

BERRYVILLE TOWN COUNCIL STREETS AND UTILITIES & COMMUNITY DEVELOPMENT COMMITTEE
Berryville-Clarke County Government Center
MINUTES
October 22, 2024

A meeting of the Berryville Town Council Streets and Utilities & Community Development Committee was held on Tuesday, October 22, 2024 at 3:30 p.m. in the Berryville-Clarke County Government Center, located at 101 Chalmers Court in Berryville, Virginia.

Members of the committee present: Diane Harrison, Chair (Streets and Utilities); Ryan Tibbens, Chair (Community Development)

Staff present: Keith Dalton, Town Manager; Jean Petti, Deputy Town Manager

Press: None

1. Call to Order

Ms. Harrison called the meeting to order at 3:37 p.m.

2. Approval of Agenda

The agenda was approved by consensus on a motion by Mr. Tibbens.

3. Unfinished Business

The first item of discussion was the *Park Master Plan*. Mr. Dalton suggested, and the committee concurred, that the brick walkways be removed and the bricks reused elsewhere. If pavers are chosen as replacement, Mr. Dalton recommended stockpiling enough for all the walkways and a reasonable repair/expansion amount and then changing out the material a section at a time. If concrete is used, he recommended all the walkways be replaced at the same time for continuity. He noted that this all-at-once practice would likely be repeated at intervals for concrete, if that is the material chosen.

Mr. Tibbens opined that brick finishes and pavers that mimic brick would aesthetically match the downtown. Ms. Harrison noted a need to increase accessibility and the walkways should be five feet wide. Mr. Dalton directed staff to collect cost comparisons for pavers versus colored/stamped concrete. Committee members recommended the same walkways be used throughout and that the Town remain mindful of maintenance, including the potential environmental impact of weed control.

The next item of discussion was the *Livery Stable*. Ms. Harrison noted that the roof and HVAC are priorities. The committee confirmed the desire to add a poured concrete floor to the scope of work, subsequent to the finalization of a plumbing plan. The committee set a goal of a three-season space. Mr. Dalton was directed to continue HVAC design/estimates and pursue a review of the engineering report, with Damron Engineering and Consulting as the first contact.

Ms. Harrison requested staff bring to the next committee meeting the previously drafted ordinance (c. 2019) requiring *Shielding of Dumpsters*.

Mrs. Petti updated the committee that color samples for the *Prefabricated Restroom* siding have been requested. Ms. Harrison requested staff recommendation re mitigation of flood damage risk for the next committee meeting. The committee discussed parking, access, safety, sanitation, and value.

4. New Business

Mr. Tibbens requested staff evaluate cost of acquisition versus cost of renovation and maintenance for parking lot property adjacent to Crow Street and S. Church Street. He noted that the advantages include increased downtown parking and the opportunity to improve the appearance of this core area of the business district.

5. Other

None.

7. Adjournment

The meeting adjourned by consensus at 4:47 p.m. on a motion by Mr. Tibbens.