

MINUTES

BERRYVILLE TOWN COUNCIL

Special Meeting

September 24, 2025

3:30 p.m.

A meeting of the Berryville Town Council was held on Wednesday, September 24, 2025, at 3:30 p.m. at the Berryville-Clarke County Government Center in Berryville.

Town Council

Present: Harry Lee Arnold, Jr., Mayor; Erecka L. Gibson, Vice Mayor; William Steinmetz; Grant Mazzarino; Ryan Tibbens.

Absent: None

Staff

Present: Keith Dalton, Town Manager; Jean Petti, Deputy Town Manager; Brandel Kelsey, Town Clerk; Terry Russell, Community Development Director

Press None

1. Call to Order

Mayor Arnold called the meeting to order at 3:32 p.m.

2. Approval of Agenda

Mr. Steinmetz moved to approve the agenda as amended. The motion passed by voice vote.

3. Unfinished Business

None

4. New Business

Discussion- Representation on the Economic Development Advisory Committee

The mayor stated that Christina Kraybill was leaving the Economic Development Advisory Committee and Mr. Tibbens showed interest.

Mr. Mazzarino moved that the Council of the Town of Berryville recommend that the Clarke County Board of Supervisors appoint Ryan Tibbens to the Clarke County Economic Development Advisory Committee. Motion passed by voice vote and Mr. Tibbens Abstained.

5. Other

None

6. Closed Session

Mr. Mazzarino moved that the Council of the Town of Berryville enter into a closed session in accordance with §2.2-3711.A.1 Consideration of prospective candidates for appointment to the Town Council and Section 2.2-3711.A.1 for discussions related to appointment of a Town Attorney. Motion passed by voice vote.

The mayor announced that the Council was back in session at 5:55 p.m.

Mr. Steinmetz moved that the Council of the Town of Berryville adopt the following resolution certifying it has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act:

Resolution

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this Council that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

VOTE:

Mr. Steinmetz	Aye
Mr. Mazzarino	Aye
Mr. Tibbens	Aye
Ms. Gibson	Aye
Mr. Arnold	Aye

7. Adjourn

The Council adjourned at 5:56 p.m. on a motion by Ms. Gibson.

Erecka L. Gibson, Vice Mayor

Brandel Kelsey, Town Clerk

Town of Berryville
Town Council
MOTION TO ENTER CLOSED SESSION

Date: September 9, 2025

MOTION BY:

SECOND BY:

I move that the Council of the Town of Berryville will enter into a closed session in accordance with §2.2-3711.A.1 Consideration of prospective candidates for appointment to the Town Council and Section 2.2-3711.A.1 for discussions related to appointment of a Town Attorney.

VOTE:

Aye:

Nay:

Absent:

Abstain:

ATTEST

Erecka Gibson, Vice Mayor

Town Council
Motion
CLOSED SESSION RESOLUTION

DATE: September 24, 2025

MOTION BY:

SECOND BY:

I move that the Council of the Town of Berryville adopt the following resolution certifying it has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act:

Resolution

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this Council that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

VOTE:

AYE:

NAY:

ABSENT:

ABSTAIN:

ATTEST:

Ericka Gibson, Vice Mayor