

BERRYVILLE TOWN COUNCIL STREETS AND UTILITIES COMMITTEE
Berryville-Clarke County Government Center
MINUTES
January 23, 2024

A meeting of the Berryville Town Council Streets and Utilities Committee was held on Tuesday, January 23, 2024 at 3:00 p.m. in the Berryville-Clarke County Government Center, located at 101 Chalmers Court in Berryville, Virginia.

Members of the committee present: Diane Harrison, Chair; Ryan Tibbens

Staff present: Jean Petti, Deputy Town Manager; Christy Dunkle, Community Development Director; Paul Culp, Town Clerk; Chief of Police Neal White

1. Call to Order

Ms. Harrison called the meeting to order at 3:04 p.m.

2. Approval of Agenda

The agenda was approved by consensus on a motion by Mr. Tibbens.

3. Unfinished Business

Proposed Truck Route

Ms. Petti said VDOT's traffic engineering staff had agreed to the Town's request for establishment of the route and was working on appropriate signage. A brief discussion established that the matter would not require further action by the full Town Council.

Construction Standards Updates

Ms. Dunkle directed the committee's attention to proposed changes of verbiage in the relevant documents, to the effect that PVC pipe would no longer be permissible for water mains and appurtenances and that fiberglass hydrant marker flags must be installed by developers. She also noted changes to dimensions of water meter boxes and frames and to the identities of the suppliers thereof. A brief discussion established that matters pertaining to water mains and appurtenances and hydrant flags would require the attention of the full Council, preferably in its next meeting.

Streets and Street Lighting

Ms. Dunkle directed the committee's attention to the need for review of the **attached** right-of-way

size recommendations and street light placement recommendations. A brief discussion established that placement of lights could be determined by conditions at a given site, in the absence of legislative mandates.

4. Unfinished Business

None.

5. Other

The committee briefly discussed sidewalk buffer strips, snow shoveling, and snow emergency routes.

7. Adjournment

The meeting adjourned by consensus at 3:25 p.m. on a motion by Mr. Tibbens.