



Community Development / Streets and Utilities

MEETING AGENDA

Berryville-Clarke County Government Center
101 Chalmers Court, Second Floor
AB Meeting Room
Regular Session

March 25, 2025

3:30 PM

Item

Page

1. **Call to Order**
2. **Approval of Agenda**
3. **Unfinished Business**
 - Pollinator Yards Update
 - Curb Painting Update
 - Josephine Street Traffic Issue
 - Rose Hill Park Bridge Update
 - Livery Renovation Update
 - Wayfinding Update
 - Sidewalk Projects- Mosby Blvd and Fairfax St Update
 - Crow St Update
4. **New Business**
 - Street Parking for Residents
5. **Other**
6. **Closed Session**
7. **Adjourn**

BERRYVILLE TOWN COUNCIL COMMUNITY DEVELOPMENT COMMITTEE
Berryville-Clarke County Government Center
MINUTES
October 24, 2023

A meeting of the Berryville Town Council Community Development Committee was held on Tuesday, October 24, 2023 at 4:00 p.m. in the Berryville-Clarke County Government Center, located at 101 Chalmers Court in Berryville, Virginia.

Attendance:

Members of the committee present: Ryan Tibbens, chair; Diane Harrison

Staff participating: Jean Petti, Deputy Town Manager; Christy Dunkle, Community Development Director; Paul Culp, Town Clerk; Chief of Police Neal White

1. Call to Order

Mr. Tibbens called the meeting to order at 4:18 p.m.

2. Approval of Agenda

The agenda was approved by consensus on a motion by Ms. Harrison.

3. Parking Permit Request

The discussion referenced a South Church Street resident's recent request for a parking permit or other accommodation to alleviate the inconvenience of living in the downtown parking enforcement area. Mr. Tibbens said granting such an accommodation could set a bad precedent. Ms. Harrison said other parking was available within reasonable walking distance, and Ms. Petti said staff recommended dismissal of the request.

Ms. Harrison moved that the Town Code not be amended to provide for parking permits and/or other accommodation for those who live and/or work downtown. The motion passed by consensus.

4. Security Update

Ms. Petti said the removal of a light pole from the Rixey Moore parking lot had been necessary and that the remaining light might not last much longer. The committee examined photos of available products, and also discussed with Chief White the possible need for additional lighting to accommodate some of the possible projects suggested for the parking lot by the Town Manager.

5. Hogan's Alley Update

Ms. Petti said numerous matters were in process, including a water infiltration problem at an adjacent property, signage, and the placement of the mural.

6. Vacancy Tax

Mr. Tibbens said the large number of vacant commercial properties downtown had prompted his request that the matter be placed on the agenda but that the necessary enabling legislation did not exist and that enforcement would be difficult in any case. He suggested a possible increase in the tax rate for commercial properties, acknowledging that this would not be popular.

There was a discussion of rationale and of enforcement problems. Ms. Harrison said the potential of the downtown area is considerable but that convincing property owners to do new things is difficult.

The consensus was that the matter should be revisited.

7. Wayfinding Update

Ms. Dunkle said the company responsible for developing signage is in regular contact with VDOT regarding the permissible number and size of signs.

8. Rules for Use of Town Property

Ms. Petti directed the committee's attention to the agenda materials related to proposed code changes and to rules of conduct to be posted in the park. She said legal review had occurred.

Ms. Harrison expressed concern about the need to accommodate pedestrians who need to traverse the park after dark, perhaps after attending events at Barns of Rose Hill. Ms. Petti said staff would address this.

There was a discussion of smoking and marijuana use in the park.

The consensus was that the subject should be revisited when more information becomes available.

9. Clarke County Litter Committee Sign Request

Ms. Dunkle show the committee the proposed signs, and the committee agreed that one should be placed at the kiosk near 23 Main Street.

10. Adjourn

The committee adjourned by consensus at 5:12 p.m. on a motion by Ms. Harrison.



Community Development Committee

MEETING AGENDA

Berryville-Clarke County Government Center
101 Chalmers Court, Second Floor - AB Meeting Room

October 24, 2023

4:00 p.m.

Item

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1. Call to Order – Ryan Tibbens, Chair
 2. Approval of Agenda
 3. Parking Permit Request – Jean Petti
 4. Security Update – Chief Neal White and Jean Petti
 5. Hogan’s Alley Update – Jean Petti
 6. Vacancy Tax Discussion – Jean Petti
 7. Wayfinding Update – Christy Dunkle
 8. Rules for Use of Town Property – Jean Petti
 9. Clarke County Litter Committee Sign Request – Christy Dunkle
 10. Other
 11. Closed Session
 12. Adjourn

Community Development Committee Report

24 October 2023

Item Title: John Rixey Moore parking request received

Prepared By: Jean Petti

Background/History General Information: 25 July, Tayllor Fernandez, who lives on S. Church Street within the downtown parking enforcement area, called to request parking accommodation for herself and her fiancé. Having conferred with Chief White, Ms. Fernandez was permitted to park in the John Rixey Moore Parking Lot without overtime penalty until her request could be presented to Council. No exemption to street parking restrictions was offered.

Findings/Current Activity: Ms. Fernandez addressed Council in the Public Forum of the 12 September meeting. Staff requests committee to review Ms. Fernandez's request and provide guidance.

Attachments

Excerpt from T. of Berr. Code, Ch. 10, Art. III

Recommendation: Action may be to amend Town Code to provide parking permits and/or other accommodation to those who live and/or work downtown. Alternative action may be to dismiss Ms. Fernandez's request.

Combined Streets & Utilities and Community Development Committee

Report for 25 March 2025

Item Title: Parking for Downtown Residents

Prepared By: Jean Petti

Background/History General Information: The Town has received several requests for dedicated residential parking. No changes have been made to the parking restrictions for at least two years.

Findings/Current Activity: A resident without dedicated parking in downtown has requested parking accommodation from the Town Council.

Other Considerations: Downtown parking has historically been designed to promote turnover in “prime” spots as an economic development tactic to support shopping and dining.

Attachments:

1. Agenda excerpt from 24 October 2023
2. Minutes from 24 October 2023

Recommendation: Staff does not recommend exception or alteration to Town Code.

Sample Motion:

I move that the Code of the Town of Berryville not be amended to provide parking permits and/or other accommodation for those who live and/or work downtown.

Or:

I move that a draft Ordinance be developed to provide parking permits and/or other accommodation for those who live and/or work downtown.