2300	HEALTH INSURANCE	$	227,000.00	$	265,000.00
100-4012220-2400	LIFE INSURANCE	$	17,400.00	$	21,000.00
100-4012220-2600	UNEMPLOYMENT INSURANCE	$	230.00	$	180.00
100-4012220-2700	WORKER'S COMPENSATION	$	35,000.00	$	35,000.00
100-4012220-3110	RANDOM DRUG SCREENING	$	750.00	$	750.00
100-4012220-9001	EMPLOYEE RECOGNITION	$	2,000.00	$	2,000.00
	TOTAL PERSONNEL	$	467,430.00	$	546,600.00
	INDEPENDENT AUDITOR				
100-4012240-3120	CONTRACTUAL SERVICES	$	20,000.00	$	21,000.00
	TOTAL INDEPENDENT AUDITOR	$	20,000.00	$	21,000.00
	TOWN TREASURER				
100-4012410-1113	COMPENSATION	$	85,500.00	$	92,000.00
100-4012410-2100	MATCHING FICA EXPENSE (7.65 %)	$	6,700.00	$	9,100.00
100-4012410-3130	PROFESSIONAL SER/TAX CONV	$	2,500.00	$	2,500.00
100-4012410-3150	PROFESSIONAL SER/VEC	$	-	$	-
100-4012410-5306	SURETY BONDS	$	500.00	$	500.00
100-4012410-5540	TRAINING	$	2,000.00	$	2,000.00
100-4012410-5810	DUES	$	1,000.00	$	1,000.00
100-4012410-6015	AUTO DECALS	$	-	$	-
100-4012410-6020	CIGARETTE TAX STAMPS	$	-	$	-
	TOTAL TOWN TREASURER	$	98,200.00	$	107,100.00
	FINANCE/ACCOUNTING				
100-4012430-1113	COMPENSATION	$	130,000.00	$	131,000.00
100-4012430-2100	MATCHING FICA EXPENSE (7.65 %)	$	9,700.00	$	10,000.00
100-4012430-5540	TRAINING	$	3,400.00	$	3,400.00
	TOTAL FINANCE/ACCOUNTING	$	143,100.00	$	144,400.00
	CENTRAL ADM/PURCHASING				
100-4012530-3320	MAINTENANCE CONTRACTS	$	52,250.00	$	69,000.00
100-4012530-3400	WEB SITE	$	1,000.00	$	1,000.00
100-4012530-3450	DIGITIZING	$	7,000.00	$	7,000.00
100-4012530-3501	NEWSLETTER	$	1,000.00	$	1,000.00
100-4012530-3600	ADVERTISING	$	8,000.00	$	8,000.00
100-4012530-5210	POSTAGE	$	16,000.00	$	17,000.00
100-4012530-5230	TELECOMMUNICATIONS	$	4,300.00	$	4,500.00
100-4012530-5250	SOCIAL MEDIA ARCHIVING	$	3,300.00	$	3,300.00
100-4012530-5415	COPIER LEASE	$	5,100.00	$	5,300.00
100-4012530-5540	TRAINING	$	2,500.00	$	2,500.00
100-4012530-5699	CONTRIBUTION / CC SOCIAL MEDIA	$	5,000.00	$	5,000.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
100-4012530-5810	DUES	$	500.00	$	500.00
100-4012530-6001	OFFICE SUPPLIES	$	15,000.00	$	17,000.00
	TOTAL CENTRAL ADM/PURCHASING	$	120,950.00	$	141,100.00
	RISK MANAGEMENT				
100-4012550-5304	BLANKET EXCESS LIABILITY	$	16,000.00	$	16,000.00
100-4012550-5305	AUTOMOBILE INSURANCE	$	13,000.00	$	15,500.00
100-4012550-5308	SEMI-MULTI PERIL INS	$	36,500.00	$	43,000.00
100-4012550-5800	INSURANCE DEDUCTABLES	$	-	$	-
	TOTAL RISK MANAGEMENT	$	65,500.00	$	74,500.00
	ENGINEERING SERVICES				
100-4012600-3140	ENGINEERING SERVICES	$	5,000.00	$	5,000.00
	TOTAL ENGINEERING SERVICES	$	5,000.00	$	5,000.00
	ELECTIONS				
100-4013100-1125	ELECTION OFFICIALS	$	2,500.00	$	3,500.00
100-4013100-6001	OFFICE SUPPLIES	$	1,500.00	$	1,500.00
	TOTAL ELECTIONS	$	4,000.00	$	5,000.00
	PUBLIC DEFENDER FEES				
100-4021500-3150	PUBLIC DEFENDER FEES	$	2,000.00	$	2,000.00
	TOTAL PUBLIC DEFENDER FEES	$	2,000.00	$	2,000.00
	POLICE DEPARTMENT				
100-4031100-1139	COMPENSATION	$	700,500.00	$	794,400.00
100-4031100-2100	MATCHING FICA EXPENSE (7.65 %)	$	54,000.00	$	60,500.00
100-4031100-3110	MEDICAL EXAMINATIONS	$	900.00	$	500.00
100-4031100-3115	PRE EMPLOYMENT SCREENING	$	250.00	$	2,000.00
100-4031100-3190	INTERPRETER	$	400.00	$	400.00
100-4031100-3310	VEHICLE REPAIR & MAINTENANCE	$	12,000.00	$	16,000.00
100-4031100-3320	MAINTENANCE CONTRACTS	$	40,100.00	$	34,300.00
100-4031100-4081	RICH RAU SAFETY EQUIP & EDUCATION	$	5,000.00	$	5,000.00
100-4031100-4082	WILDLIFE MANAGEMENT	$	250.00	$	250.00
100-4031100-5210	POSTAGE	$	500.00	$	500.00
100-4031100-5230	TELECOMMUNICATIONS	$	3,000.00	$	5,600.00
100-4031100-5415	COPIER LEASE	$	4,400.00	$	5,300.00
100-4031100-5540	TRAINING	$	19,000.00	$	16,000.00
100-4031100-5545	OFFICE ACCREDIATION	$	500.00	$	500.00
100-4031100-5810	DUES	$	850.00	$	850.00
100-4031100-5815	COMMUNITY RELATIONS	$	2,000.00	$	2,000.00
100-4031100-6001	OFFICE SUPPLIES	$	1,600.00	$	1,800.00
100-4031100-6008	VEHICLE GASOLINE & OIL	$	20,000.00	$	20,000.00
100-4031100-6010	POLICE SUPPLIES	$	13,500.00	$	14,000.00
100-4031100-6011	UNIFORMS	$	3,000.00	$	5,000.00
100-4031100-6012	RECRUITMENT/ADVERTISING			$	2,000.00
	TOTAL POLICE DEPARTMENT	$	881,750.00	$	986,900.00

Account Number	Account Description	FY23-24 APPROVED 2023-2024	FY24-25 APPROVED 2024-2025
	TRAFFIC CONTROL		
100-4031300-5699	COUNTY CONT/CROSSING GD	$ 2,500.00	$ 2,500.00
	TOTAL TRAFFIC CONTROL	$ 2,500.00	$ 2,500.00
	EMERGENCY SERVICES		
100-4031400-5699	CONTRIBUTION/CC CENT ALRM	$ 5,000.00	$ 5,000.00
	TOTAL EMERGENCY SERVICES	$ 5,000.00	$ 5,000.00
	VOLUNTEER FIRE DEPARTMENT		
100-4032200-5699	CONTRIBUTION/JHEVFD	$ 30,000.00	$ 30,000.00
100-4032200-5707	FIRE FUND PROGRAM	$ 18,500.00	$ 22,000.00
100-4032200-8411	CAPITAL PROJECT	$ 10,000.00	$ 80,000.00
	TOTAL VOLUNTEER FIRE DEPT	$ 58,500.00	$ 132,000.00
	CORRECTION & DETENTION		
100-4033200-5550	CONFINEMENT OF PRISONERS	$ -	$ -
	TOTAL CORRECTION & DETENTION	$ -	$ -
	PUBLIC WORKS ADMINISTRATION		
100-4041100-1140	COMPENSATION	$ 38,000.00	$ 61,500.00
100-4041100-2100	MATCHING FICA EXPENSE (7.65 %)	$ 2,900.00	$ 4,700.00
100-4041100-3110	MEDICAL EXAMS	$ 1,000.00	$ 1,000.00
100-4041100-3310	VEHICLE REP & MAINTENANCE	$ 11,000.00	$ 11,000.00
100-4041100-5120	FUEL OIL/HEAT	$ 3,000.00	$ 3,000.00
100-4041100-5230	TELECOMMUNICATIONS	$ 8,000.00	$ 8,000.00
100-4041100-5415	COPIER LEASE	$ 2,700.00	$ 4,200.00
100-4041100-5540	TRAINING	$ 6,000.00	$ 4,000.00
100-4041100-6001	OFFICE SUPPLIES	$ 500.00	$ 500.00
	TOTAL PUBLI WKS ADMINISTRATION	$ 73,100.00	$ 97,900.00
	HWYS, STS BRIDGES & SDWLKS		
100-4041200-1183	COMPENSATION	$ 191,000.00	$ 205,000.00
100-4041200-2100	MATCHING FICA EXPENSE (7.65 %)	$ 14,800.00	$ 16,000.00
100-4041200-3310	EQUIPMENT MAINTENANCE	$ 12,000.00	$ 18,000.00
100-4041200-3311	STREET TREES/SIDEWALKS	$ 15,000.00	$ 15,000.00
100-4041200-3315	SIDEWALK MAINTENANCE	$ 16,000.00	$ 16,000.00
100-4041200-3316	STREET SIGN MAINTENANCE	$ -	$ -
100-4041200-5425	NORFOLK/SOUTHERN R-O-W'S	$ 1,200.00	$ 1,200.00
100-4041200-6007	MATERIALS & SUPPLIES	$ 6,000.00	$ 8,000.00
100-4041200-6008	VEHICLE GASOLINE & OIL	$ 24,000.00	$ 24,000.00
100-4041200-6011	UNIFORMS	$ 6,000.00	$ 6,000.00
	TOTAL HWYS, STS BRIDGES & SWLKS	$ 286,000.00	$ 309,200.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	VDOT STREET MAINTENANCE				
100-4041250-3140	ENGINEERING	$	10,000.00	$	50,000.00
100-4041250-3310	EQUIPMENT MAINTENANCE	$	15,000.00	$	20,000.00
100-4041250-3311	STORM SEWER MAINTENANCE	$	15,000.00	$	20,000.00
100-4041250-3316	SIGN MAINTENANCE	$	10,000.00	$	10,000.00
100-4041250-5800	CONTINGENCY	$	25,000.00	$	27,000.00
100-4041250-6007	MATERIALS AND SUPPLIES	$	10,000.00	$	10,000.00
100-4041250-6050	STREET MAINTENANCE	$	125,000.00	$	135,000.00
100-4041250-6060	SIDEWALK REPLACEMENT	$	45,000.00	$	45,000.00
100-4041250-6135	MOWING/TREE REMOVAL	$	15,000.00	$	15,000.00
100-4041250-6207	STREET SWEEPING	$	18,000.00	$	18,000.00
100-4041250-6307	SNOW REMOVAL	$	60,000.00	$	180,000.00
100-4041250-8801	EQUIPMENT PURCHASE	$	-	$	50,000.00
100-4041250-8803	PW SITE IMPROVEMENTS	$	150,000.00	$	50,000.00
100-4041250-8804	SAFETY EQUIPMENT	$	5,000.00	$	5,000.00
	TOTAL VDOT STREET MAINTENANCE	$	503,000.00	$	635,000.00
	STREET LIGHTS				
100-4041320-5110	ELECTRICITY	$	90,000.00	$	90,000.00
	TOTAL STREET LIGHTS	$	90,000.00	$	90,000.00
	SNOW REMOVAL - DOWNTOWN				
100-4041330-3220	CONTRACTUAL SERVICES	$	20,000.00	$	20,000.00
100-4041330-6007	MATERIALS & SUPPLIES	$	2,000.00	$	2,000.00
	TOTAL SNOW REMOVAL-DOWNTOWN	$	22,000.00	$	22,000.00
	PARKING METERS & LOTS				
100-4041340-6007	MATERIALS & SUPPLIES	$	2,000.00	$	3,000.00
	TOTAL PARKING METERS & LOTS	$	2,000.00	$	3,000.00
	REFUSE COLLECTION				
100-4042300-3220	CONTRACTUAL SERVICES	$	240,000.00	$	250,000.00
100-4042300-6225	RECYCLING SERVICES	$	110,000.00	$	120,000.00
	TOTAL REFUSE COLLECTION	$	350,000.00	$	370,000.00
	REFUSE DISPOSAL				
100-4042400-3800	FCO LANDFILL CHARGES	$	50,000.00	$	30,000.00
	TOTAL REFUSE DISPOSAL	$	50,000.00	$	30,000.00
	GENERAL PROPERTIES				
100-4043200-3310	IMPROVEMENT,REPAIR,MAINTENANCE	$	47,000.00	$	50,000.00
100-4043200-3325	HERMITAGE SWPOND MAINT	$	4,100.00	$	5,400.00
100-4043200-6007	MATERIALS & SUPPLIES	$	500.00	$	500.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
100-4043200-6017	CHRISTMAS WREATHS	$	500.00	$	500.00
	TOTAL GENERAL PROPERTIES	$	52,100.00	$	56,400.00
	BUILDING SERVICES				
100-4064200-3150	PROFESSIONAL SERVICES	$	1,000.00	$	1,000.00
100-4064200-3200	CONTRACTURAL SERVICES	$	10,000.00	$	12,000.00
100-4064200-5110	ELECTRICITY	$	20,100.00	$	22,500.00
100-4064200-5120	NATURAL GAS/HEAT	$	3,000.00	$	3,100.00
100-4064200-5130	WATER/SEWER	$	800.00	$	1,000.00
100-4064200-5230	TELECOMMUNICATIONS	$	1,500.00	$	1,500.00
100-4064200-5304	LIABILITY INSURANCE	$	1,500.00	$	1,500.00
100-4064200-7113	IN KIND COSTS	$	13,000.00	$	13,000.00
100-4064200-7115	SHARED MAINTENANCE	$	19,000.00	$	20,000.00
100-4064200-8411	CAPITAL ASSET RESERVES	$	10,000.00	$	10,000.00
	TOTAL BUILDING SERVICES	$	79,900.00	$	85,600.00
	PARKS & RECREATION				
100-4071310-3160	CONTRACTURAL SER/JN BLUE	$	1,000.00	$	1,000.00
100-4071310-6017	CHRISTMAS LIGHTS	$	3,500.00	$	3,500.00
100-4071310-6018	ROSE HILL PARK MAINTENANCE	$	15,000.00	$	10,000.00
	TOTAL PARKS & RECREATION	$	19,500.00	$	14,500.00
	PLANNING				
100-4081100-1155	COMPENSATION	$	97,000.00	$	129,000.00
100-4081100-2100	MATCHING FICA EXPENSE (7.65 %)	$	7,500.00	$	9,900.00
100-4081100-3190	PROFESSIONAL SERVICES	$	3,000.00	$	8,000.00
100-4081100-3195	PREPAID APPLICATION REVIEW FEES	$	-	$	-
100-4081100-3500	PRINTING	$	250.00	$	250.00
100-4081100-5510	MILEAGE	$	100.00	$	100.00
100-4081100-5540	TRAINING	$	-	$	3,000.00
100-4081100-5810	DUES	$	-	$	-
100-4081100-6001	OFFICE EQUIPMENT	$	100.00	$	-
100-4081100-6012	PUBLICATIONS	$	-	$	-
	TOTAL PLANNING	$	107,950.00	$	150,250.00
	BOARD OF ZONING APPEALS				
100-4081400-1110	EXPENSE COMPENSATION	$	500.00	$	500.00
100-4081400-5540	TRAINING	$	750.00	$	750.00
	TOTAL BOARD OF ZONING APPEALS	$	1,250.00	$	1,250.00
	ECONOMIC DEVELOPMENT				
100-4081500-5411	WAYFINDING SIGNS	$	-	$	50,000.00
100-4081500-5693	VA COMMISSION FOR ARTS FUNDING	$	4,500.00	$	4,500.00
100-4081500-5695	TOWN/COUNTY ECONOMIC DEV	$	20,500.00	$	21,500.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
100-4081500-5696	ECONOMIC DEVELOPMENT RESERVE	$	2,500.00	$	2,500.00
100-4081500-5699	DBI/ECO DEV PROF SERVICES	$	-	$	2,000.00
100-4081500-5700	ANNEXATION AREA PROF SERVICES	$	-	$	-
	TOTAL ECONOMIC DEVELOPMENT	$	27,500.00	$	80,500.00
	PLANNING COMMISSION				
100-4081600-1111	EXPENSE COMPENSATION	$	5,000.00	$	5,000.00
100-4081600-5540	TRAINING	$	1,500.00	$	2,000.00
100-4081600-5810	DUES	$	-	$	-
	TOTAL PLANNING COMMISSION	$	6,500.00	$	7,000.00
	B'VILLE AREA DEV AUTHORITY				
100-4081700-1111	EXPENSE COMPENSATION	$	2,500.00	$	2,500.00
100-4081700-5540	TRAINING	$	1,000.00	$	1,000.00
100-4081700-5810	DUES	$	-	$	-
	TOTAL B'VILLE AREA DEV AUTHORITY	$	3,500.00	$	3,500.00
	ARCHITECTURAL REVIEW BOARD				
100-4081800-5540	TRAINING	$	500.00	$	500.00
	TOTAL ARCHITECTURAL REVIEW BD	$	500.00	$	500.00
	TREE BOARD				
100-4081900-5800	MISCELLANEOUS	$	-	$	-
	TOTAL TREE BOARD	$	-	$	-

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	CAPITAL OUTLAY				
100-4094200-8225	COMPUTER REPLACEMENT	$	35,000.00	$	3,500.00
100-4094200-8231	PATROL VEHICLE	$	57,500.00	$	62,000.00
100-4094200-8338	SNOW PLOW(S)	$	-	$	-
100-4094200-8340	MOWER	$	-	$	12,000.00
100-4094200-8341	ROSE HILL PARK REPAIRS (PW)	$	30,000.00	$	-
100-4094200-8345	PW TON DUMP	$	-	$	-
100-4094200-8411	CAPITAL RESERVE	$	196,238.10	$	-
100-4094200-8602	3/4 TON TRUCK (PW)	$	-	$	-
100-4094200-8702	WAYFINDING SIGNS RESERVE	$	-	$	-
100-4094200-8803	PUBLIC WORKS SITE IMPROVEMENTS	$	-	$	-
100-4094200-8915	HOGAN'S ALLEY IMPROVEMENTS	$	10,000.00	$	-
100-4094200-8918	ROSE HILL PARK MASTERPLAN			$	600,000.00
100-4094200-8951	PD RADIO REPLACEMENT RESERVE	$	-	$	-
100-4094200-8959	CHRISTMAS DECORATIONS FOR STS(PW)	$	-	$	-
100-4094200-9002	JACKSON DR SWMA/DORSEY ST STMWTR				
100-4094200-9003	BACKHOE (PW)	$	-	$	-
100-4094200-9004	MOSBY BOULEVARD SIDEWALK	$	20,000.00	$	-
100-4094200-9005	FAIRFAX (E&W) SIDEWALK RESERVE	$	60,000.00	$	50,000.00
100-4094200-9006	SECOND STREET REPAIRS	$	-	$	-
100-4094200-9007	INTERVIEW ROOM AV (PD)	$	6,500.00	$	-
100-4094200-9008	SALT BUILDING (PW)	$	-	$	-
100-4094200-9009	TOWN STREET REPAIRS	$	20,000.00	$	-
	TOTAL CAPITAL OUTLAY	$	435,238.10	$	727,500.00
	ARPA EXPENSES				
100-4094300-5700	ARPA EXPENSES	$	-	$	-
	TOTAL ARPA EXPENSES	$	-	$	-
	CONTINGENCY				
100-4094300-5800	CONTINGENCY (3.00%)	$	114,978.90	$	137,561.00
	TOTAL CONTINGENCY	$	114,978.90	$	137,561.00
	DEBT SERVICE				
100-4095000-9110	RDA PRINCIPAL	$	46,500.00	$	48,400.00
100-4095000-9120	RDA INTEREST	$	75,100.00	$	73,200.00
100-4095000-9130	RDA DEBT SER RESERVE	$	-	$	-
	TOTAL DEBT SERVICE	$	121,600.00	$	121,600.00
	TOTAL GENERAL FUND OPERATIONAL	$	3,832,630.00	$	4,585,350.00
	TOTAL GENERAL FUND CONTINGENCY	$	114,978.90	$	137,561.00
	TOTAL GENERAL FUND CAP OUTLAY	$	435,238.10	$	727,500.00
	TOTAL GENERAL FUND DEBT SERVICE	$	121,600.00	$	121,600.00
	TOTAL GENERAL FUND EXPENSES	$	4,504,447.00	$	5,572,011.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	WATER FUND				
	PERSONNEL				
501-4012220-1140	COMPENSATION	$	130,000.00	$	60,000.00
501-4012220-2100	MATCHING FICA EXPENSE (7.65 %)	$	9,950.00	$	4,600.00
501-4012220-2210	VRS	$	79,000.00	$	60,000.00
501-4012220-2220	VMLIP - STD	$	300.00	$	240.00
501-4012220-2230	VMLIP - LTD	$	3,200.00	$	2,200.00
501-4012220-2300	HEALTH INSURANCE	$	105,500.00	$	93,000.00
501-4012220-2400	LIFE INSURANCE	$	7,500.00	$	6,000.00
501-4012220-2600	UNEMPLOYMENT INSURANCE	$	110.00	$	75.00
501-4012220-2700	WORKER'S COMPENSATION	$	21,000.00	$	24,000.00
501-4012220-3170	MISS UTILITY	$	1,750.00	$	1,750.00
501-4012220-3320	HANDHELD MAINT	$	5,000.00	$	5,000.00
501-4012220-3450	DIGITIZING	$	7,000.00	$	7,000.00
501-4012220-5210	POSTAGE	$	4,700.00	$	5,500.00
501-4012220-5540	TRAINING	$	2,500.00	$	2,500.00
501-4012220-6001	OFFICE SUPPLIES	$	2,000.00	$	4,500.00
	TOTAL PERSONNEL	$	379,510.00	$	276,365.00
	TREATMENT				
501-4012222-1147	COMPENSATION	$	273,000.00	$	290,000.00
501-4012222-2100	MATCHING FICA EXPENSE (7.65 %)	$	21,000.00	$	22,000.00
501-4012222-2830	CERTIFICATION FEES	$	600.00	$	300.00
501-4012222-2840	STATE CONNECTION FEES	$	5,900.00	$	5,900.00
501-4012222-2850	LAB TESTING	$	11,000.00	$	15,000.00
501-4012222-3110	MEDICAL EXAMS	$	200.00	$	100.00
501-4012222-3145	PROFESSIONAL SERVICES	$	10,000.00	$	10,000.00
501-4012222-3210	SLUDGE REMOVAL	$	27,000.00	$	24,000.00
501-4012222-3220	CLEAN RIVER INTAKE	$	3,000.00	$	4,000.00
501-4012222-3310	REPAIR & MAINTENANCE	$	75,000.00	$	125,000.00
501-4012222-3510	CONSUMER CONFIDENCE RPT	$	1,000.00	$	-
501-4012222-5110	ELECTRICITY	$	70,000.00	$	70,000.00
501-4012222-5120	PROPANE HEAT WTP	$	7,200.00	$	4,000.00
501-4012222-5230	TELECOMMUNICATIONS	$	4,700.00	$	4,700.00
501-4012222-5415	COPIER LEASE	$	1,300.00	$	1,800.00
501-4012222-5540	TRAINING	$	3,500.00	$	3,500.00
501-4012222-5690	DISCHARGE PERMIT RENEWAL	$	3,000.00	$	-
501-4012222-5810	DUES	$	1,000.00	$	400.00
501-4012222-6001	OFFICE SUPPLIES	$	1,000.00	$	400.00
501-4012222-6004	LAB SUPPLIES	$	7,000.00	$	20,000.00
501-4012222-6005	JANITORIAL SUPPLIES	$	1,300.00	$	1,000.00
501-4012222-6008	VEHICLE GASOLINE & OIL	$	7,200.00	$	7,200.00
501-4012222-6011	UNIFORMS	$	1,000.00	$	1,500.00
501-4012222-6014	TOOLS	$	1,000.00	$	750.00
501-4012222-6019	SAFETY EQUIPMENT	$	2,000.00	$	2,000.00
501-4012222-6020	PERSONAL EQUIPMENT	$	600.00	$	-
501-4012222-6025	CHEMICALS	$	50,000.00	$	50,000.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	TOTAL TREATMENT	$	589,500.00	$	663,550.00
	DISTRIBUTION & MAINTENANCE				
501-4012224-1183	COMPENSATION	$	192,000.00	$	205,000.00
501-4012224-2100	MATCHING FICA EXPENSE (7.65 %)	$	14,700.00	$	15,700.00
501-4012224-3330	LINE REPAIR & MAINTENANCE	$	50,000.00	$	50,000.00
501-4012224-6007	MATERIALS & SUPPLIES	$	30,000.00	$	30,000.00
501-4012224-6019	SAFETY EQUIPMENT	$	700.00	$	700.00
501-4012224-6030	NEW SERVICE SUPPLIES	$	2,000.00	$	1,000.00
501-4012224-9008	STORAGE TANK MAINT CONTRACT	$	25,000.00	$	25,000.00
	TOTAL DISTRIBUTION & MAINT	$	314,400.00	$	327,400.00
	CAPITAL OUTLAY				
501-4094200-8102	TANK REPAIR & MAINTENANCE	$	-	$	-
501-4094200-8105	PICKUP (1/2)	$	-	$	20,000.00
501-4094200-8118	WTP BACKWASH LAGOON REPAIR				
501-4094200-8144	WATER TREATMENT PLANT UPGRADES	$	1,200,000.00	$	5,000,000.00
501-4094200-8211	CAPITAL RESERVES	$	11,587.70	$	-
501-4094200-8225	COMPUTER UPGRADE	$	3,000.00	$	3,500.00
501-4094200-8340	MOWER (1/3)	$	-	$	-
501-4094200-8345	PW ONE TON DUMP TRUCK	$	-	$	20,500.00
501-4094200-8360	HANDHELD METER READER	$	-	$	-
501-4094200-8361	WATER DIST SYSTEM UPGRADES	$	400,000.00	$	144,665.55
501-4094200-8602	3/4 TON TRUCK	$	-	$	-
501-4094200-8605	WTP BUILDING MAINTENANCE				
501-4094200-8704	FINISH PUMP PROJECT	$	50,000.00	$	-
501-4094200-8958	WATER METER REPLACEMENT	$	165,000.00	$	-
501-4094200-9003	BACKHOE(PW)	$	-	$	-
501-4094200-9004	SECURITY IMPROVEMENTS	$	-	$	-
501-4094200-9005	WATER RIVER PUMP DISCONNECT ELIM	$	-	$	-
501-4094200-9006	WTP UPGRADE- PER				
	TOTAL CAPITAL OUTLAY	$	1,829,587.70	$	5,188,665.55
	CONTINGENCY				
501-4094300-5800	CONTINGENCY (3.00%)	$	38,502.30	$	38,019.45
	TOTAL CONTINGENCY	$	38,502.30	$	38,019.45
	TOTAL WATER FUND OPERATIONAL	$	1,283,410.00	$	1,267,315.00
	TOTAL WATER FUND CONTINGENCY	$	38,502.30	$	38,019.45
	TOTAL WATER FUND CAP OUTLAY	$	1,829,587.70	$	5,188,665.55
	TOTAL WATER FUND EXPENSES	$	3,151,500.00	$	6,494,000.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	SEWER FUND				
	PERSONNEL				
502-4012220-1114	COMPENSATION	$	130,000.00	$	61,000.00
502-4012220-2100	MATCHING FICA EXPENSE (7.65 %)	$	10,000.00	$	4,600.00
502-4012220-2210	VRS	$	54,300.00	$	60,100.00
502-4012220-2220	VMLIP - STD	$	200.00	$	237.00
502-4012220-2230	VMLIP - LTD	$	2,250.00	$	2,400.00
502-4012220-2300	HEALTH INSURANCE	$	73,000.00	$	91,500.00
502-4012220-2400	LIFE INSURANCE	$	5,600.00	$	6,100.00
502-4012220-2600	UNEMPLOYMENT INSURANCE	$	75.00	$	72.00
502-4012220-2700	WORKER'S COMPENSATION	$	14,000.00	$	17,000.00
502-4012220-3320	HANDHELD MAINT	$	5,000.00	$	5,000.00
502-4012220-3450	DIGITIZING	$	7,000.00	$	7,000.00
502-4012220-5210	POSTAGE	$	7,500.00	$	7,700.00
502-4012220-6001	OFFICE SUPPLIES	$	2,500.00	$	4,000.00
	TOTAL PERSONNEL	$	311,425.00	$	266,709.00
	TREATMENT				
502-4012222-1147	COMPENSATION	$	275,000.00	$	290,000.00
502-4012222-2100	MATCHING FICA EXPENSE (7.65 %)	$	21,000.00	$	22,000.00
502-4012222-2830	CERTIFICATION FEES	$	600.00	$	600.00
502-4012222-2850	LAB TESTING	$	33,000.00	$	40,000.00
502-4012222-3145	PROFESSIONAL SERVICES	$	18,000.00	$	108,000.00
502-4012222-3210	LANDFILL-SOLIDS DISPOSAL	$	85,000.00	$	90,000.00
502-4012222-3310	REPAIR & MAINTENANCE	$	174,000.00	$	374,030.00
502-4012222-5110	ELECTRICITY	$	145,000.00	$	155,000.00
502-4012222-5230	TELECOMMUNICATIONS	$	6,500.00	$	6,600.00
502-4012222-5415	COPIER LEASE	$	4,300.00	$	5,300.00
502-4012222-5540	TRAINING	$	3,000.00	$	3,000.00
502-4012222-5690	DISCHARGE PERMIT RENEWAL	$	3,500.00	$	3,500.00
502-4012222-5810	DUES	$	600.00	$	625.00
502-4012222-6001	OFFICE SUPPLIES	$	1,500.00	$	1,000.00
502-4012222-6004	LAB SUPPLIES	$	6,200.00	$	5,000.00
502-4012222-6005	JANITORIAL SUPPLIES	$	3,500.00	$	3,500.00
502-4012222-6008	VEHICLE GASOLINE & DIESEL FUEL	$	10,000.00	$	2,000.00
502-4012222-6011	UNIFORMS	$	1,000.00	$	1,500.00
502-4012222-6014	TOOLS	$	1,500.00	$	1,000.00
502-4012222-6019	SAFETY EQUIPMENT	$	2,500.00	$	2,000.00
502-4012222-6020	PERSONAL EQUIPMENT	$	800.00	$	-
502-4012222-6025	CHEMICALS	$	120,000.00	$	170,000.00
	TOTAL TREATMENT	$	916,500.00	$	1,284,655.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	DISTRIBUTION & MAINTENANCE				
502-4012224-1183	COMPENSATION	$	95,000.00	$	105,000.00
502-4012224-1183	MATCHING FICA EXPENSE (7.65 %)	$	7,500.00	$	8,000.00
502-4012224-3310	EQUIPMENT MAINTENANCE	$	5,000.00	$	5,000.00
502-4012224-3330	REPAIR & MAINTENANCE	$	15,000.00	$	25,000.00
502-4012224-6007	MATERIALS & SUPPLIES	$	3,000.00	$	3,000.00
502-4012224-6019	SAFETY EQUIPMENT	$	500.00	$	500.00
502-4012224-6030	NEW SERVICE SUPPLIES	$	-	$	-
	TOTAL DISTRIBUTION & MAINT	$	126,000.00	$	146,500.00
	CAPITAL OUTLAY				
502-4094200-8105	PICK UP			$	20,000.00
502-4094200-8110	WWTP UPGRADES	$	775,000.00	$	-
502-4094200-8134	SEWER COLLECTION SYSTEM REHAB	$	100,000.00	$	100,000.00
502-4094200-8225	COMPUTER REPLACEMENT/UPGRADE	$	3,000.00	$	3,500.00
502-4094200-8340	MOWER (1/3)	$	-	$	-
502-4094200-8345	PW ONE TON DUMP TRUCK	$	-	$	20,500.00
502-4094200-8360	HANDHELD METER READER				
502-4094200-8367	SEWER JET RODDER				
502-4094200-8411	CAPITAL RESERVES	$	707.25	$	-
502-4094200-8540	MEMBRANE REPLACEMENT RESERVE				
502-4094200-8545	MEMBRANE PRE-PURCHASE	$	-	$	-
502-4094200-8550	EQUIPMENT REPAIR RESERVE				
502-4094200-8602	3/4 TON PICKUP (1/3 VDOT)	$	-	$	-
502-4094200-9003	BACKHOE PW	$	-	$	-
502-4094200-9006	WWTP BLOWERT DISCONNECTS	$	-	$	-
502-4094200-9007	WWTP PERMEATE PUMPS	$	-	$	40,000.00
502-4094200-9008	HARMONIC BALANCER	$	70,000.00	$	-
502-4094200-9009	BAR SCREEN WWTP	$	150,000.00	$	-
502-4094200-9010	WWTP MEMBRANE GANTRY			$	125,000.00
	TOTAL CAPITAL OUTLAY	$	1,098,707.25	$	309,000.00
	CONTINGENCY				
502-4094300-5800	CONTINGENCY (3.00%)	$	40,617.75	$	50,936.00
	TOTAL CONTINGENCY	$	40,617.75	$	50,936.00
	DEBT SERVICE				
502-4095000-9118	VRA PRINCIPAL	$	470,000.00	$	470,000.00
	TOTAL DEBT SERVICE	$	470,000.00	$	470,000.00
	TOTAL SEWER FUND OPERATIONAL	$	1,353,925.00	$	1,697,864.00
	TOTAL SEWER FUND CONTINGENCY	$	40,617.75	$	50,936.00

Account Number	Account Description		FY23-24 APPROVED 2023-2024		FY24-25 APPROVED 2024-2025
	TOTAL SEWER FUND CAP OUTLAY	$	1,098,707.25	$	309,000.00
	TOTAL SEWER FUND DEBT SERVICE	$	470,000.00	$	470,000.00
	TOTAL SEWER FUND EXPENSES	$	2,963,250.00	$	2,527,800.00
	TOTAL EXPENSES ALL FUNDS	**$**	**10,619,197.00**	**$**	**14,593,811.00**