



Architectural Review Board

MEETING AGENDA

Berryville-Clarke County Government Center
101 Chalmers Court, Second Floor
Main Meeting Room
Regular Session

April 1, 2026

12:30 PM

Item

Page

1. Call to Order

2. Approval of Agenda

3. Approval of Minutes

ARB Minutes March 4, 2026 Draft

4. Sign

Erika Marie Ceramics, by Erika Dirnagl, applicant, is requesting a Certificate of Appropriateness for a sign, located at 11 South Church Street, identified as Tax Map Parcel Number 14A5((A))11 zoned C General Commercial District.

5. Other

6. Adjourn

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, March 4, 2026

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, March 4, 2026 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance

The following members of the Board were present: Jon Burge, Susan Godfrey, and Robin McFillen

Member absent: Satkuna Mathur and Mary Serock

The following staff member was present: Terry Russell, Community Development Director

Call to Order

Chair Godfrey called the meeting to order at 12:30 p.m.

Approval of Agenda

Chair Godfrey asked for a motion to approve the agenda. Ms. McFillen made the motion, seconded by Mr. Burge, to approve the agenda as presented. The motion passed by voice vote.

Approval of Minutes

Mr. Burge made the motion to approve the minutes of January 7, 2026 meeting, seconded by Ms. McFillen. The motion passed by voice vote.

Sign

Provender Garden Kitchen, by Kurt Baier, applicant, is requesting a Certificate of Appropriateness for a sign, located at 23 Crow Street, identified as Tax Map Parcel number 14A5((A))15 zoned C General Commercial District.

Mr. Burge made a motion to approve the request. Ms. McFillen seconded the motion. The motion passed by voice vote.

Other

There were no other cases to consider and no further discussion.

Adjourn

There being no further discussion, Mr. Burge made the motion to adjourn the meeting at 12:35 p.m.

Susan Godfrey, Chair

Terry Russell, Recording Secretary

TOWN OF BERRYVILLE

101 CHALMERS COURT, SUITE A * BERRYVILLE VA 22611
Phone (540) 955-4081 * Fax (540) 955-4524 - E-mail: planner@berryvilleva.gov

HISTORIC DISTRICT SIGN PERMIT APPLICATION

Please Note: This is an application only. The permit will be issued only if approved by the Zoning Administrator and after review and recommendation from the Architectural Review Board.

To be completed by Applicant: Date March, 20, 20 26

Applicant's Name: ERIKA DIRNAGL

Name of business for which the signage is being requested: Erika Marie Ceramics

Applicant's Address: 11 S. Church St, Berryville, VA 22611

Telephone Number: 540-664-6681 E-mail: erikamarieceramics@gmail.com

Property Owner's Name: Pete McClean (540)450-6222

Property Owner's Address: (existing hardware on building)

Application is hereby made for a permit to erect (checked) or remodel () a sign as described below:

Total # of Requested Signs: 1 Fee:

Please include a copy of the following information for each sign requested: Scale color illustration of the sign, indicating the material, dimensions (including square footage), the location of the sign (including minimum 8'-6" above all sidewalks or rights-of-way for projecting signs), type of sign (freestanding, hanging, wall, etc.) and method of mounting

Color chips if applicable
Illustration and details of the proposed illumination, if any

Sign Company/Telephone: Cyrus Robertson (Stoker Signs)

Signature of Applicant: [Handwritten Signature]

TO BE COMPLETED BY ZONING ADMINISTRATOR

Street Address: 11 S. CHURCH ST.

Tax Map #: 14A5 (CA) 11

Zoning Designation: C

Applicable Regulations:
Other Conditions:

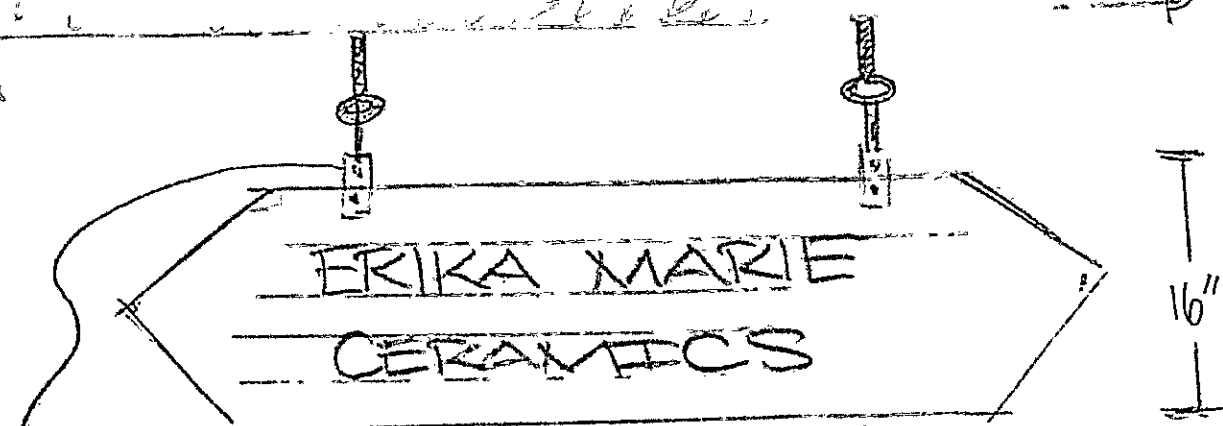
This Sign Permit is approved () denied () for the sign described on the property indicated above. If denied, for the following reason(s):

Signature of Zoning Administrator:

SIGN REQUEST FOR ERIKA-MARIE CERAMICS:
3-12-26.

11 S. CHURCH ST
BERRYVILLE,

EXISTING POLE ON BUILDING



24"
ROUGHLY
2 1/2 SQ FT
OF SIGN.

16"

3/4 MDO (SIGN BOARD)
EDGES SEALED
FOR WEATHER.

STAINLESS STEEL
THRU BOLTS & NUTS.

STAINLESS STEEL
SIGN HANGING
BRACKET

COLORS • BLACKS, GOLDS, TEALS

* SIGN will FOLLOW CODE HEIGHT *
OF 8'6" *