

**BERRYVILLE TOWN COUNCIL BUDGET AND FINANCE COMMITTEE  
MINUTES  
Berryville-Clarke County Government Center  
101 Chalmers Court, Berryville, VA 22611  
Monday  
February 2, 2025  
3:00 pm**

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**Members of the committee present:** Vice Mayor Erecka Gibson, Grant Mazzarino

**Staff present:** Keith Dalton, Town Manager; Cindy Poulin, Treasurer; Brandel Kelsey, Town Clerk

**1. Call to Order**

Ms. Gibson called the meeting to order at 3:00 p.m.

**2. Approval of Agenda**

The agenda was approved by consensus on a motion by Mr. Mazzarino.

**3. Unfinished Business**

None.

**4. New Business**

**Review of Proposed FY26 Budget**

Mr. Dalton and Mrs. Poulin discussed the FY26 budget. Mr. Dalton asked if we could reduce the expense items under the VDOT reimbursement in order to simplify the report. Ms. Gibson and Mr. Mazzarino had no objections.

Ms. Gibson asked Ms. Poulin to explain key changes in the budget lines for the work session. Ms. Gibson also asked if Town Council could look at the Real Estate numbers at the work session.

**5. Other**

None.

**7. Adjournment**

The meeting adjourned by consensus at 4:12 p.m. on a motion by Ms. Gibson.