

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, April 3, 2024

A meeting of the Berryville Architectural Review Board was held on Wednesday April 3, 2024 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance

The following members of the Board were present: Susan Godfrey, Chair; Robin McFillen, Vice Chair; Jon Burge, Mary Serock

Member absent: Satkuna Mathur

Press present: None

Staff present: Christy Dunkle, Community Development Director

Call to Order

Chair Godfrey called the meeting to order at 12:35 p.m.

Approval of Agenda

Chair Godfrey asked for a motion to approve the agenda. Vice Chair McFillen made the motion, seconded by Mr. Burge, to approve the agenda as presented. The motion passed by voice vote.

Approval of Minutes

Mr. Burge made the motion to approve the minutes of the March 6, 2024 meeting as presented, seconded by Vice Chair McFillen, the motion passed by voice vote.

Sign Review

Quick Designs LLC (Logan Felty, Agent), is requesting a Certificate of Appropriateness in order to install two wall signs and a freestanding sign located at 115 South Church Street, identified as Tax Map Parcel number 14A5-((A))-20, zoned C General Commercial.

Ms. Dunkle said Valley Health will be taking over Dr. Kaiser's office on South Church Street and described the request for two wall signs and a freestanding sign. She said that all signs conform to sizes established in the ordinance. Vice Chair McFillen voiced concern about the width of the proposed freestanding sign which is approximately six inches longer than the existing one. There was a discussion about placement and the material of the new post. Ms. Serock said that as long as the sign does not encroach over the sidewalk, the larger size should be fine.

There being no further discussion, Vice Chair McFillen made the motion, seconded by Ms. Serock, to approve the request with the condition that the sign does not encroach on the sidewalk. The motion was approved by voice vote.