



Berryville Town Council

MEETING AGENDA

Berryville-Clarke County Government Center  
101 Chalmers Court, Second Floor  
Main Meeting Room  
Regular Session

January 13, 2026

7:00 PM

Item	Page
1. Call to Order	
2. Pledge of Allegiance	
3. Approval of Agenda	
4. Presentations/Awards and Recognitions	
5. Public Hearings	
A text amendment to ARTICLE III – <b>SUPPLEMENTARY REGULATIONS SECTION 303 – FENCES, 303.3. of the Berryville Zoning Ordinance to amend the height of fences in front setbacks in residential zones and in front setbacks for residential uses in commercial zones.</b>	3
6. Discussion of Public Hearing Items	
7. Citizens' Forum	
8. Consent Agenda	
Town Council Meeting Minutes December 9, 2025 Draft	5
9. Unfinished Business	
Bond Reduction Request from DR Horton	11
Bond Reduction Request from The LGV Group	20
10. New Business	
Council and Town Council standing committees for calendar 2026 Draft	25
Town Council Committee/Board Assignments 2026 Draft	29
11. Council Member Reports	

Mayor

Vice Mayor

Ward 1

Ward 2

Ward 3

Ward 4

**12. Staff Reports**

Public Works 30

Public Utilities 31

Police Department 32

Community Development 37

Administration and Finance 38

Town Manager 71

**13. Committee Updates**

Budget and Finance

Community Development

Personnel, Appointments, and Policy

Public Safety

Streets and Utilities

**14. Closed Session**

**15. Adjourn**

# Town Council Agenda Item Report Summary

January 13, 2026

## Item Title

Public Hearing – Zoning Ordinance text amendments for fences

## Prepared By

Terry Russell

---

## Background/History/General Information

**A text amendment to ARTICLE III – SUPPLEMENTARY REGULATIONS SECTION 303 – FENCES, 303.3. of the Berryville Zoning Ordinance to amend the height of fences in front setbacks in residential zones and in front setbacks for residential uses in commercial zones.**

Fences are regulated by **Section 303 – Fences** of the Berryville Zoning Ordinance. Fences may be located along property lines up to a height of six feet. In some cases, fences this height cause the front yards of adjacent properties to feel too enclosed and may cause a vision obstruction for vehicles exiting the adjacent properties. In other jurisdictions fences tend to be lower in height in front yards than in rear yards. A maximum height of 4 feet is common in other jurisdictions. The following proposes amended language that would lower the maximum height of fences to 4 feet in front setbacks.

### ARTICLE I – DEFINITIONS

\* \* \*

### SECTION 102 – SPECIFIC TERMS

\* \* \*

**fence** - A barrier, usually made of posts and wire, boards, or masonry, intended to prevent escape or intrusion or to make a boundary. Trees, shrubbery, or other foliage does not constitute a fence under this definition.

\* \* \*

### ARTICLE III – SUPPLEMENTARY REGULATIONS

\* \* \*

### SECTION 303 – FENCES

**303.1** No fragile, readily flammable material such as paper, cloth, or canvas shall constitute a part of any fence, nor shall any such material be employed as an adjunct or supplement to any fence.

- 303.2** No fence shall be constructed within two (2) feet of any right-of-way line **(12/98)**, except on corner lots as set forth in Section 302.
- 303.3** Fences shall not exceed a height of six (6) feet, except that fences shall not exceed a height of four (4) feet in front setbacks in residential zones and in front setbacks for residential uses in commercial zones, as measured from the top-most point thereof to the ground or surface, along the center line of the fence, in a commercial or residential zone, except on corner lots as set forth in Section 302.
- 303.4** Fences in commercial zones shall not exceed a height of six (6) feet, as measured from the top-most point thereof to the ground or surface, along the center line of the fence, except on corner lots as set forth in Section 302. The Planning Commission may approve fences of up to ten (10) feet in height on a case-by-case basis. **(12/98)**
- 303.5** Fences surrounding industrial sites, public playgrounds, institutions, or schools may not exceed a height of fourteen (14) feet.

### **Findings/Current Activity**

Staff has received concerns from citizens regarding the height of fences in front yards in some locations. It is common in local jurisdictions to restrict fences to lower heights in front yards to prevent vision obstructions for vehicles and other security considerations, while providing higher height limits in rear yards to enhance privacy.

### **Schedule/Deadlines**

N/A

### **Planning Commission**

The Planning Commission held a public hearing on November 25, 2025. It recommended that the Town Council approve the Zoning Text Amendment as proposed.

### **Recommendation**

Staff recommends that the Town Council approve the Zoning Text Amendment as proposed.

### **Sample Motion**

I move that the Town Council of Berryville, VA approve a text amendment to ARTICLE III, SUPPLEMENTARY REGULATIONS, of the Berryville Zoning Ordinance, Section 303.3 as follows: Fences shall not exceed a height of six (6) feet, except that fences shall not exceed a height of four (4) feet in front setbacks in residential zones and in front setbacks for residential uses in commercial zones, as measured from the top-most point thereof to the ground or surface, along the center line of the fence, in a commercial or residential zone, except on corner lots as set forth in Section 302.

**MINUTES**

**BERRYVILLE TOWN COUNCIL  
Regular Meeting  
December 9, 2025  
7:00 p.m.**

A meeting of the Berryville Town Council was held on Tuesday, December 9, 2025, at 7:00 p.m. at the Berryville-Clarke County Government Center in Berryville.

**Town Council**

**Present:** Harry Lee Arnold, Jr., Mayor; Erecka L. Gibson, Vice Mayor; Paul Perez; Ryan Tibbens.

**Absent:** William Steinmetz; Grant Mazzarino

**Staff**

**Present:** Keith Dalton, Town Manager; Jean Petti, Deputy Town Manager; Brandel Kelsey, Town Clerk; Terry Russell, Community Development Director; Chief Tim Bristol, Berryville Police Department

**Press** Mickey Powell, Winchester Star

**1. Call to Order**

Mayor Harry Lee Arnold, Jr called the meeting to order at 7:01 p.m.

**2. Pledge of Allegiance**

Mayor Arnold invited all those assembled to stand for the Pledge of Allegiance.

**3. Approval of Agenda**

**Vice Mayor Erecka L. Gibson moved to approve the agenda as presented. The motion passed by voice vote.**

**4. Presentations, Awards, and Recognitions**

The town clerk, Mrs. Brandel Kelsey, read the **attached** resolution honoring the service of Christina Kraybill.

**Mr. Perez moved that Council of the Town of Berryville approve the attached resolution honoring Christina Kraybill’s service to the community. Motion passed by voice vote.**

Mayor Arnold presented the resolution to Mrs. Kraybill and expressed the Council’s appreciation for her service. Mrs. Kraybill said it had been an honor to serve the community and work with Town staff and Council.

Town Manager, Keith Dalton presented a plaque recognizing the Berryville Police Department's reaccreditation. Mr. Dalton noted that accreditation reflects high standards in general orders, recordkeeping, and departmental operations. The Department has achieved reaccreditation for the next four-year cycle. Mr. Dalton thanked former Chief White for years of preparation, Interim Chief Tim Bristol for continuing the effort, Sergeant Andrews for coordinating the follow-through, and the entire Police Department for consistently meeting accreditation standards. He also recognized Leslie Kelly, Administrative Assistant, for her organizational support. Interim Chief Bristol noted that accreditation is achieved by a limited number of police departments and reflects significant effort and dedication.

Mr. Terry Russell spoke regarding Arbor Day and the Town's continued participation in the Tree City USA program through the Arbor Day Foundation. He noted that a proclamation from the Town Council, adopted in a public setting, is required annually as part of the designation.

The town clerk, Mrs. Kelsey, read the **attached** Arbor Day 2025 Proclamation.

**Mr. Ryan Tibbens moved that the Council of the Town of Berryville approve the attached Arbor Day Proclamation. Motion passed by voice vote.**

## **5. Public Hearings**

### *Construction Standards and Specifications*

Deputy Town Manager Jean Petti presented proposed amendments to the Construction Standards and Specifications, noting that this item was a continuation from the previous month's meeting. She outlined minor revisions, including relaxed asphalt restoration standards for Test Pits, the option for submersible grinder pumps in certain lift stations, and updates to Erosion and Sediment Control requirements to reflect recent changes in state law. Mrs. Petti stated that Shentel believes the Asphalt and Restoration Standard amendments would allow them to serve approximately 150 additional homes, reducing the number of unserved homes from 750 to approximately 600.

**Mayor Arnold opened the public hearing on Construction Standards and Specifications.**

No citizens signed up to speak and no representatives from GloFiber were present.

**Mayor Arnold closed the public hearings.**

## **6. Discussion of Public Hearing Items**

### *Construction Standards and Specifications (Continued Public Hearing)*

**Mr. Tibbens moved that the Council of the Town of Berryville repeal the existing and readopt the revised Construction Standards and Specifications Manual, Materials Specifications Manual, and Standard Details. Motion passed by voice vote.**

**7. Citizens' Forum**

None.

**8. Consent Agenda**

**Ms. Gibson moved to approve the consent agenda as presented. The motion passed by voice vote.**

**9. Unfinished Business**

None.

**10. New Business**

None.

**11. Council Member Reports**

Mayor Arnold said third-grader students recently interviewed him regarding his role as Mayor. He also noted strong attendance at the Tree Lighting despite inclement weather and reported that the Christmas Parade was well attended and benefited from favorable weather.

Mr. Perez announced that Christmas wreaths would be placed on headstones at the Milton Valley Cemetery on Saturday December 13<sup>th</sup>, noting that this effort was especially meaningful to former Councilwoman Mrs. Harrison, and he would continue the tradition.

Mr. Tibbens thanked the Public Works Department for its work in preparing the park for the Tree Lighting event. Mr. Dalton echoed this appreciation and commended Public Works staff for their performance despite challenging weather conditions and competing demands.

**12. Staff Reports**

*Community Development*

*Wayfinding Sign Project*

Mrs. Petti reported that the draft Invitation for Bids (IFB) for the Wayfinding Sign Project was complete, with bids scheduled to be sought in the next two weeks.

*Sidewalk Projects Fairfax/Mosby*

Mayor Arnold inquired about the status of the sidewalk projects. Mr. Russell stated that the start date had been delayed, but the project finish date remains compliant with ARPA requirements.

*Set Public Hearing*

Mr. Russell discussed a proposed amendment to Article III, Supplementary Regulations, of the Berryville Zoning Ordinance, Section 303.3.

**Mr. Perez moved that the Town Council of Berryville, VA set a public hearing to be held on January 13, 2026, to consider a text amendment to Article III, SUPPLEMENTARY REGULATIONS, of the Berryville Zoning Ordinance, Section 303.3 Fences. Motion Passed by voice vote.**

**13. Committee Updates**

Mayor Arnold recognized the chairs of the standing committees of the Town Council for updates.

**Budget and Finance Committee**

None.

**Community Development Committee & Streets and Utilities Committee**

Mr. Tibbens announced that the next meeting would be held on January 27, 2026, at 3:30 p.m. Ms. Petti reported that street paving was currently underway, with additional paving planned for the spring. Mr. Dalton provided additional comments in support of this update.

**Personnel, Appointments, and Policy**

*Appointment of Patrick Irish to Planning Commission*

**Ms. Gibson moved that the Council of the Town of Berryville appoint Patrick Irish to an unexpired term on the Berryville Planning Commission, with such term to commence on December 10, 2025 and end on August 31, 2026. Motion passed by voice vote.**

*Reappointment of William Steinmetz to the Planning Commission*

**Ms. Gibson moved that the Council of the Town of Berryville appoint William Steinmetz to a four-year term on the Berryville Planning Commission, with such term to commence on January 1, 2026 and end on December 31, 2029. Motion passed by voice vote.**

**Public Safety**

None

**14. Closed Session**

None.

**15. Adjourn**

**The Council adjourned at 7:41 p.m. on a motion by Ms. Gibson.**

---

Erecka L. Gibson, Vice Mayor

---

Brandel Kelsey, Town Clerk



**A RESOLUTION OF THE COUNCIL OF THE TOWN OF BERRYVILLE HONORING**  
**Christina Kraybill**

**WHEREAS**, Christina Kraybill, inspired by faith and service to others, recognized the unique business community that is the heart of Berryville’s downtown district; and

**WHEREAS**, she focused on building relationships and fostering engagement during the time she served on the Clarke County Economic Development Advisory Committee and as President and board member of Berryville Main Street; and

**WHEREAS**, Christina built a fair-trade farmers market stand into a home business and then to a brick-and-mortar mainstay of the downtown, all while volunteering as a chaplain and giving back to the community; and

**WHEREAS**, she partnered with Town of Berryville and Virginia Main Street to revitalize Hogan’s Alley to enhance access from the Town parking lots to the downtown business district, cooperated with the Town to remodel the Berryville Main Street office at 23 E. Main Street to provide a public meeting space, encouraged beautification efforts through the downtown planter sponsorship program; and

**WHEREAS**, Christina helped downtown be a destination, drawing visitors and residents alike to shop, dine, and enjoy the small-town charm of Berryville, encouraging communication and collaboration between local business owners, organizing events such as the Big Flea, Music in the Park, Summer’s End Cruise-In, Christmas events, and themed downtown shopping events; and

**WHEREAS**, her dedication and persistence established and refined organization and systems that will benefit Berryville Main Street for many years to come.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Town of Berryville honors Christina Kraybill for her tireless volunteerism, kindness, and generosity of spirit.

**By order of the Town Council this 9<sup>th</sup> day of December, 2025.**

---

**Harry Lee Arnold Jr., Mayor**

---

**Erecka L. Gibson, Vice Mayor**



# Official Proclamation

- Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and
- Whereas, Arbor Day is now observed throughout the nation and the world; and
- Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and
- Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and
- Whereas, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community; and
- Whereas trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, therefore be it resolved that the Council of the Town of Berryville does hereby proclaim May 3, 2025 as Arbor Day in the Town of Berryville.

Town Council urges all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands and urge all citizens to plant trees to promote the well-being of this and future generations.

By order of the Town Council this 9<sup>th</sup> day of December, 2025.

---

Harry Lee Arnold, Jr., Mayor

---

Erecka L. Gibson, Vice Mayor

**Item Title**

Bond release request from DR Horton

**Prepared By**

Jean Petti

---

**Background/History/General Information**

DR Horton has requested full release of remaining bonds for Hermitage V. Per *Town of Berr., Subdivision Ordinance, July 2024, Art. VII- Performance Surety*, these bonds are normally held for a minimum of one year. This date is typically interpreted to refer to one year after the acceptance of the streets by Virginia Department of Transportation, which occurred July 1, 2024.

**Findings/Current Activity**

Current bond amount:           \$130,714.38, Erosion and Sediment Control  
  \$568,732.29, Public Improvements

Requested bond amount:       Full release of all remaining bonds

Proposed bond amount:        \$0, Erosion and Sediment Control  
  \$59,613, Public Improvements

**Other Considerations**

Community Development Director Terry Russell, consulting engineer Mike Artz of Pennoni, and Public Works Director Rick Boor performed site visits/surveys to determine any repairs that may need to be made before full bond release in April 2025. This report is attached. On 6 January 2026, Mr. Russell, Mr. Riseden, and Mrs. Petti reviewed the addresses noted in April's report and determined that work remained to be done. This report is also attached.

Based upon current market prices and notes from the walkover, the Town expects replacement of driveway aprons, sidewalk, curb and gutter, crosswalks, and stop bars for Hermitage V to be \$47,690. With a 25% contingency, the total amounts would be \$59,613.

**Attachments**

1. Report from April 2025
2. Report from January 2026

**Recommendation**

Staff recommends full release of Erosion and Sediment Control bonds, and reduction of Public Improvement bonds to \$59,613.

**Sample Motion**

I move that the Town of Berryville release Hermitage V Erosion and Sediment Control bonds in full. I further move that Hermitage V Public Improvement Bonds be reduced to \$59,613.00.

Town of Berryville 4/23/25

Shenandoah Crossing/ Fellowship Square/ Hermitage final walkover for bond reduction

Mike Artz Terry Russell

## **Shenandoah Crossing & Fellowship Square**

### **Weeks**

1. There are no stop bars or ADA crosswalk striping.
2. Weeks Drive
3. 440 Driveway spalling
4. 526 spalling in gutter pan at pond
5. 526 driveway spalling
6. 530 driveway spalling
7. 534 driveway spalling
8. 538 driveway spalling
9. 604 driveway spalling
10. 612 driveway spalling
11. 624 driveway & sidewalk spalling
12. 704 driveway spalling
13. 728 driveway spalling
14. Spalled sidewalk between 728 & 732
15. 737 section of spalled sidewalk
16. 733 driveway spalling
17. 729 to 725 sidewalk spalling
18. Between 729 & 725 sidewalks spalling
19. 725 sidewalk spalling
20. 609 driveway spalling
21. 605 driveway spalling
22. 605 to 601 sidewalk spalling
23. 601 spalling on driveway & sidewalk to ADA Ramp
24. 537 to ADA ramp sidewalk spalling
25. 517 spalling on driveway
26. 435 to 431 sidewalk spalling
27. 421 driveway spalling
28. 417 spalling in gutter pan and C & G through 413 & 409
29. 405 spalling in gutter pan @DI

### Pulliam

1. nothing noted

### McCormick

1. Nothing noted

### Wilson

1. 56 sidewalk spalling
2. 44 driveway spalling
3. 36 driveway spalling
4. 26 driveway & sidewalk spalling
5. 22 driveway spalling (bad)
6. 18 driveway spalling
7. 13 driveway spalling
8. 29 driveway spalling
9. 33 driveway spalling
10. 37 driveway and sidewalk spalling
11. 41 driveway and sidewalk spalling
12. 45 driveway spalling

### Harper

1. 508 driveway spalling
2. 512 Sidewalks spalling
3. @ Intx of Harpers & Weeks sidewalk spalling on East side
4. spalling on sidewalk along w. side North of 517 Harper

### Hermitage

#### Tyson

1. 328 Spalling on driveway
2. 316 Spalling on driveway
3. 308 spalling on sidewalk
4. 257 spalling on driveway
5. 337 Spalling on driveway

### **Norris**

1. 368 spalling on sidewalk
2. 372 spalling on driveway
3. 374 spalling on driveway
4. 380 spalling on driveway
5. 384 gutter pan spalling
6. 388 spalling on driveway
7. 392 gutter pan spalling
8. 400 gutter pan spalling
9. 404 gutter pan spalling
10. 412 driveway spalling
11. 416 driveway spalling
12. 429 driveway & sidewalk spalling
13. 421 Sidewalk spalling
14. 417 sidewalk and driveway spalling
15. 413 driveway spalling
16. 409 driveway spalling
17. 405 driveway spalling
18. 401 driveway spalling
19. 397 gutter pan spalling



### **Jones**






1. 409 spalled driveway
2. 405 spalled gutter pan
3. 401 spalled driveway


### **Alexander**

1. Nothing noted

Hermitage V Walkover 6 January 2026		
Address	Area	Notes
328 Tyson Drive	apron	No concerns
316 Tyson Drive	apron	No concerns
308 Tyson Drive	sidewalk	No concerns
257 Tyson Drive	apron	
337 Tyson Drive <i>* Is this a topcoat?</i>	apron	
409 Jones Court <i>* Please describe the product and application used here</i>	apron	
405 Jones Court	gutter pan	
401 Jones Court <i>* Is this a topcoat?</i>	apron	
368 Norris Street	sidewalk	
372 Norris Street	apron	No concerns
364 Norris Street	apron	No concerns

380 Norris Street	apron	No concerns
384 Norris Street	gutter pan	
388 Norris Street	apron	
392 Norris Street	gutter pan	
400 Norris Street * Please describe the product and application used here	gutter pan	
404 Norris Street	gutter pan	
412 Norris Street * Is this a topcoat?	apron	

<p>416 Norris Street</p> <p>* Please describe the product and application used here</p>	<p>apron</p>	
<p>429 Norris Street</p> <p>* Apron ok; sidewalk still evidences spalling</p>	<p>apron and sidewalk</p>	
<p>421 Norris Street</p>		<p>No concerns</p>
<p>417 Norris Street</p> <p>* Apron ok; raw excavated area remains along sidewalk</p>	<p>apron and sidewalk</p>	
<p>413 Norris Street</p>	<p>apron</p>	
<p>409 Norris Street</p> <p>* Is this a topcoat?</p>	<p>apron</p>	
<p>405 Norris Street</p>	<p>apron</p>	<p>No concerns</p>

401 Norris Street	apron	
397 Norris Street	gutter pan	No concerns

## Town Council Agenda Item Report Summary

January 13, 2026

### Item Title

Bond Reduction – LGV Group LLC

### Prepared By

Jean Petti for Terry Russell

---

### Background/History/General Information

The original Subdivision Bond amount set by Town Council for LGV Group LLC was \$1,764,619.38.

### Findings/Current Activity

Bond reduction estimates and as-built plan were submitted to Town staff and Pennoni Engineering for consideration. Both Pennoni Engineering and the Town staff have reviewed the request for bond reduction and the as-built plan and are recommending that the bond be reduced as requested when the as-built plan is revised to reflect updated elevations.

### Financial Considerations

Per Article VII. Performance Surety, of the Town of Berryville Subdivision Ordinance, a maintenance bond which totals 10-percent of the original bond amount shall be retained for at least one year after completion of the subdivision.

### Other Considerations

The Town of Berryville holds a \$25,000.00 Erosion and Sediment Bond following an E&S bond reduction in 2024.

### Recommendation

Authorize the Town Manager to reduce the amount retained for the LGV Group LLC Subdivision Bond to \$364,784.37 when revised as-built plans show conformance to standards for positive drainage and conformance to Constructions Standards and Specifications Manual.

### Sample Motion

I move that the Council of the Town of Berryville authorize the Town Manager to reduce the amount retained for the LGV Group LLC Subdivision Bond of not less than \$364,784.37 when revised as-built plans show conformance to standards for positive drainage and conformance with Constructions Standards and Specifications Manual.

### Attachment:

- Request from LGV Group LLC

25 April 2024

Christy Dunkle  
Community Development Director  
Town of Berryville  
101 Chalmers Court, Suite A  
Berryville, Virginia 22611

Re: Lot 56 Jack Enders Property Site Bond

Dear Christy,

I am writing to request a reduction in the required Site Bond for our project, Lot 56 Jack Enders Boulevard Property. The original bond value is \$1,764,620.00 ( $\$1,411,695.50 \times 1.25 = \$1,764,619.38$ ).

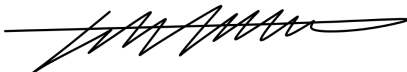
I have attached an itemized list of the completed work for our site plan and what remains to be completed for Phase II. The chart below summarizes the remaining items, their totals and completion percentage. All other items are 100% complete.

Item	Item Total	Percentage Completed	Remaining Balance
Mobilization	\$7,500.00	50%	\$3,750.00
Landscaping	\$88,255.00	50%	\$44,127.50
Pavement	\$475,000.00	50%	\$237,500.00
Misc – Handicap signage	\$3,400.00	50%	\$1,700.00
Surveying- As Built Drawings	\$9,500.00	50%	\$4,750.00
<b>TOTAL</b>			<b>\$291,827.50</b>

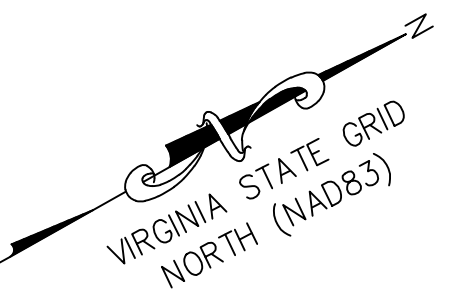
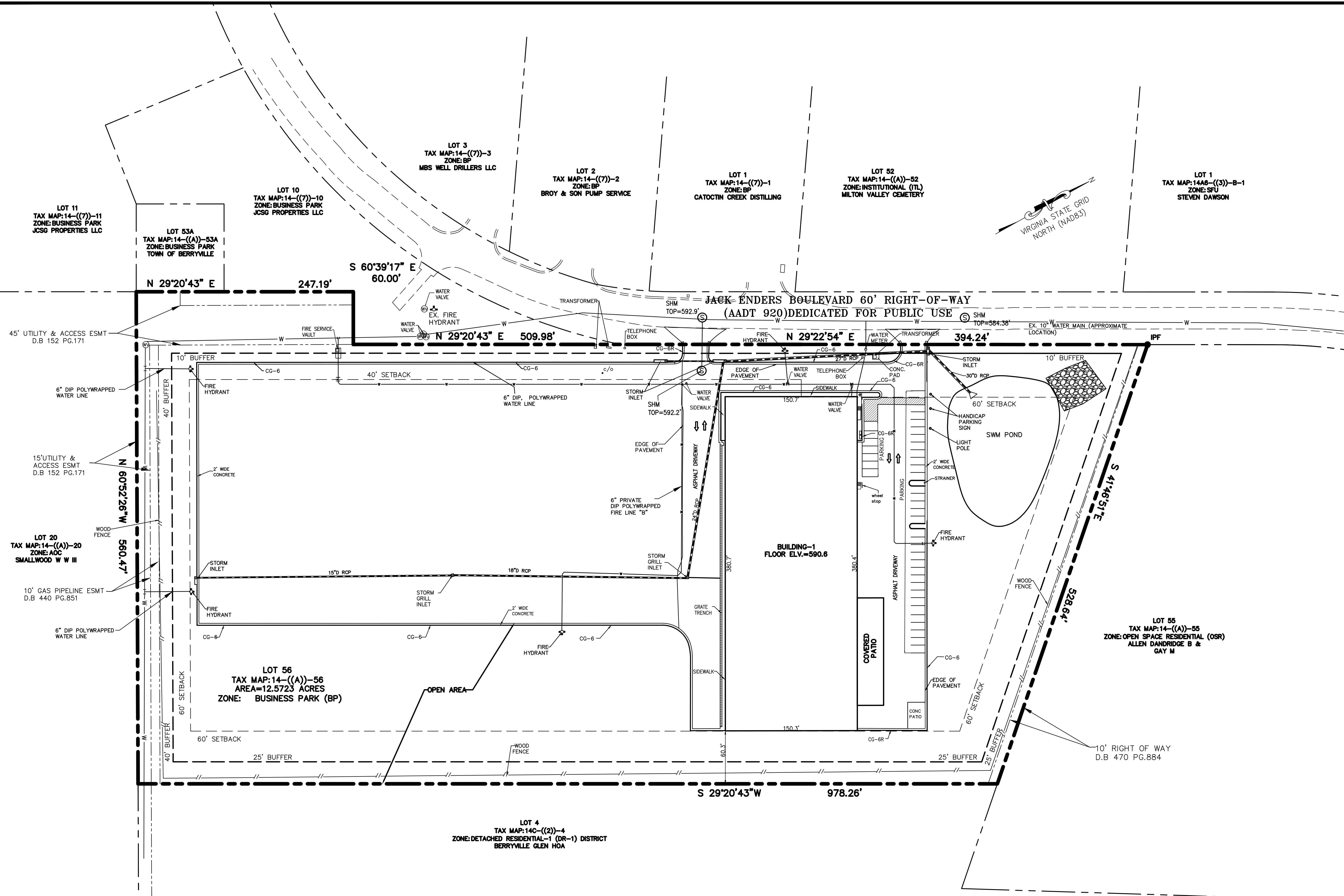
We request the bond value be reduced to **\$364,785.00** ( $\$291,827.5 \times 1.25 = \$364,784.37$ ).

Please let me know if you require additional information to process this request.

With best regards,

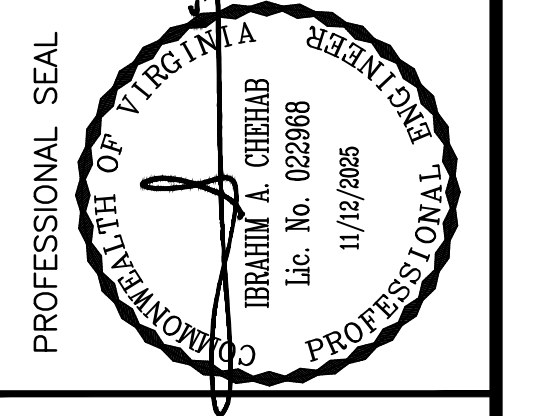


Khalil Rouhana  
Managing Principal



**GeoEnv Engineers**  
 Civil, Environmental & Geotechnical Engineering  
 10875 Main Street, Suite 213  
 Fairfax, VA 22030  
 Tel. 703.591.7170  
 Fax. 703.591.7074 Web Site: [geoenvl.com](http://geoenvl.com)

NO.	DESCRIPTION	DATE



**AS BUILT PLAN - PHASE I**

**LOT 56**  
**JACK ENDERS BOULEVARD PROPERTY**  
**BERRYVILLE, VA 22611**

TAX MAP: 14--((A))--56
DATE: DECEMBER 2022
PREP. BY: A.S.
CHECKED BY: I.C.
PROJECT #: 2020-4834
SCALE: 1"=50'
SHEET: OF 23

**TOWN OF BERRYVILLE, VIRGINIA  
STPL UNIT PRICE LIST**

Prepared by/Firm: GeoEnv Engineers & Consultants, LLC				DATE: 05/26/2022		AS OF 4/24/2024	
Project Name: Jack Enders Blvd. Property			Project Number:				
ITEM	UNIT	UNIT COST	QUANTITY	ITEM TOTAL	% COMPLETE	ITEM BALANCE	
<b>MOBILIZATION</b>							
Mobilization	LS	\$7,500.00	1	\$7,500.00	50	\$3,750.00	
Field Office	EA	\$3,500.00					
Job Sign	EA	\$1,250.00					
<b>LANDSCAPING</b>							
Seeding, fertilizing, soil treatment and watering	SY	\$3.00					
Sodding, fertilizing, soil treatment and watering	SY	\$8.25					
Shrubs 12" - 18"	EA	\$65.00	117	\$7,605.00	50	\$3,802.50	
Shrubs 24"	EA	\$85.00					
Deciduous Trees 1" - 2" Caliper	EA	\$895.00	70	\$62,650.00	50	\$31,325.00	
Deciduous Trees 3" - 4" Caliper	EA	\$1,750.00					
Evergreen Trees 6' ht	EA	\$300.00					
Evergreen Trees 8' ht	EA	\$500.00	36	\$18,000.00	50	\$9,000.00	
Evergreen Trees 10'-12' ht	EA	\$1,150.00					
Tree Protection Fencing	LF	\$10.00					
<b>STORM DRAINAGE - PIPES</b>							
Rock Excavation in Trench (Blast)	CY	\$125.00					
Rock Excavation in Trench (Hoe Ram)	CY	\$150.00					
Trench De-watering	LF	\$3.00					
Select Backfill 0-6' deep, up to 24" Pipe	LF	\$25.00					
RCP Class III & IV, 12" to 21"	LF	\$85.00	854	\$72,547.50	100		
RCP Class III & IV, 24" to 30"	LF	\$130.00	529	\$68,718.00	100		
RCP Class III & IV, 33" to 48"	LF	\$225.00					
RCP Class III & IV, 54" to 66"	LF	\$365.00					
RCP Class III & IV, 72" to 84"	LF	\$495.00					
RCP Class III Elliptical, 18" to 30" Equivalent	LF	\$175.00					
RCP Class III Elliptical, 36" to 48" Equivalent	LF	\$355.00					
RCP Class III Elliptical, 60" Equivalent	LF	\$625.00					
HDPE 8" - 12"	LF	\$45.00					
HDPE 15" - 30"	LF	\$115.00					
HDPE 36" - 48"	LF	\$185.00					
HDPE 60"	LF	\$275.00					
<b>STORM DRAINAGE - END SECTIONS &amp; END WALLS</b>							
End Section ES-1 Concrete 12"- 36" Pipes	EA	\$1,100.00	2	\$2,200.00	100		
End Section ES-1 Concrete 42"- 60" Pipes	EA	\$3,050.00					
End Wall Round Pipes 12"- 36"; Precast (EW-1)	EA	\$1,950.00					
End Wall Round Pipes 12"- 36"; CIP (EW-1)	EA	\$1,700.00					
End Wall Elliptical 18"- 24" Pipe Equiv. Precast (EW-1A)	EA	\$1,000.00					
End Wall Elliptical 30"- 36" Pipe Equiv. Precast (EW-1A)	EA	\$1,545.00					
End Wall Elliptical 42" Pipe Equiv., Precast (EW-1A)	EA	\$2,175.00					
End Wall Elliptical 18"- 24" Pipe Equivalent, CIP (EW-1A)	EA	\$960.00					
End Wall Elliptical 30"- 36" Pipe Equivalent, CIP (EW-1A)	EA	\$1,700.00					
End Wall Elliptical 42" Pipe Equivalent, CIP (EW-1A)	EA	\$2,550.00					
End Wall Round Pipes 42"- 60"; Precast (EW-2)	EA	\$7,635.00					
End Wall Round Pipes 72"- 84"; Precast (EW-2)	EA	\$10,695.00					
End Wall Round Pipes 42"- 60"; CIP (EW-2)	EA	\$7,950.00					
End Wall Round Pipes 72"- 84"; CIP (EW-2)	EA	\$14,125.00					
End Wall Elliptical 48" Pipe Equivalent, CIP (EW-2A)	EA	\$7,390.00					
End Wall Round 42"- 48" Pipes, Precast (EW-2PC)	EA	\$6,800.00					
End Wall Double 2-12" to 2-24" Pipes Precast (EW-6PC)	EA	\$1,365.00					
End Wall Double 2-30" to 2-36" Pipes Precast (EW-6PC)	EA	\$2,910.00					
Project Name: Jack Enders Blvd. Property				Project Number:			
ITEM	UNIT	UNIT COST	QUANTITY	ITEM TOTAL			
<b>STORM DRAINAGE MANHOLES &amp; DROP INLETS</b>							
Standard Manhole (MH-1) 6' Depth W/Frame & Cover	EA	\$5,420.00					
Standard Manhole (MH-1), Depth Below 6'	VF	\$190.00					
Std Precast Manhole (MH-2) 6' Depth W/Frame & Cover	EA	\$4,645.00					
Std Precast Manhole (MH-2), Depth Below 6'	VF	\$210.00					
CIP & Precast Drop Inlet 48", 12"-24" Pipes	EA	\$7,595.00					
Curb Drop Inlet, Precast, 12"- 30" Pipes	EA	\$7,325.00	4	\$29,300.00	100		
Curb Drop Inlet, Precast, 36"- 48" Pipes	EA	\$10,400.00					
Yard or Drop Inlet (DI-6A) & (DI-6B) 12"- 24" Pipe Inlet (H=8')	EA	\$5,175.00					
Yard or Drop Inlet (DI-6C) & (DI-6D) 30"- 48" Pipe Inlet (H=10')	EA	\$6,895.00					
Median/Ditch Drop Inlet & Std Yard Inlet (DI-7),(DI-7A)	EA	\$7,750.00	2	\$15,500.00	100		
<b>STORM DRAINAGE - CULVERTS</b>							
Single Box Culvert 4'x4'	LF	\$425.00					
Single Box Culvert 5'x5'	LF	\$500.00					
Single Box Culvert 6'x6'	LF	\$620.00					
Single Box Culvert 8'x8'	LF	\$855.00					
Single Box Culvert 10'x10'	LF	\$1,050.00					
Oversized Single Box Culvert 12'x6' to 12'x8'	LF	\$1,350.00					
Oversized Single Box Culvert 12'x10' to 12'x12'	LF	\$1,580.00					
Standard Wing for Box Culvert (1 Side Only) 4' High	EA	\$825.00					
Standard Wing for Box Culvert (1 Side Only) 5' High	EA	\$1,235.00					

Standard Wing for Box Culvert (1 Side Only) 6' High	EA	\$1,650.00				
Standard Wing for Box Culvert (1 Side Only) 8' High	EA	\$3,050.00				
Standard Wing for Box Culvert (1 Side Only) 10' High	EA	\$4,050.00				
Gravity Wing for Box Culvert (1 Side Only) 4' High	EA	\$1,035.00				
Gravity Wing for Box Culvert (1 Side Only) 5' High	EA	\$1,595.00				
Gravity Wing for Box Culvert (1 Side Only) 6' High	EA	\$2,100.00				
Gravity Wing for Box Culvert (1 Side Only) 8' High	EA	\$3,590.00				
Gravity Wing for Box Culvert (1 Side Only) 10' High	EA	\$4,275.00				
Std Wing for Oversized Box Culvert (BBC-W) 6' High	EA	\$1,630.00				
Std Wing for Oversized Box Culvert (BBC-W) 8' High	EA	\$2,675.00				
Std Wing for Oversized Box Culvert (BBC-W) 10' High	EA	\$4,000.00				
Std Wing for Oversized Box Culvert (BBC-W) 12' High	EA	\$5,845.00				
<b>STORM DRAINAGE - MISCELLANEOUS</b>						
Connection to Existing Structures 12"- 60" Pipe	EA	\$1,125.00				
Plug Pipe 6"- 36"	EA	\$300.00				
Plug Pipe 42"- 60"	EA	\$400.00				
Standard Pipe Underdrain	LF	\$20.00				
Rip Rap Dry, Class I - III, 18" Depth	SY	\$70.00	151	\$10,570.00	100	
Filter Fabric Class I - III	SY	\$4.00				
Gabions (No Excavation) Mattress, Revetment, & Wall	CY	\$220.00				
Paved Ditch, 4" Concrete (Non-reinforced)	SY	\$80.00				
Paved Ditch, 4" Bituminous Concrete	SY	\$35.00				
<b>PAVEMENT</b>						
Bituminous Concrete (Base, Intermediate, & Top + Coat)	LS	\$345,000.00	1	\$345,000.00	50	\$172,500.00
Aggregate Material Base Type I	LS	\$130,000.00	1	\$130,000.00	50	\$65,000.00
<b>STREET CONSTRUCTION</b>	<b>LS</b>	<b>\$35,000.00</b>	<b>1</b>	<b>\$35,000.00</b>	<b>100</b>	
Bituminous Concrete (Base, Intermediate, & Top + Coat)	SY	\$6.95				
Depth of Pavement Section (Inches)	IN		6			
Aggregate Material Base Type I	SY	\$1.75				
Depth of Aggregate (Inches)	IN		10			
Soil Stabilization, Cement or Lime 6" (6%)	SY	\$15.00				
Milling & Paving (Bituminous Concrete)	SY	\$20.00				
Shoulder Type I, Aggregated Base 4"	SY	\$13.50				
Reinforced Concrete, 8"-9" deep, 6"-9" Gravel	SY	\$150.00				
Project Name: Jack Enders Blvd. Property			Project Number:			
ITEM	UNIT	UNIT COST	QUANTITY	ITEM TOTAL		
Curb & Gutter (CG2, CG-3, CG6, & CG7)	LF	\$28.00				
Curb Cut, CG-12 Detectable Surface	EA	\$685.00				
Commercial Entrances (CG-11 & CG-13)	SY	\$70.00	242	\$16,940.00	100	
Residential Driveway C&G/SW	EA	\$1,725.00				
Standard Driveway, No Curb	SY	\$65.00				
Guard Rail, Std. Blocked-Out W Beam - GR2-Strong Post & Std W	LF	\$45.00				
Guardrail Terminal, GR-6 (L=12'-6"), GR-7 (L=6'-3")	EA	\$3,300.00				
Guardrail Terminal Type I GR-8 (L=25')	EA	\$2,300.00				
Guardrail Terminal Type II, GR-8 & MB-5 (L=13'-6")	EA	\$1,400.00				
<b>SIDEWALKS &amp; TRAILS</b>						
Sidewalk-Concrete 4", No Base	SY	\$54.00				
<b>Sidewalk-Concrete 4", 4" Base</b>	<b>SY</b>	<b>\$60.00</b>	<b>980</b>	<b>\$58,800.00</b>	<b>100</b>	
Sidewalk-Bituminous Concrete, 2" with 4" Base	SY	\$38.00				
Handrail 3 Rail 1-1/4" #4 Finish	LF	\$125.00				
Trails-Wood chip, 4' wide (Inc. Exc.&Grading)	SY	\$19.00				
Trail- Bituminous 6'-10' wide	SY	\$67.00				
<b>MISCELLANEOUS SITE IMPROVEMENTS</b>						
Timber Wall (Ht=6' or Less)	LF	\$335.00				
<b>Concrete Gravity (Ht=6' or Less)</b>	<b>LS</b>	<b>\$225,000.00</b>	<b>1</b>	<b>\$225,000.00</b>	<b>100</b>	
Concrete Gravity (Ht over 6')	LF	\$925.00				
Fence (Standard, Board, Chain Link)	LF	\$50.00				
<b>Farm Fence (H=6') FR-3A</b>	<b>LF</b>	<b>\$30.00</b>	<b>2050</b>	<b>\$61,500.00</b>	<b>100</b>	
Tot Lot (Includes Surface & Equipment)	EA	\$16,000.00				
Trash enclosure - Wood/Brick 6' High	EA	\$6,500.00	2	\$13,000.00	100	
<b>Reinforced Concrete Pad 6" to 8" (Trash/Dumpster)</b>	<b>SY</b>	<b>\$135.00</b>	<b>90</b>	<b>\$12,150.00</b>	<b>100</b>	
Striping 4" width (VDOT Type B)	LF	\$2.50				
Concrete Wheel Stops	EA	\$70.00	10	\$700.00	100	
Parking Lot Striping	EA	\$50.00	76	\$3,800.00	100	
Sign Island ( Handicap Parking Sign)	EA	\$850.00	4	\$3,400.00	50	\$1,700.00
Traffic Barricade - TB-1	LF	\$55.00				
Street Name Signs	EA	\$550.00				
Traffic Control Signs	EA	\$475.00				
Street Light (pole, bracket, light)	EA	\$5,500.00				
Bus Shelter	EA	\$26,500.00				
<b>SURVEYING</b>						
Steel Pipe Property Corner Marker Incl. Survey	EA	\$295.00	3	\$885.00	100	
ROW Monuments Surveyed in Place	EA	\$725.00				
As Built (Record Drawings)	EA	\$9,500.00	1	\$9,500.00	50	\$4,750.00
<b>SPECIAL ITEMS</b>						
FEMA Processing LOMR/CLOMR	EA	\$7,650.00				
Manufactured BMPs	LS	See Note 1				
Non-Manufactured SWM BMP Facilities	LS	See Note 2	1	\$201,430.00	100	
Signalization	LS	See Note 3.				
<b>TOTAL</b>						<b>\$291,827.50</b>

# Council and Town Council Standing Committees for Calendar 2026

**Draft**

**Dates in bold are meetings that have been rescheduled**

## **Town Council Meeting**

*7 p.m. second Tuesday, monthly, Main meeting room*

Jan 13

Feb 10

Mar 10

Apr 14

May 12

Jun 9

Jul 14

Aug 11

Sep 8

Oct 13

Nov 10

Dec 8

## **Town Council work session**

*3:30 p.m. first Monday, monthly, Main meeting room*

Jan 5

Feb 2

Mar 2

Apr 6

May 4

Jun 1

Jul 6

Aug 3

**Aug 31**

Oct

Nov 2

**Nov 30**

## **TC Personnel Committee**

*2 p.m. fourth Monday, monthly, AB meeting room*

Jan 26

Feb 23

Mar 23

Apr 27

**May 18**

Jun 22

Jul 27

Aug 24

Sep 28

Oct 26

Nov 23

Dec 28

## **TC Budget & Finance Committee**

*3 p.m. fourth Monday, monthly, AB meeting room*

Jan 26

Feb 23

Mar 23

Apr 27

**May 18**

Jun 22

Jul 27

Aug 24

Sep 28

Oct 26

Nov 23

Dec 28

## **TC Community Development Committee/ Streets & Utilities Committee**

*3:30 p.m. fourth Tuesday, monthly, AB meeting room*

Jan 27

Feb 24

Mar 24

Apr 28

May 26

Jun 23

Jul 28

Aug 25

Sep 22

Oct 27

**Nov Cancelled**

**Dec Cancelled**

## **TC Public Safety Committee**

*3 p.m. fourth Thursday, quarterly. AB meeting room*

Feb 26

May 28

Aug 27

Oct 22



# Town Council Committee/Board Assignments 2026

Changes from 2025 Highlighted in Yellow

## Standing Committees of the Council

<b>Budget &amp; Finance</b>	Erecka Gibson, Chair & Grant Mazzarino
<b>Community Development</b>	Ryan Tibbens, Chair & Paul Perez
<b>Personnel</b>	Jay Arnold, Chair & Erecka Gibson
<b>Public Safety</b>	Grant Mazzarino, Chair & William Steinmetz
<b>Streets &amp; Utilities</b>	Paul Perez, Chair & Ryan Tibbens

## Other

### **Northern Shenandoah Valley Regional Commission**

Erecka Gibson  
Terry Russell (Alternate)

### **Berryville Main Street Liaison**

Jay Arnold

### **Berryville-Clarke County Economic Development Committee**

Jay Arnold  
William Steinmetz

### **Planning Commission Liaison**

William Steinmetz

### **Berryville Area Development Authority Liaison**

Jay Arnold

### **Bee City USA Committee Liaison**

Erecka Gibson

# **Report of the Department of Public Works January 2026**

**Item Title:** Department Update  
**Prepared By:** Doug Riseden

## **Paving**

We are starting to build a paving list for the summer of 2026.

## **Water**

The river intakes for the water plant have been cleaned as part of routine maintenance.

## **Sewer**

No concerns

## **Parks**

We continue every weekday park inspections and cleanup.

## **Snow Operations**

The crews are dedicated and are available 24/7 for any issues that come up.

## **Leaf pickup**

Leaf pickup is completed for the season, concentrating on Christmas tree pickup now.

## **Additional**

We have ordered a budgeted hydraulic thumb for our backhoe; this will allow us to pick up brush and other items more efficiently and safely.

Dorsey St water line improvements are schedule for March depending on the weather. Smith Street drainage improvements are also scheduled for March. Notification will be provided to neighboring properties in advance of the work.

The Town Run heading towards Clermont Farm has recently been cleaned of debris/trash.

# Public Utilities Department Report

13<sup>th</sup> of January 2026

**Item Title:** Department Update

**Prepared By:** Frank Kelsey

## **Water Treatment Plant Activity**

All water quality results are available at <https://vadwv.gecsws.com/>

The Water Treatment Plant is running well and in accordance with state regulations. The Town is on schedule and in compliance with VDH consent order's Corrective Action Plan.

HAA5's samples were collected for the final quarter of last year in November. The results were .029 mg/l on McNeil and .033 mg/l on Dunlop. These results lowered the towns running annual average of HAA5's to .040 mg/l which is well below the .060 mg/l maximum contaminate level.

Town staff and Engineers are working to finalize the Water Treatment Plant upgrade design.

## **Wastewater Treatment Plant Activity**

Inboden continues to operate the facility with care and consideration, completing monthly preventative maintenance on equipment to ensure pumps and motors are operating efficiently.



## BERRYVILLE POLICE DEPARTMENT

101 Chalmers Ct., Suite A, Berryville VA 22611

(T) 540.955.3863 (F) 540.955.0207

[policeadmin@berryvilleva.gov](mailto:policeadmin@berryvilleva.gov)

Jason Winner Chief of Police

### MEMO

**DATE: 01/06/2026**

**TO: Town Council**

**FROM: Chief Winner**

**CC:**

**RE Police Department Monthly Report – 01/06/2026**

---

#### **Monthly Activity Report**

The activity report for the month of December 2025 is attached to this report.

#### **Public Safety Committee**

The Public Safety Committee did not meet in December 2025.

#### **New Hires**

The Berryville police department has hired two new officers. Martin Franzem and Jonathan Zavala will start the basic academy on January 14<sup>th</sup>, 2026.

Have Amy Benavides in FTO with the department. Amy is doing well working with a Field Training Officer, learning how to become a professional officer for this department.



## BERRYVILLE POLICE DEPARTMENT

101 Chalmers Ct., Suite A, Berryville VA 22611  
 (T) 540.955.3863 (F) 540.955.0207  
[policeadmin@berryvilleva.gov](mailto:policeadmin@berryvilleva.gov)  
 Jason Winner Chief of Police

# Police and Security Report

Month/Year: December 2025	Year To Date 2025	December 2025	November 2025
<b><u>Complaints Answered</u></b>			
911 Hang Up:	23	3	1
Alarms:	77	11	3
Animal Complaint:	90	6	8
Assault:	23	4	1
Assist County:	102	5	9
Assist EMS and Fire:	125	9	25
Auto Larceny:	1	0	0
Burglary:	3	1	0
Civil Complaints:	82	3	3
Disturbance:	35	4	3
Domestic Disturbance:	25	4	2
Driving Under the Influence	12	1	0
Drunk In Public:	10	1	0
Fraud:	38	1	1
Larceny:	36	1	2
Harassment/Intimidation:	32	1	2
Homicide:	0	0	0
Identity Theft	5	1	2
Juvenile Related:	23	0	1
Mental Health Crisis:	59	8	6
Narcotics Related:	4	0	0
Noise	15	1	0
Public Service:	59	5	4
Sexual Assault:	2	0	0
Robbery:	0	0	0
Shoplifting:	0	0	0
Suspicious Activity:	207	18	17
Trespassing:	24	1	0
Vandalism:	35	1	3
Welfare Check:	89	15	10
Miscellaneous Complaints:	677	47	52
<b>Total Complaints Answered:</b>	<b>1913</b>	<b>152</b>	<b>155</b>



## BERRYVILLE POLICE DEPARTMENT

101 Chalmers Ct., Suite A, Berryville VA 22611  
 (T) 540.955.3863 (F) 540.955.0207  
[policeadmin@berryvilleva.gov](mailto:policeadmin@berryvilleva.gov)  
 Jason Winner Chief of Police

### Police and Security Report (Continued)

	Year To Date 2025	December 2025	November 2025
<b><u>Traffic</u></b>			
Accidents Investigated:	59	7	6
Assist Motorist:	0	0	0
Child Safety Seat Install:	9	0	1
Funeral Escort:	29	2	1
Hit & Run:	16	0	2
Parking Tickets:	105	6	1
Traffic Warnings:	291	21	27
<b><u>Traffic Summons Issued</u></b>			
Defective Equipment:	0	0	0
Driving Suspended:	3	1	0
Expired Inspection:	2	1	0
Expired Registration:	13	2	3
Fail to Obey Highway Sign:	105	4	20
Fail to Obey Traffic Signals:	3	0	2
Fail to Stop/Lights & Siren:	0	0	0
Fail to Yield Right of Way:	6	0	2
Hit and Run:	0	0	0
No Liability Insurance:	1	0	1
No Operator's License:	16	1	2
No Seat Belt:	0	0	0
Reckless Driving:	6	0	1
Speeding:	98	9	12
Miscellaneous Summons:	23	2	5
<b>Total Traffic Summons Issued:</b>	<b>276</b>	<b>20</b>	<b>48</b>
<b><u>Found Open at Businesses in Town</u></b>			
Doors:	6	1	0
Windows:	0	0	0
Garage Doors:	0	0	0



## BERRYVILLE POLICE DEPARTMENT

101 Chalmers Ct., Suite A, Berryville VA 22611  
(T) 540.955.3863 (F) 540.955.0207  
[policeadmin@berryvilleva.gov](mailto:policeadmin@berryvilleva.gov)  
Jason Winner Chief of Police

### Police and Security Report (Continued)

	Year To Date	December	November
	2025	2025	2025
<b><u>Criminal Papers Served</u></b>			
Abduction:	0	0	0
Arson:	0	0	0
Assault and Battery:	8	1	1
Assault and Battery on Police Officer:	0	0	0
Auto Larceny:	0	0	0
Breaking and Entering:	1	0	0
Capias:	11	0	0
Disorderly Conduct:	0	0	0
Driving Under the Influence:	12	2	0
Drunk In Public:	14	1	0
Fail to Obey Police Officer:	0	0	0
Fail to Pay Parking Ticket:	0	0	0
Forgery:	0	0	0
Fraud:	1	0	0
Homicide:	0	0	0
Illegal Drugs/Paraphernalia:	8	0	0
Larceny:	6	0	0
Possess Alcohol Underage:	0	0	0
Protective Order Violations:	3	0	0
Rape:	0	0	0
Resisting Arrest:	1	0	0
Robbery:	1	1	0
Shoplifting:	6	0	0
Trespassing:	2	2	0
Vandalism:	3	0	0
Weapons Violation:	1	0	0
Miscellaneous Criminal Arrests:	38	2	0
<b>Juvenile Detention Order Totals:</b>	9	0	2
<b>Total Criminal Arrests:</b>	125	9	3



## BERRYVILLE POLICE DEPARTMENT

101 Chalmers Ct., Suite A, Berryville VA 22611  
 (T) 540.955.3863 (F) 540.955.0207  
[policeadmin@berryvilleva.gov](mailto:policeadmin@berryvilleva.gov)  
 Jason Winner Chief of Police

### Police and Security Report (Continued)

	Year To Date	December	November
	2025	2025	2025
<b><u>Response to Resistance</u></b>			
Total Community Interface	2313	209	239
Total Enforcement Contacts	580	50	79
Physical Custody	42	8	1
Reported Force Involved	2	0	0
Administrative Review - Justified	2	0	0
Administrative Review - Not Justified	0	0	0
Complaint of Injury - Arrestee	0	0	0
Medical Treatment for Injury - Arrestee	0	0	0
Complaint of Injury - Officer	0	0	0
Medical Treatment for Injury - Officer	0	0	0
<b><u>Type of Force Involved</u></b>			
Compliance Hold / Open Hands	0	0	0
Takedown	2	0	0
Strikes (Hands / Knees)	0	0	0
Chemical Sprays (O.C.)	0	0	0
Impact Weapon (Baton)	0	0	0
Mechanical Non-Lethal	0	0	0
Firearm	0	0	0
<b><u>Arrestee Demographics</u></b>			
White Male	26	5	3
Black Male	3	1	0
Other Male	0	0	0
White Female	13	3	0
Black Female	4	0	1
Other Female	0	0	0

## Town Council Agenda Item Report Summary

January 13, 2026

**Item Title**

Community Development Update

**Prepared By**

Brandel Kelsey for Terry Russell

---

A report is expected to be available at the Council meeting.

# Administration and Finance Report

January 13, 2026

**Item Title:**

Report of the Administration and Finance Department

**Prepared by:**

Cynthia Poulin, Treasurer

**Attachments:**

1. ARPA Report
2. November Cash Balance

JANUARY 13, 2026  
Monthly Update

American Rescue Plan Act of 2021

---

Funds expended over the past month

The December 2025 expenditure report is attached.

Attachments

- December 2025 ARPA Expenditure Report
- ARPA Master List
- Project Status Reports

	<u>BUDGETED</u>	<u>USED THIS MONTH</u>	<u>TOTAL USED</u>	<u>BALANCE</u>	<u>PERCENT USED</u>
<u>Signage</u>					
Estimated cost of these actions					
- Signage	\$ 140,000.00	\$ -	\$ 43,700.00	\$ 96,300.00	31%
- Total			\$ 43,700.00		
Fund balance from first payment					\$ 30,715.34
Fund balance from second payment					\$ 65,584.66
<u>Complete necessary water and sewer infrastructure projects</u>					
<u>Capital Projects</u>					
Estimated cost of these actions					
- Cost of the projects	\$ 3,495,500.79	\$ 577.50	\$ 1,601,974.10	\$ -	85.00%
Total			\$ 1,624,899.63	\$ 268,627.06	\$ 3,485,953.17
Fund balance from first payment					\$ -
Fund balance from second payment					\$ 268,627.06
<u>Pay for administrative costs</u>					
Estimated cost of these actions					
- Administrative costs per FY (5.5)	\$ 60,000.00	\$ -	\$ 44,407.40	\$ 15,592.60	74%
- Total			\$ 44,407.40		\$ 60,000.00
Fund balance from first payment					\$ 15,592.60

**NOTES:**

INFRASTRUCTURE COSTS:

Frazier Assoc.(Wayfinding)				\$ 2,267,493.00	
Core & Main				\$ 2,221,185.06	
VA RIGGERS				\$ 46,307.94	
Pete McLean				\$ 2,267,493.00	
Norfolk Southern				\$ 1,933,281.28	
FUOG Interbuild				\$ 334,211.72	
Pennoni (Water Projects Bel Voi & Battletown)				\$ 577.50	
Webster Nursery(Concrete walls)				\$ -	
<b>Total</b>				\$ 577.50	

**ARPA MASTER LIST**

12/31/2025

	PROJECT NAME	BUDGET	SPENT TO DATE	BALANCE	%COMPLETE
1	Computers:Utility Clerk,PWs	\$ 2,437.90	\$ 2,437.90	\$ -	100% Admin
2	Police Radio Replacements	\$ 75,000.00	\$ 75,000.00	\$ -	100%
3	PW Compressor	\$ 23,629.85	\$ 23,629.85	\$ -	100% infra
4	Water Dist Sys Flushing Equip	\$ 7,500.00	\$ 9,844.38	\$ -	100% infra
5	Water Meter Reading Equip	\$ 12,458.03	\$ 12,458.03	\$ -	100% infrastr
6	Grants for Improper Con to Sewer Sys	\$ 4,500.00	\$ 4,500.00	\$ -	100% grant
7	W/s Admin Fees	\$ 175,260.82	\$ 175,260.82	\$ -	100%
8	Premiuim Pay for Employees	\$ 172,000.00	\$ 174,323.86	\$ -	100% premium pay
9	Grant John H Enders/Rescue Squad *	\$ 80,000.00	\$ 80,000.00	\$ -	100% grant
10	Grant to Barns of Rose Hill *	\$ 40,000.00	\$ 40,000.00	\$ -	100% grant
11	Grant for Façade Improvement	\$ 196,185.08	\$ 196,185.08	\$ -	100% grant
12	Website	\$ 5,845.29	\$ 5,845.29	\$ -	100% Admin
13	Leak Study	\$ 8,662.50	\$ 8,662.50	\$ -	100% infra
14	SSES Study	\$ 117,868.73	\$ 117,868.73	\$ -	100% infra
15	River Pumping Station Upgrade	\$ 25,000.00	\$ 28,538.55	\$ -	100% infra
16	Water Meter & Setter Replacements *	\$ 350,000.00	\$ 350,000.00	\$ -	95% infra
17	Hermitage Pump Station	\$ 26,000.00	\$ 26,000.00	\$ -	100% infra
18	Booster Building Upgrade	\$ 20,000.00	\$ 22,985.85	\$ -	100% infra
19	WWTP Headworks Lighting Upgrade	\$ 4,764.00	\$ 4,764.00	\$ -	100% infra
20	Ridge Road Water Main	\$ 25,939.04	\$ 25,939.04	\$ -	100% infra
21	Water, Sewer and Drainage Projects	\$ 2,228,476.76	\$ 2,228,476.76	\$ -	100% infra
22	Rockcroft Water Main Abandonment	\$ 10,000.00	\$ 10,550.96	\$ -	100% infra
23	Security Upgrades	\$ 125,000.00	\$ 100,995.91	\$ -	100% infra/admin70
24	Drainage Dorsey, Walnut, Treadwell	\$ 1,500.00	\$ 1,500.00	\$ -	100% infra
25	Bel Voi and Battletown Water Main Repl	\$ -	\$ 11,612.50	\$ -	100% infra
26	Wayfinding Signs	\$ 140,000.00	\$ 43,700.00	\$ 96,300.00	40%
27	Raw Water Intake Land-Easement Acquisition	\$ 13,672.50	\$ 13,672.50	\$ -	100% infra
28	Grant Housing (3 years)	\$ 40,000.00	\$ 40,000.00	\$ -	100%
29	Capital Projects	\$ 543,285.50	\$ 274,658.44	\$ 268,627.06	0%
	Administrative /Legal Fees	\$ 60,000.00	\$ 45,055.39	\$ 15,592.60	75% Admin
	Total Encumbered	\$ 4,534,986.00	\$ 4,154,466.34	\$ 380,519.66	
	Total ARPA	\$ 4,534,986.00			

\* Project For (2) two years

# Project Status Report

**Date:** 1/13/2026

**Project Name:**

Water Meter and Setter Replacements

**Project Budget:** \$350,000.00

**Expected Completion Date:** June 2023

**Executive Summary:**

Upgrade ¼ of the Town’s water Meters and setters.

**Project Goals:**

1. Improve capture of water use.
2. Improve back flow protection.
3. Reduce meter reading costs.

**Project Status:**

Status Item	Status	Summary
Budget \$350,000.00	Completed	Total Spend: \$350,000.00
Schedule/Timeline	On Track	% Complete: <b>95</b>

**Project Milestones:**

Description	% Complete	Status
1. Order meters, setters, valves, plus other supplies	100%	Completed
2. Install meters / setters	90%	On Track

**Project Issues or Concerns:**

1. Multiyear project

# Project Status Report

**Date:** 1/13/2026

**Project Name:**  
Wayfinding Signs

**Project Budget:** \$190,000.00

From ARPA: \$140,000.00

From Town: \$50,000.00

**Expected Completion Date:** December 2023

**Executive Summary:**

Design, construct, and install entrance and wayfinding signs.

**Project Goals:**

1. To improve business environment in downtown business district.

**Project Status:**

Status Item	Status	Summary
Budget 190,000.00	On Track	Total Spend: \$43,700.00
Schedule/Timeline	On Track	Complete: 40%

**Project Milestones:**

Description	% Complete	Status
1. Design	50%	On Track
2. Determine Sign locations	50%	On Track
3. Secure VDOT approvals	95%	On Track
4. Develop offering for design and construction/award/have signs fabricated	0%	On Track
5. Secure contractor to install signs	0%	Not Started
6. Have signs installed	0%	Not Started
RFP ISSUED ON 6/30/2022 & COUNCIL AUTHORIZED THE TOWN MANAGER TO AWARD BID. NEW IFB ISSUED 12/15/2025 FOR FABRICATION AND INSTALLATION.		

**Project Issues or Concerns:**

# Project Status Report

Date: 1/13/2026

Project Name: Capital Projects

Project Budget: \$543,285.50

Expected Completion Date:

**Project List Under Consideration:**

Bel Voi Water Main Replacement

Bar Screen at STP

North Crow Street Drainage

Rose Hill Park Bridge

**Project Goals:**

**Project Status:**

Status Item	Status	Summary
Budget \$543,285.50	On Track	Total Spend: \$274,658.44
Schedule/Timeline	On Track	% Complete: <b>50</b>

**Project Milestones:**

Description	% Complete	Status
1. Construction plans	100%	Completed
2. Develop IFB	100%	Completed
3. Secure Easements	0%	Not Started
4. Issue offering/ review offering	100%	Completed
5. Select Contractor	100%	Completed
6. Complete project	0%	Not Started

**Project Issues or Concerns:**

# Cash Balance Report

Period Ending 12/31/2025

Town of Berryville  
1/7/2026 7:22 AM

Page 1/1

	Bank Information	Balance
1	Bank of Clarke Operating Acct#- 1138499	-\$76,928.82
2	Bank of Clarke NOW Acct#- 1138502	\$8,398,597.92
3	Bank of Clarke Payroll Acct#- 1138510	\$87,959.09
4	Bank of Clarke CIP Acct#- 1138405	\$18,580,828.59
5	Bank of Clarke SW Acct#- 1138413	\$493,945.55
6	Bank of Clarke PDAF Acct#- 1138421	\$25,536.36
7	Bank of Clarke DSR Acct#- 1138456	\$113,229.97
9	Bank of Clarke RAU Acct#- 1138472	\$952.22
10	Bank of Clarke VRA Reserve Acct#- 6041647	\$470,000.00
11	Bank of Clarke Proffer Reserve Acct#- 1897098	\$90,459.72
12	Bank of Clarke Performance Bonds Acct#- 1910841	\$11,330.51
13	TRUIST Acct#- 5137523525	\$568,682.68
14	Bank of Clarke PD Contributions Acct#- 5759859	\$10,036.84

Total Cash Balance:	\$28,774,630.63
---------------------	-----------------

## Check Listing

Date From: 12/1/2025 Date To: 12/31/2025  
Vendor Range: 1-800 FLOWERS - Zuleger, David E. & Joanne C.

Town of Berryville  
01/07/2026 07:23 AM

Page: 1 of 5

Check Number	Bank	Vendor	Date	Amount
10272	1	Arnold, Jay	12/03/2025	<u>\$40.00</u>
10273	1	Barns of Rose Hill	12/03/2025	<u>\$2,000.00</u>
10274	1	BERRYVILLE UNITED METHODIST HOUSIN 12494	12/03/2025	<u>\$270.51</u>
10275	1	BOOR, RICHARD	12/03/2025	<u>\$2,475.00</u>
10276	1	E.A.S. WINCHESTER, PLLC	12/03/2025	<u>\$925.00</u>
10277	1	FERGUSON ENTERPRISES	12/03/2025	<u>\$54.00</u>
10278	1	Gall's LLC	12/03/2025	<u>\$187.40</u>
10279	1	GILPIN, WILLIAM MITCHELL	12/03/2025	<u>\$40.00</u>
10280	1	GUTIERREZ BARRIENTOS MARISOL 4661	12/03/2025	<u>\$32.68</u>
10281	1	HUDSON, JOHN E	12/03/2025	<u>\$40.00</u>
10282	1	Kitselman, H. Allen	12/03/2025	<u>\$75.00</u>
10283	1	LIBBY, DANA	12/03/2025	<u>\$40.00</u>
10284	1	MAIN STREET CHAMBER ORCHESTRA INC	12/03/2025	<u>\$1,500.00</u>
10285	1	Malone, Gwen	12/03/2025	<u>\$40.00</u>
10286	1	NORTHERN SHENANDOAH VALLEY QUILT SHOW	12/03/2025	<u>\$500.00</u>
10287	1	Parker Jr., Thomas Randall	12/03/2025	<u>\$40.00</u>
10288	1	SINCLAIR, TIMOTHY	12/03/2025	<u>\$40.00</u>
10289	1	Steinmetz, William	12/03/2025	<u>\$75.00</u>
10290	1	THE ULTTIMATE SOFTWARE GROUP INC 12561	12/03/2025	<u>\$22.68</u>
10291	1	Tiny Toes Dance, LLC	12/03/2025	<u>\$500.00</u>
10292	1	Treasurer of Clarke County	12/03/2025	<u>\$655.96</u>
10293	1	TROWBRIDGE STEEL CO., LLC 13789	12/03/2025	<u>\$287.03</u>
10294	1	ALIZADE RASUL & PATRICIA M 903	12/10/2025	<u>\$97.44</u>
10295	1	AMERIGAS PROPANE LP 07 12501	12/10/2025	<u>\$182.83</u>
10296	1	BROOKS SCOTT G 1086	12/10/2025	<u>\$250.48</u>
10297	1	BROWN JUDY A 5377	12/10/2025	<u>\$158.81</u>
10298	1	BROWNING, CHARLES KERRY & SUSAN SMITH 1669	12/10/2025	<u>\$32.53</u>
10299	1	CALING, EMILIA REGINA CORONEL 9474	12/10/2025	<u>\$345.63</u>
10300	1	CORE & MAIN LP	12/10/2025	<u>\$8,716.18</u>

# Check Listing

Date From: 12/1/2025 Date To: 12/31/2025  
Vendor Range: 1-800 FLOWERS - Zuleger, David E. & Joanne C.

Town of Berryville  
01/07/2026 07:23 AM

Page: 2 of 5

Check Number	Bank	Vendor	Date	Amount
10301	1	COX, JAMES LEE & MARGARET ANN 8950	12/10/2025	<u>\$109.39</u>
10302	1	CROCE TERESA A 12033	12/10/2025	<u>\$213.88</u>
10303	1	CRUZ XAVIER GIOVANNI & NATALIE ANN E FIORICA 12136	12/10/2025	<u>\$179.84</u>
10304	1	CSC SERVICE WORKS INC (07) 12509	12/10/2025	<u>\$74.96</u>
10305	1	Dalton, Keith	12/10/2025	<u>\$75.00</u>
10306	1	DISPLAY SALES CO	12/10/2025	<u>\$116.00</u>
10307	1	DONALD B RICE TIRE CO	12/10/2025	<u>\$1,285.58</u>
10308	1	EASTMAN KODAK COMPANY 12427	12/10/2025	<u>\$626.23</u>
10309	1	FRANZEN NOELLE L 6134	12/10/2025	<u>\$387.32</u>
10310	1	GERSTENBERG TROY EDWARD & RACHELE 12185	12/10/2025	<u>\$506.87</u>
10311	1	GOWDY TIMOTHY EDWARD 9261	12/10/2025	<u>\$493.45</u>
10312	1	Griffith Energy Services, Inc.	12/10/2025	<u>\$99.95</u>
10313	1	HALLMARK MARKETING COMPANY LLC 12566	12/10/2025	<u>\$13.29</u>
10314	1	HINDERER DAVID E 17	12/10/2025	<u>\$225.25</u>
10315	1	HINDLE MAURICE S 11285	12/10/2025	<u>\$424.44</u>
10316	1	IGT GLOBAL SOLUTIONS CORPORATION (01) 12825	12/10/2025	<u>\$792.16</u>
10317	1	INBODEN ENVIRONMENTAL SVCS	12/10/2025	<u>\$3,350.80</u>
10318	1	James River Equipment	12/10/2025	<u>\$5,145.00</u>
10319	1	JAMES W MCMAINS	12/10/2025	<u>\$56.53</u>
10320	1	MAIN STREET ARCHITECTURE 12584	12/10/2025	<u>\$167.36</u>
10321	1	MARULANDA-NAPAN, JENIFFER GISELLE 13668	12/10/2025	<u>\$237.81</u>
10322	1	MOSCA DESIGN	12/10/2025	<u>\$141.08</u>
10323	1	NGUYEN, ANTHONY 12927	12/10/2025	<u>\$314.38</u>
10324	1	NUCO2 SUPPLY LLC 07 12478	12/10/2025	<u>\$145.28</u>
10325	1	PATRICK, KENNETH KAY & LUANNE 5127	12/10/2025	<u>\$27.35</u>
10326	1	PENNONI ASSOCIATES INC	12/10/2025	<u>\$1,235.00</u>
10327	1	Petti, Jean	12/10/2025	<u>\$75.00</u>

# Check Listing

Date From: 12/1/2025 Date To: 12/31/2025  
Vendor Range: 1-800 FLOWERS - Zuleger, David E. & Joanne C.

Town of Berryville  
01/07/2026 07:23 AM

Page: 3 of 5

Check Number	Bank	Vendor	Date	Amount
10328	1	QUIJADAS ROMERO & KENDALL EDIX QUIJADAS CHAV 13355	12/10/2025	<u>\$181.32</u>
10329	1	REVES JOSE MATIAS ROSA ANTONIA RIVAS AYALA 13358	12/10/2025	<u>\$166.10</u>
10330	1	RUCKER GERALD F & LEONA M TRSTEEES GERALD & L 12318	12/10/2025	<u>\$274.45</u>
10331	1	SCHILLING EDWARD L & JOANNA CHOPSK 6339	12/10/2025	<u>\$464.12</u>
10332	1	SHERWOOD-LOGAN & ASSOC	12/10/2025	<u>\$510.59</u>
10333	1	STRICKLAND JENNIFER 1373	12/10/2025	<u>\$219.34</u>
10334	1	STROOT ABRAM M & ERIN M 8433	12/10/2025	<u>\$502.35</u>
10335	1	THOMPSON, DINA M 4759	12/10/2025	<u>\$29.02</u>
10336	1	THOMSON REUTERS	12/10/2025	<u>\$244.56</u>
10337	1	VIRASEC IT Support Services, Inc.	12/10/2025	<u>\$4,020.30</u>
10338	1	XUE JIA & XIAOQIANG 9353	12/10/2025	<u>\$377.67</u>
10339	1	BELL JR, MICHAEL EUGENE	12/17/2025	<u>\$160.00</u>
10340	1	BOOR, RICHARD	12/17/2025	<u>\$2,025.00</u>
10341	1	DIRECTV LLC (BOYCE) 12721	12/17/2025	<u>\$240.38</u>
10342	1	E.A.S. WINCHESTER, PLLC	12/17/2025	<u>\$925.00</u>
10343	1	EAST MOUNTAIN HEALTH PHYSICIANS INC	12/17/2025	<u>\$52.00</u>
10344	1	INBODEN ENVIRONMENTAL SVCS	12/17/2025	<u>\$23,610.18</u>
10345	1	Mansfield Oil	12/17/2025	<u>\$175.02</u>
10346	1	MES SERVICE COMPANY	12/17/2025	<u>\$1,401.63</u>
10347	1	Michelle M. Jones	12/17/2025	<u>\$1,360.00</u>
10348	1	RIVERA, BRISEIDA 12977	12/17/2025	<u>\$141.86</u>
10349	1	SANDS ANDERSON PC	12/17/2025	<u>\$2,142.00</u>
10350	1	SERENA JAYNE TRAINOR	12/17/2025	<u>\$49.99</u>
10351	1	Shade Equipment Company	12/17/2025	<u>\$2,212.90</u>
10352	1	Treasurer of Frederick County	12/17/2025	<u>\$4,800.20</u>
10353	1	TRUMP'S ELECTRICAL INC	12/17/2025	<u>\$500.00</u>
10354	1	U.S. BANK NATIONAL ASSOCIATION	12/17/2025	<u>\$30.00</u>

## Check Listing

Date From: 12/1/2025 Date To: 12/31/2025  
Vendor Range: 1-800 FLOWERS - Zuleger, David E. & Joanne C.

Town of Berryville  
01/07/2026 07:23 AM

Page: 4 of 5

Check Number	Bank	Vendor	Date	Amount
10355	1	US BANK EQPT FINANCE GROUP 07 12488	12/17/2025	<u>\$221.17</u>
10356	1	Valley Automation	12/17/2025	<u>\$6,268.93</u>
10357	1	VALLEY REGIONAL ENTERPRISES, INC.	12/17/2025	<u>\$52.00</u>
10358	1	VRSA Virginia Risk Sharing Association	12/17/2025	<u>\$5,122.00</u>
10359	1	VUPS	12/17/2025	<u>\$134.40</u>
10360	1	WESTECH ENGINEERING LLC	12/17/2025	<u>\$600.00</u>
10361	1	Winchester Star, The	12/17/2025	<u>\$720.75</u>
10362	1	AMHERST FAMILY PRACTICE	12/23/2025	<u>\$143.00</u>
10363	1	ANDERSON LAWN CARE, INC.	12/23/2025	<u>\$25.00</u>
10364	1	COMBS WASTEWATER MANAGEMENT LLC	12/23/2025	<u>\$75.00</u>
10365	1	CORE & MAIN LP	12/23/2025	<u>\$929.18</u>
10366	1	HYUNDAI LEASE TITLING TRUST 11973	12/23/2025	<u>\$536.88</u>
10367	1	LYNCH, KIMBERLY A 11257	12/23/2025	<u>\$535.61</u>
10368	1	MAYER, CHARLES & EMILIE	12/23/2025	<u>\$202.14</u>
10369	1	MILLER MACHINE & TOOL CO INC	12/23/2025	<u>\$52.00</u>
10370	1	Minnesota Life Insurance Co.	12/23/2025	<u>\$723.84</u>
10371	1	STEPHENSON EQUIPMENT INC	12/23/2025	<u>\$129.35</u>
10372	1	TOWN GUN SHOP INC	12/23/2025	<u>\$10,248.00</u>
10373	1	Treasurer of Clarke County	12/23/2025	<u>\$660.57</u>
10374	1	Waterloo Electric Service, LLC	12/23/2025	<u>\$1,360.83</u>
10375	1	Y-PERS	12/23/2025	<u>\$2,897.40</u>
10376	1	ARMACOST IVAN R JR 3069	12/31/2025	<u>\$25.00</u>
10377	1	ARMACOST, JARED WAYSON 12605	12/31/2025	<u>\$62.00</u>
10378	1	ARMACOST, JR IVAN RALPH & JARED WAYSON 5704	12/31/2025	<u>\$25.00</u>
10379	1	ARMACOST, JR IVAN RALPH 12606	12/31/2025	<u>\$45.00</u>
10380	1	BOOR, RICHARD	12/31/2025	<u>\$2,025.00</u>
10381	1	BRAGG, MASON ALLAN & BRAGG III, WILLIAM PIER 12643	12/31/2025	<u>\$26.82</u>
10382	1	DOLLAR GENERAL STORE # 00394 12498	12/31/2025	<u>\$925.57</u>

## Check Listing

Date From: 12/1/2025 Date To: 12/31/2025  
 Vendor Range: 1-800 FLOWERS - Zuleger, David E. & Joanne C.

Town of Berryville  
 01/07/2026 07:23 AM

Page: 5 of 5

Check Number	Bank	Vendor	Date	Amount
10383	1	Hall Company, The	12/31/2025	<u>\$147.57</u>
10384	1	MERLOS ANDREW 13427	12/31/2025	<u>\$208.48</u>
10385	1	Valley Automation	12/31/2025	<u>\$793.80</u>
114	Checks Totaling -			<b>\$118,881.63</b>

### Totals By Fund

	Checks	Voids	Total
100	\$80,631.57		\$80,631.57
501	\$5,594.35		\$5,594.35
502	\$32,655.71		\$32,655.71
Totals:	\$118,881.63		\$118,881.63

**Budget Summary  
As of 12/31/2025**

	Budget	YTD	Variance	%
<b>100 GF</b>				
Revenue	\$ 6,068,167	\$ 3,311,515	\$ (2,756,652)	55%
Expense	\$ 6,068,167	\$ 2,784,753	\$ (3,283,414)	46%
<b>501 WF</b>				
Revenue	\$ 7,155,250	\$ 909,967	\$ (6,245,283)	13%
Expense	\$ 7,155,250	\$ 666,167	\$ (6,489,083)	9%
<b>502 SF</b>				
Revenue	\$ 3,130,180	\$ 1,070,303	\$ (2,059,877)	34%
Expense	\$ 3,130,180	\$ 969,696	\$ (2,160,484)	31%
<b>REVENUES</b>				
Machinery & Tools	\$ 240,000	\$ 392,812	\$ 152,812	164% Bville Graphics - new equip increased \$120,000
Zoning & Subdivision Fees	\$ 12,000	\$ 97,899	\$ 85,899	816% Rezoning Friant Property \$88,420.00
<b>EXPENSES</b>				
Line item variance explanation (greater than 100% AND \$10,000):				
NONE	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Type: Revenues						
Revenues	100-3000000-0000	FUND BALANCE FORWARD	\$635,000.00	\$0.00	(\$635,000.00)	0.00%
Revenues	100-3110101-0000	CURRENT REAL ESTATE TAXE	\$1,365,000.00	\$696,021.57	(\$668,978.43)	50.99%
Revenues	100-3110102-0000	DEL REAL ESTATE TAXES	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3110201-0000	UTILITY REAL ESTATE TAXES	\$11,500.00	\$0.00	(\$11,500.00)	0.00%
Revenues	100-3110203-0000	UTILITY PERS PROP TAXES	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3110301-0000	CURRENT PERS PROP TAXES	\$650,000.00	\$578,171.81	(\$71,828.19)	88.95%
Revenues	100-3110302-0000	DEL PERS PROP TAXES	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3110303-0000	Refuse Collection Fees	\$14,000.00	\$7,915.50	(\$6,084.50)	56.54%
Revenues	100-3110401-0000	MACHINERY & TOOLS	\$240,000.00	\$392,811.70	\$152,811.70	163.67%
Revenues	100-3110402-0000	DEL MACHINERY & TOOLS	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3110601-0000	TAX PENALTIES	\$8,000.00	\$2,344.25	(\$5,655.75)	29.30%
Revenues	100-3110602-0000	TAX INTEREST	\$4,000.00	\$1,724.69	(\$2,275.31)	43.12%
Revenues	100-3120101-0000	LOCAL SALES TAX	\$375,000.00	\$221,966.19	(\$153,033.81)	59.19%
Revenues	100-3120201-0000	CONSUMER UTILITY TAX	\$110,000.00	\$62,537.02	(\$47,462.98)	56.85%
Revenues	100-3120300-0000	BUSINESS LICENSE	\$290,000.00	\$1,329.24	(\$288,670.76)	0.46%
Revenues	100-3120402-0000	REC FRANCHISE FEES	\$43,000.00	\$16,462.15	(\$26,537.85)	38.28%
Revenues	100-3120501-0000	AUTO LICENSE	\$110,000.00	\$93,739.31	(\$16,260.69)	85.22%
Revenues	100-3120601-0000	BANK FRANCHISE TAXES	\$225,000.00	\$0.00	(\$225,000.00)	0.00%
Revenues	100-3120801-0000	CIGARETTE TAX	\$14,000.00	\$4,578.00	(\$9,422.00)	32.70%
Revenues	100-3121001-0000	LODGING TAX	\$12,000.00	\$7,263.97	(\$4,736.03)	60.53%
Revenues	100-3121101-0000	MEALS TAX	\$440,000.00	\$238,415.69	(\$201,584.31)	54.19%
Revenues	100-3130304-0000	Land Use Application Fees	\$1,000.00	\$9,162.40	\$8,162.40	916.24%
Revenues	100-3130307-0000	ZONING & SUBDIVISION FEE	\$12,000.00	\$97,898.50	\$85,898.50	815.82%
Revenues	100-3140101-0000	COURT FINES	\$14,000.00	\$8,072.89	(\$5,927.11)	57.66%
Revenues	100-3140102-0000	PARKING METER FINES	\$1,000.00	\$1,643.33	\$643.33	164.33%
Revenues	100-3140103-0000	ESUMMONS	\$500.00	\$0.00	(\$500.00)	0.00%
Revenues	100-3150101-0000	INTEREST ON DEPOSITS	\$160,000.00	\$86,786.16	(\$73,213.84)	54.24%
Revenues	100-3150201-0000	RENTAL OF PROPERTY	\$14,000.00	\$6,532.05	(\$7,467.95)	46.66%
Revenues	100-3150205-0000	WATER TANK SITE LEASE	\$100,000.00	\$49,797.60	(\$50,202.40)	49.80%
Revenues	100-3150206-0000	CHARGE CARD REBATE	\$20,000.00	\$17,254.57	(\$2,745.43)	86.27%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Revenues	100-3160703-0000	PARKING METERS	\$11,000.00	\$4,403.98	(\$6,596.02)	40.04%
Revenues	100-3161599-0000	PROFFER REVENUES	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3189905-0000	SALE OF SURPLUS	\$5,000.00	\$0.00	(\$5,000.00)	0.00%
Revenues	100-3189999-0000	PPTRA	\$209,917.00	\$209,916.73	(\$0.27)	100.00%
Revenues	100-3190203-0000	REIMBURSABLE FEES	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3190204-0000	NORTHWESTERN REIMBURSE	\$0.00	\$322.68	\$322.68	0.00%
Revenues	100-3220106-0000	AMERICAN RESCUE PLAN (AR	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3220107-0000	ROLLING STOCK TAX	\$2,000.00	\$2,144.38	\$144.38	107.22%
Revenues	100-3220108-0000	599 LAW ENFORCEMENT GRA	\$98,000.00	\$49,324.47	(\$48,675.53)	50.33%
Revenues	100-3220109-0000	INSURANCE RECOVERY	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3220110-0000	CAR RENTAL DISTRIBUTION	\$0.00	\$1,798.49	\$1,798.49	0.00%
Revenues	100-3220201-0000	Communication Tax	\$62,000.00	\$29,825.00	(\$32,175.00)	48.10%
Revenues	100-3240102-0000	FIRE FUND PROGRAM	\$15,250.00	\$13,977.41	(\$1,272.59)	91.66%
Revenues	100-3240103-0000	LE BLOCK GRANT	\$1,000.00	\$0.00	(\$1,000.00)	0.00%
Revenues	100-3240110-0000	POLICE DMV GRANTS	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3240300-0000	VDOT LANE MILE ALLOWANC	\$725,000.00	\$375,125.58	(\$349,874.42)	51.74%
Revenues	100-3240301-0000	VDOT ROAD MAINTENANCE	\$60,000.00	\$15,350.00	(\$44,650.00)	25.58%
Revenues	100-3240302-0000	LITTER CONTROL GRANT	\$4,500.00	\$4,059.88	(\$440.12)	90.22%
Revenues	100-3240311-0000	ST EMERGENCY R&R	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3240312-0000	Va Commission for the Arts	\$4,500.00	\$4,500.00	\$0.00	100.00%
Revenues	100-3240710-0000	DMV ANIMAL FR PLATES	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3240901-0000	CDBG	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3340102-0000	Fire Fund Program - Federal	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3340311-0000	Fed Em Resp & Recovery	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3340350-0000	Fed Trans Revenue - Barns	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3340400-0000	CARES ACT/COVID-19 AID	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3410101-0000	SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00%
Revenues	100-3410201-0000	MISCELLANEOUS REVENUES	\$1,000.00	(\$1,661.91)	(\$2,661.91)	-166.19%
Type: Expenses			\$6,068,167.00	\$3,311,515.28	(\$2,756,651.72)	55%
Expenses	TOWN COUNC	100-4011100-1111	EXPENSE COMPENSATION	\$8,950.00	\$9,950.00	47.35%

Date: 1/7/2026 9:35 AM

Southern Software FMS Budget vs Actual

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	TOWN COUNC	100-4011100-2100 MATCHING FICA	\$1,450.00	\$684.80	\$765.20	47.23%
Expenses	TOWN COUNC	100-4011100-5540 TRAINING	\$1,000.00	\$0.00	\$1,000.00	0.00%
Expenses	TOWN COUNC	100-4011100-5699 LOCAL CONTRIBUTIONS	\$2,500.00	\$0.00	\$2,500.00	0.00%
Expenses	TOWN COUNC	100-4011100-5700 Barns Donation	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TOWN COUNC	100-4011100-5800 MISCELLANEOUS	\$2,500.00	\$0.00	\$2,500.00	0.00%
Expenses	TOWN COUNC	100-4011100-5810 Dues	\$3,500.00	\$3,360.00	\$140.00	96.00%
Expenses	TOWN COUNC	100-4011100-6017 TOWN CODE SUPPLEMENTS	\$2,000.00	\$1,394.82	\$605.18	69.74%
Expenses	TOWN COUNC	100-4011100-6018 STATE CODE SUPPLEMENTS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TOWN CLERK	100-4011200-1114 SALARIES/WAGES/TNCLK	\$50,000.00	\$25,357.59	\$24,642.41	50.72%
Expenses	TOWN CLERK	100-4011200-2100 MATCHING FICA EXPENSE	\$3,950.00	\$1,942.13	\$2,007.87	49.17%
Expenses	TOWN CLERK	100-4011200-5510 MILEAGE	\$250.00	\$0.00	\$250.00	0.00%
Expenses	TOWN CLERK	100-4011200-5540 EDUCATION/TRAINING	\$1,000.00	\$0.00	\$1,000.00	0.00%
Expenses	TOWN CLERK	100-4011200-5810 DUES	\$100.00	\$0.00	\$100.00	0.00%
Expenses	TOWN MANAG	100-4012110-1112 COMPENSATION	\$252,000.00	\$125,497.67	\$126,502.33	49.80%
Expenses	TOWN MANAG	100-4012110-2100 MATCHING FICA EXPENSE	\$19,500.00	\$8,239.45	\$11,260.55	42.25%
Expenses	TOWN MANAG	100-4012110-3399 Blight Abatement	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TOWN MANAG	100-4012110-5230 TELECOMMUNICATIONS	\$1,800.00	\$900.00	\$900.00	50.00%
Expenses	TOWN MANAG	100-4012110-5510 MILEAGE	\$150.00	\$0.00	\$150.00	0.00%
Expenses	TOWN MANAG	100-4012110-5540 TRAINING	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TOWN MANAG	100-4012110-5810 DUES	\$750.00	\$1,219.50	(\$469.50)	162.60%
Expenses	LEGAL SERVIC	100-4012210-3150 PROFESSIONAL SERVICES	\$65,000.00	\$10,108.80	\$54,891.20	15.55%
Expenses	PERSONNEL	100-4012220-2210 RETIREMENT	\$190,000.00	\$86,608.71	\$103,391.29	45.58%
Expenses	PERSONNEL	100-4012220-2220 VMLIP - STD	\$725.00	\$259.63	\$465.37	35.81%
Expenses	PERSONNEL	100-4012220-2230 VMLIP - LTD	\$9,500.00	\$2,277.30	\$7,222.70	23.97%
Expenses	PERSONNEL	100-4012220-2250 Line of Duty Act	\$8,500.00	\$8,187.00	\$313.00	96.32%
Expenses	PERSONNEL	100-4012220-2300 HEALTH INSURANCE	\$315,000.00	\$106,027.38	\$208,972.62	33.66%
Expenses	PERSONNEL	100-4012220-2400 LIFE INSURANCE	\$22,400.00	\$8,453.97	\$13,946.03	37.74%
Expenses	PERSONNEL	100-4012220-2600 UNEMPLOYMENT INSURANCE	\$150.00	\$31.70	\$118.30	21.13%
Expenses	PERSONNEL	100-4012220-2700 WORKER'S COMPENSATION	\$30,000.00	\$26,073.16	\$3,926.84	86.91%
Expenses	PERSONNEL	100-4012220-3110 RANDOM DRUG SCREENING	\$750.00	\$0.00	\$750.00	0.00%
Expenses	PERSONNEL	100-4012220-9001 EMPLOYEE RECOGNITION	\$2,000.00	\$1,005.48	\$994.52	50.27%

Date: 1/7/2026 9:35 AM

Southern Software FMS Budget vs Actual

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	INDEPENDEN	100-4012240-3120 CONTRACTUAL SERVICES	\$21,250.00	\$0.00	\$21,250.00	0.00%
Expenses	TOWN TREAS	100-4012410-1113 COMPENSATION	\$94,500.00	\$47,516.17	\$46,983.83	50.28%
Expenses	TOWN TREAS	100-4012410-2100 MATCHING FICA EXPENSE	\$7,400.00	\$3,662.65	\$3,737.35	49.50%
Expenses	TOWN TREAS	100-4012410-3130 PROFESSIONAL SER/TAX CO	\$2,500.00	\$1,125.00	\$1,375.00	45.00%
Expenses	TOWN TREAS	100-4012410-3150 PROFESSIONAL SER/VEC	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TOWN TREAS	100-4012410-5306 SURETY BONDS	\$500.00	\$412.00	\$88.00	82.40%
Expenses	TOWN TREAS	100-4012410-5540 TRAINING	\$1,000.00	\$250.00	\$750.00	25.00%
Expenses	TOWN TREAS	100-4012410-5810 DUES	\$1,100.00	\$250.00	\$850.00	22.73%
Expenses	TOWN TREAS	100-4012410-6015 AUTO DECALS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TOWN TREAS	100-4012410-6020 CIGARETTE TAX STAMPS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	FINANCE/ACC	100-4012430-1113 COMPENSATION	\$132,000.00	\$62,805.06	\$69,194.94	47.58%
Expenses	FINANCE/ACC	100-4012430-2100 MATCHING FICA EXPENSE	\$10,500.00	\$4,123.34	\$6,376.66	39.27%
Expenses	FINANCE/ACC	100-4012430-5540 TRAINING	\$2,500.00	\$0.00	\$2,500.00	0.00%
Expenses	CENTRAL ADM	100-4012530-3320 MAINTENANCE CONTRACTS	\$75,000.00	\$42,479.82	\$32,520.18	56.64%
Expenses	CENTRAL ADM	100-4012530-3400 WEB SITE	\$1,000.00	\$4.49	\$995.51	0.45%
Expenses	CENTRAL ADM	100-4012530-3450 DIGITIZING	\$5,000.00	\$0.00	\$5,000.00	0.00%
Expenses	CENTRAL ADM	100-4012530-3501 NEWSLETTER	\$1,000.00	\$0.00	\$1,000.00	0.00%
Expenses	CENTRAL ADM	100-4012530-3600 ADVERTISING	\$9,000.00	\$8,111.33	\$888.67	90.13%
Expenses	CENTRAL ADM	100-4012530-5210 POSTAGE	\$17,000.00	\$7,800.11	\$9,199.89	45.88%
Expenses	CENTRAL ADM	100-4012530-5230 TELECOMMUNICATIONS	\$7,000.00	\$2,354.46	\$4,645.54	33.64%
Expenses	CENTRAL ADM	100-4012530-5250 SOCIAL MEDIA ARCHIVING	\$3,300.00	\$0.00	\$3,300.00	0.00%
Expenses	CENTRAL ADM	100-4012530-5415 COPIER LEASE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CENTRAL ADM	100-4012530-5540 TRAINING	\$1,500.00	\$0.00	\$1,500.00	0.00%
Expenses	CENTRAL ADM	100-4012530-5699 CONTRIBUTION/CC SOCIAL	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CENTRAL ADM	100-4012530-5810 DUES	\$500.00	\$0.00	\$500.00	0.00%
Expenses	CENTRAL ADM	100-4012530-6001 OFFICE SUPPLIES	\$17,000.00	\$6,843.63	\$10,156.37	40.26%
Expenses	CENTRAL ADM	100-4012530-6500 CARES ACT/COVID-19 EXPEN	\$0.00	\$0.00	\$0.00	0.00%
Expenses	RISK MANAGE	100-4012550-5301 FIRE BOILER INSURANCE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	RISK MANAGE	100-4012550-5304 BLANKET EXCESS LIABILITY	\$16,000.00	\$14,271.00	\$1,729.00	89.19%
Expenses	RISK MANAGE	100-4012550-5305 AUTOMOBILE INSURANCE	\$16,500.00	\$17,089.00	(\$589.00)	103.57%
Expenses	RISK MANAGE	100-4012550-5308 SEMI-MULTI PERIL INS	\$47,000.00	\$46,885.00	\$115.00	99.76%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	RISK MANAGE	100-4012550-5800 INSURANCE DEDUCTIBLES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ENGINEERING	100-4012600-3140 ENGINEERING SERVICES	\$5,000.00	\$0.00	\$5,000.00	0.00%
Expenses	ENGINEERING	100-4012600-3141 TOWN RUN PER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ENGINEERING	100-4012600-3142 JACKSON DRIVE PER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ELECTIONS	100-4013100-1125 ELECTION OFFICIALS	\$7,500.00	\$0.00	\$7,500.00	0.00%
Expenses	ELECTIONS	100-4013100-6001 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	PUBLIC DEFE	100-4021500-3150 PUBLIC DEFENDER FEES	\$2,000.00	\$120.00	\$1,880.00	6.00%
Expenses	POLICE DEPA	100-4031100-1139 COMPENSATION	\$924,100.00	\$394,670.15	\$529,429.85	42.71%
Expenses	POLICE DEPA	100-4031100-1140 COMPENSATION - PD COVID	\$0.00	\$0.00	\$0.00	0.00%
Expenses	POLICE DEPA	100-4031100-2100 MATCHING FICA EXPENSE	\$74,000.00	\$30,132.41	\$43,867.59	40.72%
Expenses	POLICE DEPA	100-4031100-3110 MEDICAL EXAMINATIONS	\$500.00	\$52.00	\$448.00	10.40%
Expenses	POLICE DEPA	100-4031100-3115 PRE EMPLOYMENT DRUG SCR	\$2,000.00	\$4,911.00	(\$2,911.00)	245.55%
Expenses	POLICE DEPA	100-4031100-3190 INTERPRETER	\$400.00	\$0.11	\$399.89	0.03%
Expenses	POLICE DEPA	100-4031100-3310 REPAIR & MAINTENANCE	\$16,000.00	\$8,421.71	\$7,578.29	52.64%
Expenses	POLICE DEPA	100-4031100-3320 MAINTENANCE CONTRACTS	\$43,000.00	\$33,166.43	\$9,833.57	77.13%
Expenses	POLICE DEPA	100-4031100-4081 RICH RAU SAFETY FUND	\$5,000.00	\$3,479.90	\$1,520.10	69.60%
Expenses	POLICE DEPA	100-4031100-4082 WILDLIFE MANAGEMENT	\$250.00	\$0.00	\$250.00	0.00%
Expenses	POLICE DEPA	100-4031100-5210 POSTAGE	\$500.00	\$47.08	\$452.92	9.42%
Expenses	POLICE DEPA	100-4031100-5230 TELECOMMUNICATIONS	\$6,600.00	\$4,432.48	\$2,167.52	67.16%
Expenses	POLICE DEPA	100-4031100-5415 COPIER LEASE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	POLICE DEPA	100-4031100-5540 TRAINING	\$18,000.00	\$13,207.35	\$4,792.65	73.37%
Expenses	POLICE DEPA	100-4031100-5545 OFFICE ACCREDITATION	\$2,500.00	\$1,104.30	\$1,395.70	44.17%
Expenses	POLICE DEPA	100-4031100-5810 DUES	\$850.00	\$320.00	\$530.00	37.65%
Expenses	POLICE DEPA	100-4031100-5815 COMMUNITY RELATIONS	\$2,000.00	\$562.81	\$1,437.19	28.14%
Expenses	POLICE DEPA	100-4031100-6001 OFFICE SUPPLIES	\$1,800.00	\$577.70	\$1,222.30	32.09%
Expenses	POLICE DEPA	100-4031100-6008 GASOLINE & OIL	\$26,000.00	\$7,594.32	\$18,405.68	29.21%
Expenses	POLICE DEPA	100-4031100-6010 POLICE SUPPLIES	\$14,000.00	\$10,087.95	\$3,912.05	72.06%
Expenses	POLICE DEPA	100-4031100-6011 UNIFORMS	\$6,500.00	\$6,109.49	\$390.51	93.99%
Expenses	POLICE DEPA	100-4031100-6012 RECRUITMENT/ADVERTISING	\$2,000.00	\$421.05	\$1,578.95	21.05%
Expenses	TRAFFIC CON	100-4031300-5699 COUNTY CONT/CROSSING G	\$2,500.00	\$0.00	\$2,500.00	0.00%
Expenses	EMERGENCY S	100-4031400-5699 CONTRIBUTION/CC CENT AL	\$5,000.00	\$0.00	\$5,000.00	0.00%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	VOLUNTEER F	100-4032200-5699 CONTRIBUTION/JHEVFD	\$30,000.00	\$0.00	\$30,000.00	0.00%
Expenses	VOLUNTEER F	100-4032200-5707 FIRE FUND PROGRAM	\$23,000.00	\$13,977.41	\$9,022.59	60.77%
Expenses	VOLUNTEER F	100-4032200-8411 ENDERS CAPITAL PROJECT R	\$10,000.00	\$0.00	\$10,000.00	0.00%
Expenses	RESCUE SERV	100-4032300-5699 PROFESSIONAL SER EMT"	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CORRECTION	100-4033200-5550 CONFINEMENT OF PRISONER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	PUBLIC WORK	100-4041100-1140 Compensation	\$80,800.00	\$30,807.28	\$49,992.72	38.13%
Expenses	PUBLIC WORK	100-4041100-2100 MATCHING FICA EXPENSE	\$6,700.00	\$2,645.43	\$4,054.57	39.48%
Expenses	PUBLIC WORK	100-4041100-3110 MEDICAL EXAMS	\$1,000.00	\$378.00	\$622.00	37.80%
Expenses	PUBLIC WORK	100-4041100-3310 VEHICLE REP & MAINTENANC	\$11,000.00	\$8,610.24	\$2,389.76	78.27%
Expenses	PUBLIC WORK	100-4041100-5120 FUEL OIL/HEAT	\$3,000.00	\$433.71	\$2,566.29	14.46%
Expenses	PUBLIC WORK	100-4041100-5230 TELECOMMUNICATIONS	\$7,000.00	\$4,480.10	\$2,519.90	64.00%
Expenses	PUBLIC WORK	100-4041100-5415 COPIER LEASE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	PUBLIC WORK	100-4041100-5540 TRAINING	\$2,000.00	\$2,383.45	(\$383.45)	119.17%
Expenses	PUBLIC WORK	100-4041100-6001 OFFICE SUPPLIES	\$1,000.00	\$1,012.16	(\$12.16)	101.22%
Expenses	HWYS, STRTS,	100-4041200-1183 COMPENSATION	\$225,000.00	\$106,042.45	\$118,957.55	47.13%
Expenses	HWYS, STRTS,	100-4041200-2100 MATCHING FICA EXPENSE	\$17,300.00	\$8,259.56	\$9,040.44	47.74%
Expenses	HWYS, STRTS,	100-4041200-3310 EQUIPMENT MAINTENANCE	\$18,000.00	\$7,028.37	\$10,971.63	39.05%
Expenses	HWYS, STRTS,	100-4041200-3311 STREET TREES/SIDEWALKS	\$2,000.00	\$4,250.05	(\$2,250.05)	212.50%
Expenses	HWYS, STRTS,	100-4041200-3315 SIDEWALK MAINTENANCE	\$16,000.00	(\$10,545.32)	\$26,545.32	-65.91%
Expenses	HWYS, STRTS,	100-4041200-3316 STREET SIGN MAINTENANCE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	HWYS, STRTS,	100-4041200-5230 TELECOMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	HWYS, STRTS,	100-4041200-5425 NORFOLK/SOUTHERN R-O-W"	\$1,200.00	\$0.00	\$1,200.00	0.00%
Expenses	HWYS, STRTS,	100-4041200-6007 MATERIALS & SUPPLIES	\$8,000.00	\$17,862.79	(\$9,862.79)	223.28%
Expenses	HWYS, STRTS,	100-4041200-6008 GASOLINE & OIL	\$24,000.00	\$13,146.26	\$10,853.74	54.78%
Expenses	HWYS, STRTS,	100-4041200-6011 UNIFORMS	\$6,000.00	\$4,765.53	\$1,234.47	79.43%
Expenses	VDOT STREET	100-4041250-3140 VDOT MAINTENANCE	\$725,000.00	\$27,942.45	\$697,057.55	3.85%
Expenses	VDOT STREET	100-4041250-3300 VDOT STREET MAINTENANCE	\$0.00	\$6,881.51	(\$6,881.51)	0.00%
Expenses	VDOT STREET	100-4041250-3310 EQUIPMENT MAINTENANCE	\$0.00	\$23,045.13	(\$23,045.13)	0.00%
Expenses	VDOT STREET	100-4041250-3311 STORM SEWER MAINTENANC	\$0.00	\$0.00	\$0.00	0.00%
Expenses	VDOT STREET	100-4041250-3316 SIGNS	\$0.00	\$1,784.47	(\$1,784.47)	0.00%
Expenses	VDOT STREET	100-4041250-5800 CONTINGENCY	\$0.00	\$0.00	\$0.00	0.00%

Southern Software FMS Budget vs Actual

Date: 1/7/2026 9:35 AM

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prct
Expenses	VDOT STREET	100-4041250-6007 MATERIALS & SUPPLIES	\$0.00	\$607.72	(\$607.72)	0.00%
Expenses	VDOT STREET	100-4041250-6050 STREET MAINTENANCE	\$0.00	\$232,503.30	(\$232,503.30)	0.00%
Expenses	VDOT STREET	100-4041250-6060 SIDEWALK REPLACEMENT	\$0.00	\$98,950.00	(\$98,950.00)	0.00%
Expenses	VDOT STREET	100-4041250-6130 TREE REMOVAL (VDOT)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	VDOT STREET	100-4041250-6135 MOWING/TREE REMOVAL	\$0.00	\$0.00	\$0.00	0.00%
Expenses	VDOT STREET	100-4041250-6145 STRIPING (VDOT)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	VDOT STREET	100-4041250-6207 STREET SWEEPING	\$0.00	\$0.00	\$0.00	0.00%
Expenses	VDOT STREET	100-4041250-6307 SNOW REMOVAL	\$0.00	\$0.00	\$0.00	0.00%
Expenses	VDOT STREET	100-4041250-8801 EQUIPMENT PURCHASE	\$0.00	\$109,292.51	(\$109,292.51)	0.00%
Expenses	VDOT STREET	100-4041250-8803 PW SITE IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	VDOT STREET	100-4041250-8804 SAFETY EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	STREET LIGH	100-4041320-5110 ELECTRICITY	\$90,000.00	\$40,392.86	\$49,607.14	44.88%
Expenses	SNOW REMOV	100-4041330-3220 CONTRACTUAL SERVICES	\$20,000.00	\$0.00	\$20,000.00	0.00%
Expenses	SNOW REMOV	100-4041330-6007 MATERIALS & SUPPLIES	\$2,000.00	\$196.64	\$1,803.36	9.83%
Expenses	PARKING MET	100-4041340-6007 MATERIALS & SUPPLIES	\$3,000.00	\$470.01	\$2,529.99	15.67%
Expenses	STREET & RO	100-4042200-3210 STREET CLEANING	\$0.00	\$0.00	\$0.00	0.00%
Expenses	STREET & RO	100-4042200-6007 MATERIALS & SUPPLIES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	REFUSE COLL	100-4042300-3220 CONTRACTUAL SERVICES	\$265,000.00	\$135,375.30	\$129,624.70	51.09%
Expenses	REFUSE COLL	100-4042300-6225 RECYCLING SERVICES	\$125,000.00	\$57,535.20	\$67,464.80	46.03%
Expenses	REFUSE DISP	100-4042400-3800 FCO LANDFILL CHARGES	\$45,000.00	\$23,694.28	\$21,305.72	52.65%
Expenses	GENERAL PRO	100-4043200-3310 REPAIR & MAINTENANCE	\$50,000.00	\$14,901.00	\$35,099.00	29.80%
Expenses	GENERAL PRO	100-4043200-3325 HERMITAGE SWPOND MAINT	\$4,500.00	\$3,427.57	\$1,072.43	76.17%
Expenses	GENERAL PRO	100-4043200-6007 MATERIALS & SUPPLIES	\$500.00	\$554.51	(\$54.51)	110.90%
Expenses	GENERAL PRO	100-4043200-6017 CHRISTMAS WREATHS	\$500.00	\$0.00	\$500.00	0.00%
Expenses	BUILDING SE	100-4064200-3150 PROFESSIONAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	0.00%
Expenses	BUILDING SE	100-4064200-3200 CONTRACTUAL SERVICES	\$15,000.00	\$8,111.51	\$6,888.49	54.08%
Expenses	BUILDING SE	100-4064200-5110 ELECTRICITY	\$24,000.00	\$14,272.92	\$9,727.08	59.47%
Expenses	BUILDING SE	100-4064200-5120 NATURAL GAS/HEAT	\$4,700.00	\$3,932.31	\$767.69	83.67%
Expenses	BUILDING SE	100-4064200-5130 WATER/SEWER	\$1,100.00	\$355.15	\$744.85	32.29%
Expenses	BUILDING SE	100-4064200-5230 TELECOMMUNICATIONS	\$1,100.00	\$1,196.34	(\$96.34)	108.76%
Expenses	BUILDING SE	100-4064200-5304 LIABILITY INSURANCE	\$1,500.00	\$891.94	\$608.06	59.46%

Date: 1/7/2026 9:35 AM

Southern Software FMS Budget vs Actual

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	BUILDING SE	100-4064200-7113 IN KIND COSTS	\$7,000.00	\$0.00	\$7,000.00	0.00%
Expenses	BUILDING SE	100-4064200-7115 SHARED MAINTENANCE	\$25,000.00	\$30,677.56	(\$5,677.56)	122.71%
Expenses	BUILDING SE	100-4064200-8411 CAPITAL ASSET RESERVES	\$10,000.00	\$3,540.29	\$6,459.71	35.40%
Expenses	PARKS & REC	100-4071310-3160 CONTRACTURAL SER/JN BLU	\$1,000.00	\$600.00	\$400.00	60.00%
Expenses	PARKS & REC	100-4071310-5699 CONTRIBUTION/CCP&R	\$0.00	\$0.00	\$0.00	0.00%
Expenses	PARKS & REC	100-4071310-6017 CHRISTMAS LIGHTS	\$3,500.00	\$2,580.49	\$919.51	73.73%
Expenses	PARKS & REC	100-4071310-6018 ROSE HILL PARK MAINTENAN	\$5,000.00	\$3,986.52	\$1,013.48	79.73%
Expenses	PLANNING	100-4081100-1155 COMPENSATION	\$92,000.00	\$46,324.81	\$45,675.19	50.35%
Expenses	PLANNING	100-4081100-2100 MATCHING FICA EXPENSE	\$7,000.00	\$3,670.45	\$3,329.55	52.44%
Expenses	PLANNING	100-4081100-3145 REIMBURSABLE CONST FEES	\$0.00	\$7,528.50	(\$7,528.50)	0.00%
Expenses	PLANNING	100-4081100-3190 PROFESSIONAL SERVICES	\$8,000.00	\$0.00	\$8,000.00	0.00%
Expenses	PLANNING	100-4081100-3195 PREPAID APPLICATION REVIE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	PLANNING	100-4081100-3500 PRINTING	\$250.00	\$0.00	\$250.00	0.00%
Expenses	PLANNING	100-4081100-5510 MILEAGE	\$100.00	\$0.00	\$100.00	0.00%
Expenses	PLANNING	100-4081100-5540 TRAINING	\$3,000.00	\$200.00	\$2,800.00	6.67%
Expenses	PLANNING	100-4081100-5810 DUES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	PLANNING	100-4081100-6001 OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	PLANNING	100-4081100-6012 PUBLICATIONS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	BOARD OF ZO	100-4081400-1110 EXPENSE COMPENSATION	\$500.00	\$0.00	\$500.00	0.00%
Expenses	BOARD OF ZO	100-4081400-5540 TRAINING	\$750.00	\$0.00	\$750.00	0.00%
Expenses	ECONOMIC D	100-4081500-3400 WEB SITE REDESIGN	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ECONOMIC D	100-4081500-3450 SE COLLECTOR EVALUATION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ECONOMIC D	100-4081500-3650 MARKETING & BRANDING	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ECONOMIC D	100-4081500-5411 WAYFINDING SIGNS RESERV	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ECONOMIC D	100-4081500-5693 ARTS FUNDING MATCH	\$4,500.00	\$9,000.00	(\$4,500.00)	200.00%
Expenses	ECONOMIC D	100-4081500-5694 ECONOMIC DEVELOPMENT/C	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ECONOMIC D	100-4081500-5695 TOWN/COUNTY ECONOMIC D	\$21,500.00	\$0.00	\$21,500.00	0.00%
Expenses	ECONOMIC D	100-4081500-5696 ECONOMIC DEVELOPMENT R	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ECONOMIC D	100-4081500-5698 GRANT AND MATCHING FUN	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ECONOMIC D	100-4081500-5699 DBI/ECO DEV PROF SERVICE	\$2,000.00	\$0.00	\$2,000.00	0.00%
Expenses	ECONOMIC D	100-4081500-5700 ANNEXATION AREA PROF SV	\$0.00	\$0.00	\$0.00	0.00%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	PLANNING CO	100-4081600-1111 EXPENSE COMPENSATION	\$5,000.00	\$1,140.00	\$3,860.00	22.80%
Expenses	PLANNING CO	100-4081600-5540 TRAINING	\$2,000.00	\$0.00	\$2,000.00	0.00%
Expenses	PLANNING CO	100-4081600-5810 DUES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	BVILLE AREA	100-4081700-1111 EXPENSE COMPENSATION	\$2,500.00	\$620.00	\$1,880.00	24.80%
Expenses	BVILLE AREA	100-4081700-2100 MATCHING FICA	\$0.00	\$0.00	\$0.00	0.00%
Expenses	BVILLE AREA	100-4081700-5540 TRAINING	\$1,000.00	\$0.00	\$1,000.00	0.00%
Expenses	BVILLE AREA	100-4081700-5810 DUES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	ARCHITECTU	100-4081800-5540 TRAINING	\$500.00	\$0.00	\$500.00	0.00%
Expenses		100-4081900-5800 TREE BOARD MISCELLANEOU	\$0.00	\$0.00	\$0.00	0.00%
Expenses		100-4092000-5800 MISCELLANEOU	\$0.00	\$0.00	\$0.00	0.00%
Expenses		100-4093000-3000 ARPA GF EXPENSES	\$0.00	\$257,566.63	(\$257,566.63)	0.00%
Expenses	CAPITAL OUT	100-4094200-8201 CHRISTMAS DECORATIONS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8207 SOFTWARE UPGRADES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8208 POLICE COMM UPGRADES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8209 POLICE CRUISER CAMERA	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8225 COMPUTER REPLACEMENT/U	\$15,000.00	\$14,171.14	\$828.86	94.47%
Expenses	CAPITAL OUT	100-4094200-8230 REPAIRS TO 23 E MAIN/LIVE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8231 PATROL VEHICLE	\$67,000.00	\$0.00	\$67,000.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8335 BULLET PROOF VEST REPLAC	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8336 SPEED DISPLAY SIGNS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8337 PW BAY UPGRADES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8338 SNOW PLOW(S)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8339 HYDRAULIC SALT SPREADER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8340 MOWER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8341 B-BALL COURT REPAIRS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8342 REPAVE RIXEY MOORE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8345 PW TON DUMP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8351 FOLDER/INSERTER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8353 F350 PICKUP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8362 Service Weapons	\$10,000.00	\$10,248.00	(\$248.00)	102.48%
Expenses	CAPITAL OUT	100-4094200-8366 TOWN OFFICE SERVER	\$0.00	\$0.00	\$0.00	0.00%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	CAPITAL OUT	100-4094200-8411 CAPITAL RESERVE	\$143.25	\$0.00	\$143.25	0.00%
Expenses	CAPITAL OUT	100-4094200-8421 PD IN CAR CAMERA REP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8500 PPTRA RESERVE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8550 EQUIPMENT REPAIR RESERV	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8601 PD SOFTWARE UPGRADE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8602 3/4 TON TRUCK	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8603 PD SERVER REPLACEMENT R	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8702 WAYFINDING SIGNS RESERV	\$50,000.00	\$0.00	\$50,000.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8803 PUBLIC WORKS SITE IMPROV	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8901 LIVERY STABLE EVALUATION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8902 PAVE BARNETT STREET	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8903 E-CITATION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8908 COMPUTER UPGRADE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8910 BODY CAMERA REPLACEMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8911 VIRGINIA AVENUE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8912 POLICE MDT REPLACEMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8913 POLICE CAMERA EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8914 RIXEY MOORE PLAYGROUND	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8915 HOGAN'S ALLEY IMPROVEME	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8916 RADAR FEEDBACK SIGNS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8918 ROSE HILL PARK MASTERPLA	\$675,000.00	\$500.00	\$674,500.00	0.07%
Expenses	CAPITAL OUT	100-4094200-8919 STORM WATER MITIGATION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8950 FOUR WHEELER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8951 PD RADIO REPLACEMENT RE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8955 TOWN RUN PER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8956 ASHBY/ARCHER PER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8958 ENDERS PROFFER RESERVES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-8959 CHRISTMAS DECORATIONS F	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-9002 JACKSON DRIVE SWMA/DROS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-9003 BACKHOE (PW)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-9004 MOSBY BOULEVARD SIDEWA	\$100,000.00	\$12,181.10	\$87,818.90	12.18%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	CAPITAL OUT	100-4094200-9005 FAIRFAX ST SIDEWALK RESE	\$50,000.00	\$36,305.00	\$13,695.00	72.61%
Expenses	CAPITAL OUT	100-4094200-9006 SECOND STREET REPAIRS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-9007 INTERVIEW ROOM AV (PD)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUT	100-4094200-9009 TOWN STREET REPAIRS	\$40,000.00	\$30,037.50	\$9,962.50	75.09%
Expenses	CAPITAL OUT	100-4094200-9010 BCCGC IMPROVEMENTS	\$60,000.00	\$19,304.90	\$40,695.10	32.17%
Expenses	CONTINGENC	100-4094300-5700 ARPA EXPENSES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CONTINGENC	100-4094300-5800 CONTINGENCY	\$142,122.75	\$0.00	\$142,122.75	0.00%
Expenses	DEBT SERVIC	100-4095000-9110 RDA PRINCIPAL	\$50,359.00	\$24,920.37	\$25,438.63	49.49%
Expenses	DEBT SERVIC	100-4095000-9120 RDA INTEREST	\$71,117.00	\$35,817.63	\$35,299.37	50.36%
Expenses	DEBT SERVIC	100-4095000-9130 RDA DEBT SER RESERVE	\$0.00	\$0.00	\$0.00	0.00%
			\$6,068,167.00	\$2,784,753.38	\$3,283,413.62	46%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prant
<b>Type: Revenues</b>						
Revenues		501-3000000-0000 FUND BALANCE	\$150,000.00	\$0.00	(\$150,000.00)	0.00%
Revenues		501-3150102-0000 INTEREST ON INVESTMEN	\$150,000.00	\$80,811.66	(\$69,188.34)	53.87%
Revenues		501-3160110-0000 TREATMENT FEES	\$1,635,000.00	\$787,678.56	(\$847,321.44)	48.18%
Revenues		501-3160111-0000 DELINQUENT ACCT PENAL	\$45,000.00	\$23,188.96	(\$21,811.04)	51.53%
Revenues		501-3160112-0000 SECURITY DEPOSITS	\$0.00	(\$180.00)	(\$180.00)	0.00%
Revenues		501-3160113-0000 AVAILABILITY CHARGES	\$172,000.00	\$18,468.00	(\$153,532.00)	10.74%
Revenues		501-3160115-0000 METER FEES	\$3,250.00	\$0.00	(\$3,250.00)	0.00%
Revenues		501-3160116-0000 LOAN PROCEEDS	\$5,000,000.00	\$0.00	(\$5,000,000.00)	0.00%
Revenues		501-3340400-0000 CARES ACT/COVID-19 AID	\$0.00	\$0.00	\$0.00	0.00%
			<b>\$7,155,250.00</b>	<b>\$909,957.18</b>	<b>(\$6,245,282.82)</b>	<b>13%</b>
<b>Type: Expenses</b>						
Expenses	PERSONNEL	501-4012220-1140 COMPENSATION	\$61,000.00	\$37,313.02	\$23,686.98	61.17%
Expenses	PERSONNEL	501-4012220-2100 SOCIAL SECURITY	\$4,700.00	\$2,764.73	\$1,935.27	58.82%
Expenses	PERSONNEL	501-4012220-2210 RETIREMENT	\$52,000.00	\$24,923.47	\$27,076.53	47.93%
Expenses	PERSONNEL	501-4012220-2220 VMLIP - STD	\$235.00	\$82.97	\$152.03	35.31%
Expenses	PERSONNEL	501-4012220-2230 VMLIP - LTD	\$2,225.00	\$678.29	\$1,546.71	30.48%
Expenses	PERSONNEL	501-4012220-2300 HEALTH INSURANCE	\$69,000.00	\$34,409.74	\$34,590.26	49.87%
Expenses	PERSONNEL	501-4012220-2400 LIFE INSURANCE	\$6,175.00	\$2,405.74	\$3,769.26	38.96%
Expenses	PERSONNEL	501-4012220-2600 UNEMPLOYMENT INSURAN	\$50.00	\$31.70	\$18.30	63.40%
Expenses	PERSONNEL	501-4012220-2700 WORKER'S COMPENSATIO	\$20,000.00	\$13,663.80	\$6,336.20	68.32%
Expenses	PERSONNEL	501-4012220-3170 MISS UTILITY	\$1,750.00	\$1,348.50	\$401.50	77.06%
Expenses	PERSONNEL	501-4012220-3320 HANDHELD MAINT	\$5,000.00	\$4,367.22	\$632.78	87.34%
Expenses	PERSONNEL	501-4012220-3450 DIGITIZING	\$4,000.00	\$0.00	\$4,000.00	0.00%
Expenses	PERSONNEL	501-4012220-5210 POSTAGE	\$6,000.00	\$2,838.89	\$3,161.11	47.31%
Expenses	PERSONNEL	501-4012220-5540 TRAINING	\$2,000.00	\$0.00	\$2,000.00	0.00%
Expenses	PERSONNEL	501-4012220-6001 OFFICE SUPPLIES	\$6,000.00	\$2,503.19	\$3,496.81	41.72%
Expenses	TREATMENT	501-4012222-1147 COMPENSATION	\$224,000.00	\$68,571.28	\$155,428.72	30.61%
Expenses	TREATMENT	501-4012222-2100 MATCHING FICA EXPENSE	\$17,200.00	\$4,921.70	\$12,278.30	28.61%
Expenses	TREATMENT	501-4012222-2830 CERTIFICATION FEES	\$650.00	\$200.00	\$450.00	30.77%
Expenses	TREATMENT	501-4012222-2840 STATE CONNECTION FEES	\$9,025.00	\$5,616.00	\$3,409.00	62.23%
Expenses	TREATMENT	501-4012222-2850 LAB TESTING	\$16,250.00	\$2,700.39	\$13,549.61	16.62%

Southern Software FMS Budget vs Actual

Date: 1/7/2026 9:56 AM

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	TREATMENT	501-4012222-3110 MEDICAL EXAMS	\$200.00	\$0.00	\$200.00	0.00%
Expenses	TREATMENT	501-4012222-3145 PROFESSIONAL SERVICES	\$17,500.00	\$25,695.73	(\$8,195.73)	146.83%
Expenses	TREATMENT	501-4012222-3146 UTILITY RATE STUDY	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TREATMENT	501-4012222-3210 SLUDGE REMOVAL	\$26,000.00	\$21,295.80	\$4,704.20	81.91%
Expenses	TREATMENT	501-4012222-3220 CLEAN RIVER INTAKE	\$4,000.00	\$0.00	\$4,000.00	0.00%
Expenses	TREATMENT	501-4012222-3310 REPAIR & MAINTENANCE	\$125,000.00	\$72,096.69	\$52,903.31	57.68%
Expenses	TREATMENT	501-4012222-3510 CONSUMER CONFIDENCE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TREATMENT	501-4012222-5110 ELECTRICITY	\$70,000.00	\$42,527.98	\$27,472.02	60.75%
Expenses	TREATMENT	501-4012222-5120 FUEL/OIL HEAT	\$4,000.00	\$0.00	\$4,000.00	0.00%
Expenses	TREATMENT	501-4012222-5230 TELECOMMUNICATIONS	\$4,700.00	\$2,812.19	\$1,887.81	59.83%
Expenses	TREATMENT	501-4012222-5415 COPIER LEASE	\$900.00	\$0.00	\$900.00	0.00%
Expenses	TREATMENT	501-4012222-5540 TRAINING	\$3,500.00	\$0.00	\$3,500.00	0.00%
Expenses	TREATMENT	501-4012222-5690 DISCHARGE PERMIT RENE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TREATMENT	501-4012222-5810 DUES	\$450.00	\$874.00	(\$424.00)	194.22%
Expenses	TREATMENT	501-4012222-6001 OFFICE SUPPLIES	\$500.00	\$1,176.12	(\$676.12)	235.22%
Expenses	TREATMENT	501-4012222-6004 LAB SUPPLIES	\$60,000.00	\$14,285.04	\$45,714.96	23.81%
Expenses	TREATMENT	501-4012222-6005 JANITORIAL SUPPLIES	\$1,000.00	\$328.51	\$671.49	32.85%
Expenses	TREATMENT	501-4012222-6008 GASOLINE & OIL	\$6,200.00	\$134.88	\$6,065.12	2.18%
Expenses	TREATMENT	501-4012222-6011 UNIFORMS	\$1,500.00	\$178.95	\$1,321.05	11.93%
Expenses	TREATMENT	501-4012222-6014 TOOLS	\$500.00	\$249.80	\$250.20	49.96%
Expenses	TREATMENT	501-4012222-6019 SAFETY EQUIPMENT	\$1,000.00	\$0.00	\$1,000.00	0.00%
Expenses	TREATMENT	501-4012222-6020 PERSONAL EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TREATMENT	501-4012222-6025 CHEMICALS	\$65,000.00	\$22,942.57	\$42,057.43	35.30%
Expenses	TREATMENT	501-4012222-6500 CARES ACT/COVID-19 EXP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DISTRIBUTION & MAI	501-4012224-1183 COMPENSATION	\$225,300.00	\$102,491.84	\$122,808.16	45.49%
Expenses	DISTRIBUTION & MAI	501-4012224-2100 MATCHING FICA EXPENSE	\$17,300.00	\$7,840.62	\$9,459.38	45.32%
Expenses	DISTRIBUTION & MAI	501-4012224-3330 LINE REPAIR & MAINTENA	\$50,000.00	\$24,919.29	\$25,080.71	49.84%
Expenses	DISTRIBUTION & MAI	501-4012224-6007 MATERIALS & SUPPLIES	\$30,000.00	\$12,142.34	\$17,857.66	40.47%
Expenses	DISTRIBUTION & MAI	501-4012224-6019 SAFETY EQUIPMENT	\$700.00	\$710.49	(\$10.49)	101.50%
Expenses	DISTRIBUTION & MAI	501-4012224-6030 NEW SERVICE SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	0.00%
Expenses	DISTRIBUTION & MAI	501-4012224-9008 STORAGE TANK MAINTENA	\$25,000.00	\$10,715.00	\$14,285.00	42.86%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prct
Expenses		501-4093000-3000 ARPA WF EXPENSES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8101 EMERGENCY POWER CONN	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8102 TANK INSP & MAINT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8103 BACK WASH LAGOON UPG	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8104 SCADA	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8105 PICK UP (1/2)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8106 SERVICE TRUCK CHASIS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8107 AIR COMPRESSOR	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8108 WATER LINE MAINTENANC	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8111 Sewer Main Rehab	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8114 COMPUTER UPGRADE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8115 STORAGE TANK REPAIR	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8116 TURBIDITY METER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8117 BACKWASH CONTROL REP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8118 BACKWASH LAGOON UPGR	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8119 CLEAR WELL EXPANSION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8120 GENERATOR	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8122 VALVE REPLACEMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8144 WATER TREATMENT PLAN	\$5,000,000.00	\$10,554.45	\$4,989,445.55	0.21%
Expenses	CAPITAL OUTLAY	501-4094200-8145 WTP SECURITY	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8147 W LINE REP/ RICE ST	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8167 SCADA	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8200 PW SITE EXPANSION RES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8210 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8211 CAPITAL RESERVES	\$515,284.70	\$0.00	\$515,284.70	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8225 COMPUTER UPGRADES	\$10,000.00	\$0.00	\$10,000.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8340 MOWER (1/3)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8345 PW ONE TON DUMP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8354 PICKUP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8355 WATER VALVE INSERTION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8360 Handheld Meter Reader	\$0.00	\$0.00	\$0.00	0.00%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	CAPITAL OUTLAY	501-4094200-8361 WATER DIST SYSTEM UPG	\$275,000.00	\$18,863.17	\$256,136.83	6.86%
Expenses	CAPITAL OUTLAY	501-4094200-8365 Water Booster Upgrade	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8368 LEAK DETECTOR	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8550 EQUIPMENT REPAIR RESER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8602 3/4 TON TRUCK	\$15,000.00	\$17,847.65	(\$2,847.65)	118.98%
Expenses	CAPITAL OUTLAY	501-4094200-8605 WTP BUILDING MAINTENA	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8703 PICKUP TRUCK	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8704 FINISH PUMP REPLACEMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8904 JD BACKHOE (25%)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8905 INFLATABLE TRENCHBOX (	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8906 WTP DISINFECTION UPGR	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8952 COMMUNICATION NET FO	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8953 UTILITY PLANT GATES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8954 STORAGE BUILDING	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8957 WTP EVALUATION & REPAI	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-8958 WATER METER REPLACEME	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-9003 BACKHOE (PW)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-9004 SECURITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-9005 WATER RIVER PUMP DISC	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-9006 PER FOR WTP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-9007 WTP LAB EQUIPMENT	\$50,000.00	\$46,143.32	\$3,856.68	92.29%
Expenses	CAPITAL OUTLAY	501-4094200-9008 WTP LAB CHARGE ANALYZ	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	501-4094200-9009 HYDRAULIC THUMB(PW)	\$4,000.00	\$0.00	\$4,000.00	0.00%
Expenses	CONTINGENCY	501-4094300-5800 CONTINGENCY	\$37,455.30	\$0.00	\$37,455.30	0.00%
Expenses	DEBT SERVICE	501-4095000-9114 WACHOVIA/TAXABLE/PRIN	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	501-4095000-9116 CIP PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	501-4095000-9124 WACHOVIA/TAXABLE/INTE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	501-4095000-9126 WACHOVIA/NONTAX/INTE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	501-4095000-9130 ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	501-4095000-9140 LOSS ON BOND INVESTME	\$0.00	\$0.00	\$0.00	0.00%
			\$7,155,250.00	\$666,167.06	\$6,489,082.94	9%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prnt
<b>Type: Revenues</b>						
Revenues	502-3000000-0000	FUND BALANCE FORWARD	\$690,000.00	\$0.00	(\$690,000.00)	0.00%
Revenues	502-3150101-0000	Interest Income	\$110,000.00	\$66,767.87	(\$43,232.13)	60.70%
Revenues	502-3160110-0000	TREATMENT FEES	\$2,145,000.00	\$1,003,845.30	(\$1,141,154.70)	46.80%
Revenues	502-3160112-0000	SECURITY DEPOSITS	\$0.00	(\$525.17)	(\$525.17)	0.00%
Revenues	502-3160113-0000	AVAILABILITY CHARGES	\$184,680.00	\$0.00	(\$184,680.00)	0.00%
Revenues	502-3340400-0000	CARES ACT/COVID-19 AID	\$0.00	\$0.00	\$0.00	0.00%
Revenues	502-3410401-0000	VRA LOAN	\$0.00	\$0.00	\$0.00	0.00%
Revenues	502-3410402-0000	WQIF Grant	\$0.00	\$0.00	\$0.00	0.00%
Revenues	502-3410404-0000	NUTRIENT CREDIT REBATE	\$500.00	\$214.90	(\$285.10)	42.98%
			<b>\$3,130,180.00</b>	<b>\$1,070,302.90</b>	<b>(\$2,059,877.10)</b>	<b>34%</b>
<b>Type: Expenses</b>						
Expenses	PERSONNEL	502-4012220-1114	COMPENSATION	\$31,212.60	\$30,787.40	50.34%
Expenses	PERSONNEL	502-4012220-2100	SOCIAL SECURITY	\$2,298.12	\$2,401.88	48.90%
Expenses	PERSONNEL	502-4012220-2210	RETIREMENT	\$18,794.52	\$24,805.48	43.11%
Expenses	PERSONNEL	502-4012220-2220	VMLIP - STD	\$60.78	\$139.22	30.39%
Expenses	PERSONNEL	502-4012220-2230	VMLIP - LTD	\$527.88	\$1,447.12	26.73%
Expenses	PERSONNEL	502-4012220-2300	HEALTH INSURANCE	\$24,250.52	\$27,249.48	47.09%
Expenses	PERSONNEL	502-4012220-2400	LIFE INSURANCE	\$1,656.74	\$3,493.26	32.17%
Expenses	PERSONNEL	502-4012220-2600	UNEMPLOYMENT INSURANC	\$15.87	\$24.13	39.68%
Expenses	PERSONNEL	502-4012220-2700	WORKER'S COMPENSATION	\$10,931.04	(\$931.04)	109.31%
Expenses	PERSONNEL	502-4012220-3320	HANDHELD MAINT	\$4,367.22	\$632.78	87.34%
Expenses	PERSONNEL	502-4012220-3450	DIGITIZING	\$0.00	\$4,000.00	0.00%
Expenses	PERSONNEL	502-4012220-5210	POSTAGE	\$2,827.98	\$1,172.02	70.70%
Expenses	PERSONNEL	502-4012220-6001	OFFICE SUPPLIES	\$1,793.18	\$3,706.82	32.60%
Expenses	TREATMENT	502-4012222-1147	COMPENSATION	\$66,434.75	\$157,565.25	29.66%
Expenses	TREATMENT	502-4012222-2100	MATCHING FICA EXPENSE	\$4,788.20	\$12,311.80	28.00%
Expenses	TREATMENT	502-4012222-2830	CERTIFICATION FEES	\$0.00	\$640.00	0.00%
Expenses	TREATMENT	502-4012222-2850	LAB TESTING	\$18,748.77	\$14,251.23	56.81%
Expenses	TREATMENT	502-4012222-2851	EFFLUENT MONITORING	\$0.00	\$0.00	0.00%
Expenses	TREATMENT	502-4012222-3145	PROFESSIONAL SERVICES	\$161,751.06	\$78,248.94	67.40%
Expenses	TREATMENT	502-4012222-3146	UTILITY RATE STUDY	\$0.00	\$0.00	0.00%

Southern Software FMS Budget vs Actual

Date: 1/7/2026 10:07 AM

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prant
Expenses	TREATMENT	502-4012222-3210 LANDFILL-SOLIDS DISPOS	\$100,000.00	\$46,479.75	\$53,520.25	46.48%
Expenses	TREATMENT	502-4012222-3310 REPAIR & MAINTENANCE	\$290,000.00	\$98,045.98	\$191,954.02	33.81%
Expenses	TREATMENT	502-4012222-5110 ELECTRICITY	\$140,000.00	\$72,226.32	\$67,773.68	51.59%
Expenses	TREATMENT	502-4012222-5230 TELECOMMUNICATIONS	\$5,000.00	\$2,524.94	\$2,475.06	50.50%
Expenses	TREATMENT	502-4012222-5415 COPIER LEASE	\$2,000.00	\$0.00	\$2,000.00	0.00%
Expenses	TREATMENT	502-4012222-5540 TRAINING	\$500.00	\$0.00	\$500.00	0.00%
Expenses	TREATMENT	502-4012222-5685 NUTRIENT FUND CREDITS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TREATMENT	502-4012222-5690 DISCHARGE PERMIT RENEW	\$3,500.00	\$3,523.00	(\$23.00)	100.66%
Expenses	TREATMENT	502-4012222-5810 DUES	\$625.00	\$0.00	\$625.00	0.00%
Expenses	TREATMENT	502-4012222-6001 OFFICE SUPPLIES	\$1,000.00	\$1,036.11	(\$36.11)	103.61%
Expenses	TREATMENT	502-4012222-6004 LAB SUPPLIES	\$4,500.00	\$3,702.99	\$797.01	82.29%
Expenses	TREATMENT	502-4012222-6005 JANITORIAL SUPPLIES	\$1,750.00	\$469.64	\$1,280.36	26.84%
Expenses	TREATMENT	502-4012222-6008 DIESEL FUEL	\$7,500.00	\$821.02	\$6,678.98	10.95%
Expenses	TREATMENT	502-4012222-6011 UNIFORMS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TREATMENT	502-4012222-6014 TOOLS	\$250.00	\$60.30	\$189.70	24.12%
Expenses	TREATMENT	502-4012222-6019 SAFETY EQUIPMENT	\$1,000.00	\$60.00	\$940.00	6.00%
Expenses	TREATMENT	502-4012222-6020 PERSONAL EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	TREATMENT	502-4012222-6025 CHEMICALS	\$190,000.00	\$71,595.28	\$118,404.72	37.68%
Expenses	TREATMENT	502-4012222-6500 CARES ACT/COVID-19 EXPE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DISTRIBUTION &	502-4012224-1183 COMPENSATION	\$113,000.00	\$48,920.77	\$64,079.23	43.29%
Expenses	DISTRIBUTION &	502-4012224-2100 MATCHING FICA EXPENSE	\$8,650.00	\$3,742.44	\$4,907.56	43.27%
Expenses	DISTRIBUTION &	502-4012224-3310 EQUIPMENT MAINTENANCE	\$5,000.00	\$1,158.51	\$3,841.49	23.17%
Expenses	DISTRIBUTION &	502-4012224-3330 REPAIR & MAINTENANCE	\$25,000.00	\$7,599.00	\$17,401.00	30.40%
Expenses	DISTRIBUTION &	502-4012224-6007 MATERIALS & SUPPLIES	\$3,000.00	\$4.89	\$2,995.11	0.16%
Expenses	DISTRIBUTION &	502-4012224-6019 SAFETY EQUIPMENT	\$500.00	\$0.00	\$500.00	0.00%
Expenses	DISTRIBUTION &	502-4012224-6030 NEW SERVICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00%
Expenses		502-4093000-3000 ARPA SF EXPENSES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL PROJEC	502-4094100-8001 OUTFALL LINE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL PROJEC	502-4094100-8003 NEW WWTP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8101 SEWER CHEWER REHAB	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8105 PICK UP	\$0.00	\$0.00	\$0.00	0.00%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prcnt
Expenses	CAPITAL OUTLAY	502-4094200-8109 SEWER LATERAL CAMERA	\$5,000.00	\$0.00	\$5,000.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8110 WWTP UPGRADES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8111 SEWER MAIN REHAB	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8112 RAW SEW RECIR CONT SYS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8113 UV EXPANSION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8120 HEADWORKS BLDG LIGHTIN	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8123 SCADA	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8124 PUMP STATION UPGRADES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8125 PUMP STATION UPGRADE R	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8126 SLUDGE LOADING CONVEYO	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8134 SEWER SYSTEM UPGRADES	\$300,000.00	\$0.00	\$300,000.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8146 WWTP LAB DRYERS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8200 PW SITE EXPANSION RES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8201 AERATION EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8209 Amortization Expense	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8210 DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8211 CAPITAL RESERVES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8225 COMPUTER REPLACEMENT/	\$10,000.00	\$0.00	\$10,000.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8340 MOWER (1/3)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8345 PW ONE TON DUMP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8354 PICKUP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8356 SEWER CHEWER REHAB	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8360 Handheld Meter Reader	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8367 SEWER JET RODDER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8411 CAPITAL RESERVE	\$15,544.60	\$0.00	\$15,544.60	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8423 PICK-UP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8540 MEMBRANE REPLACEMENT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8545 MEMBRANE PRE-PURCHASE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8550 EQUIPMENT REPAIR RESER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8602 3/4 T P-UP (1/2 VDOT)	\$15,000.00	\$22,266.25	(\$7,266.25)	148.44%
Expenses	CAPITAL OUTLAY	502-4094200-8604 SS CMERA (1/2 VDOT)	\$0.00	\$0.00	\$0.00	0.00%

Type	Dept Desc	Disp Acct	Budget	YTD	Variance	Prct
Expenses	CAPITAL OUTLAY	502-4094200-8703 PICKUP TRUCK	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8904 JD BACKHOE (25%)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8905 INFLATABLE TRENCHBOX (5	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8907 TRACTOR (50%)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8908 WWTP COMPUTER UPGRAD	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8909 WWTP AIR MONITORS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8917 HYPOCHLORITE PUMP REPL	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8952 COMMUNICATION NET FOR	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8953 UTILITY PLANT GATES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8954 INVENTORY LOCKUP FENCI	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-8955 WWTP BUILD REPAIR/JOINT	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9003 BACKHOE (PW)	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9004 SECURITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9006 WWTP BLOWER DISCONN	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9007 WWTP PERMEATE PUMPS	\$20,000.00	\$0.00	\$20,000.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9008 HARMONIC BALANCER	\$0.00	\$0.00	\$0.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9009 BAR SCREEN WWTP	\$170,000.00	\$0.00	\$170,000.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9010 WWTP MEMBRANE GANTRY	\$160,000.00	\$0.00	\$160,000.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9011 HYDRAULIC THUMB(PW)	\$4,000.00	\$0.00	\$4,000.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9012 WWTP DRUM SCREEN REHA	\$200,000.00	\$0.00	\$200,000.00	0.00%
Expenses	CAPITAL OUTLAY	502-4094200-9013 WWTP SLUICE GATE REP/M	\$100,000.00	\$0.00	\$100,000.00	0.00%
Expenses	CONTINGENCY	502-4094300-5800 CONTINGENCY	\$45,455.40	\$0.00	\$45,455.40	0.00%
Expenses	DEBT SERVICE	502-4095000-8001 OUTFALL LINE	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	502-4095000-8002 WWTP UPGRADES	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	502-4095000-8003 NEW WWTP	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	502-4095000-9112 CIP PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	502-4095000-9114 WACHOVIA/TAXABLE/PRINC	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	502-4095000-9118 VRA PRINCIPAL	\$470,000.00	\$235,000.00	\$235,000.00	50.00%
Expenses	DEBT SERVICE	502-4095000-9122 CIP INTEREST	\$0.00	\$0.00	\$0.00	0.00%
Expenses	DEBT SERVICE	502-4095000-9124 WACHOVIA/TAXABLE/INTER	\$0.00	\$0.00	\$0.00	0.00%
			\$3,130,180.00	\$969,696.42	\$2,160,483.58	31%

**Standing Committees January 2026**

---

**Budget and Finance**

The Committee will hold a budget work session on February 23, 2026 at 3:00 p.m. to review the town manager's proposed FY27 budget.

The treasurer will provide the Committee with information about the VML/VACO Investment program within the next 10 days. Presumably, the Committee will review this matter in either February or March.

**Community Development / Streets and Utilities**

The Committee will meet on January 27, 2026. At that meeting they will continue discussions regarding service line insurance and will be provided updates on various projects.

**Personnel, Appointments, and Policy**

There remains one vacancy on the Planning Commission and one vacancy on the Tree Board.

**Public Safety**

The Committee will meet on January 29, 2026. At that meeting they will receive a briefing from Chief Winner and discuss Police Department equipment needs.