

**BERRYVILLE TOWN COUNCIL COMMUNITY DEVELOPMENT / STREETS AND UTILITIES COMMITTEE
MINUTES**

**Berryville-Clarke County Government Center
101 Chalmers Court, Berryville, VA 22611**

**Tuesday
February 24, 2026
3:30 pm**

Members of the committee present: Ryan Tibbens, Chair; Harry Lee Arnold, Jr., Mayor

Absent: Paul Perez

Staff present: Keith Dalton, Town Manager; Jean Petti, Deputy Town Manager; Terry Russell, Community Development Director; Brandel Kelsey, Town Clerk

Press: Mickey Powell, Winchester Star

1. Call to Order

Ryan Tibbens called the meeting to order at 3:30 p.m.

2. Approval of Agenda

The agenda as amended was approved by consensus on a motion by Harry Lee Arnold, Jr. Mayor.

3. Unfinished Business

Parking Lot Renovations and Lighting

Jean Petti, Deputy Town Manager discussed the lighting map for the Rixie Moore parking lot. She explained that existing light will be replaced with two double-fixture lights. There will be a third one added by the basketball court and will match the light fixtures already in Rose Hill Park. There will be electrical service in the parking lot to accommodate food trucks. Mayor Arnold inquired about location of the additional power supply and Mrs. Petti responded at the base of each pole. Mr. Dalton asked that this matter be revisited because he recalled that new outlets would be installed on the new backboard.

Service Line Warranty Program

Mrs. Petti reviewed proposed language to be included in residents' utility bills, should the program be approved. She also noted that a similar informational statement could be placed on the Town's website if preferred by the committee. The purpose of the communication would be to inform residents of available service line warranty options that are not provided by the Town. Mr. Tibbens said that he supported both communication methods, provided the Town does not recommend any specific company.

Livery Renovations

Mr. Dalton reported that there were no new updates regarding progress on the Livery Renovations. He requested clarification from Council regarding the desired bathroom configuration. Mr. Tibbens stated that, if feasible, he would prefer two bathrooms and emphasized the importance of adequate lighting for safety. Mr. Dalton will compile additional information and present it at the next Council meeting. Mr. Tibbens asked whether funds allocated for the project over the past two years remain available. Mr. Dalton confirmed that the funds are reserved for projects on Town owned properties.

Rose Hill Park Bridge

Mr. Dalton spoke about the Rose Hill Park Bridge. He is pursuing alternate project approaches. Mr. Dalton discussed broader park improvements related to the bridge project. Funds have been set aside for park improvements; however, the park contains a mix of foundation materials, including brick, concrete pads, stamped concrete, and wood, which lack visual cohesion. Mr. Dalton suggested that Council determine a preferred material for walkways and slabs- such as pavers- and purchase materials in bulk to store at the Public Works facility. This would allow phased replacements over time while maintaining a consistent aesthetic throughout the park. The project as a whole, would be expensive, but it could be completed over several years if necessary. Mr. Tibbens expressed support for creating a more cohesive appearance. Mr. Dalton will present quotes to the Council.

Wayfinding Signs

Terry Russell, Community Development Director reported that Mr. Dalton submitted an offer to FASTSIGNS for the reduced Wayfinding Signs Project and the offer was accepted. Mr. Dalton explained the next steps will be issuing the Notice of Intent to Award, which will remain posted for ten business days, followed by issuance of the Notice to Award. The project includes gateway signs and parking directional signage. Mrs. Petti stated that installation must be completed by the end of August. Mr. Dalton noted that ARPA funds will be applied first and will cover majority of the project costs. Mr. Tibbens asked whether FASTSIGNS will both manufacture and install the signage. Mr. Dalton confirmed that Fast Signs will produce and install the signs.

Mosby/East Fairfax Sidewalk Project

Mr. Russell provided an update on the East Fairfax Boulevard and Mosby Boulevard Sidewalk Project. Construction is expected to begin imminently and will take approximately five weeks to complete. East Fairfax Boulevard is anticipated to be the first phase. Regarding the West Fairfax Boulevard Project, Mr. Russell reported that plans have been completed and submitted to VDOT. The plans are currently under review by VDOT's Right-of-Way Approval Group, and additional information is expected soon.

Glo Fiber and Verizon Installation

Mrs. Petti discussed the ongoing Verizon and Glo Fiber installation activities. Verizon is currently operating in town, and a meeting is scheduled to address citizen concerns regarding areas where installation work has left disturbance. Installation work is not occurring at this time. Mrs. Petti stated that she and Doug Riseden, Director of Utilities, are tracking all citizen complaints. Mr. Tibbens asked

whether Verizon could provide a service area map. Mrs. Petti stated that she would request that information.

4. New Business

Reduce Speed Limit on Buckmarsh St at RT7 and Mosby Blvd.

Mr. Tibbens proposed reducing the speed limit on Buckmarsh Street from Route 7 to Mosby Boulevard from 35 mph to 25 mph. He noted pedestrian traffic in the area, particularly individuals walking to Martin's Grocery Store, and expressed concern about vehicles speeds approaching the traffic signal. Mr. Dalton stated that VDOT would need to conduct a speed analysis and, if their engineers determined it warranted, the speed limit could be adjusted by the local residency. Mr. Dalton will contact VDOT to initiate the analysis. Mr. Tibbens also raised concerns about the merge area immediately after the bridge, noting it can be confusing for drivers. Mr. Dalton said he would raise the issue to VDOT as well. Mr. Tibbens asked whether the analysis would incur costs for the town and Mr. Dalton said that it should not. He will provide additional information in the March Council meeting packet.

5. Other

None.

6. Closed Session

None.

7. Adjournment

The meeting adjourned at 4:42 p.m. on a motion by Mayor Arnold.