

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MEETING MINUTES
Wednesday, May 7, 2025

A meeting of the Berryville Architectural Review Board was held on Wednesday, May 7, 2025 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance

The following members of the Board were present: Jon Burge, Susan Godfrey, Satkuna Mathur, Mary Serock

Member absent: Robin McFillen

The following staff member was present: Terry Russell, Community Development Director

Call to Order

Chairman Godfrey called the meeting to order at 12:30 p.m.

Approval of Agenda

Chair Godfrey asked for a motion to approve the agenda amended to remove Item #7. Mr. Burge made the motion, seconded by Ms. Serock, to approve the agenda as amended. The motion passed by voice vote.

Approval of Minutes

Ms. Mathur made the motion to approve the minutes of the February 5, 2025 meeting, seconded by Mr. Burge, the motion passed by voice vote.

Roof Review

Duncan Memorial United Methodist Church, by Kay Sell, Trustee, is requesting a Certificate of Appropriateness in order to replace existing roof shingles with new shingles, located at 210 East Main Street, identified as Tax Map Parcel number 14A2-((A))-137 zoned R-2 Residential District.

Ms. Serock made the motion, seconded by Ms. Mathur to approve a Certificate of Appropriateness to replace roof shingles with new shingles an example of which was presented to the ARB. The motion passed unanimously

Roof Review

Martine Bourdeau, owner, by Tim Riley, Agent, The Neher Group, is requesting a Certificate of Appropriateness in order to replace and existing metal roof with a new metal roof, located at 303 West Main Street, identified as Tax Map Parcel number 14A4-((A))-13 zoned R-2 Residential District.

Mr. Burge made the motion, seconded by Ms. Serock, to approve a Certificate of Appropriateness to replace the metal roof with a new similar metal roof. The motion passed unanimously.

Sign Review

Eddlis LLC, owner, by Nickie Hornbaker, business owner/tenant, is requesting a Certificate of Appropriateness in order to install a wall mounted sign, located at 310 North Buckmarsh Street, identified as Tax Map Parcel number 14A2-((A))-4 zoned C-1 Light Commercial.

Ms. Serock made the motion, seconded by Ms. Mathur, to approve a Certificate of Appropriateness for a sign as proposed. The motion passed unanimously.

Other

There were no cases to consider and no further discussion.

Adjourn

There being no further discussion, Ms. Serock made the motion to adjourn the meeting at 1:30 p.m.

Susan Godfrey, Chair

Terry Russell, Recording Secretary